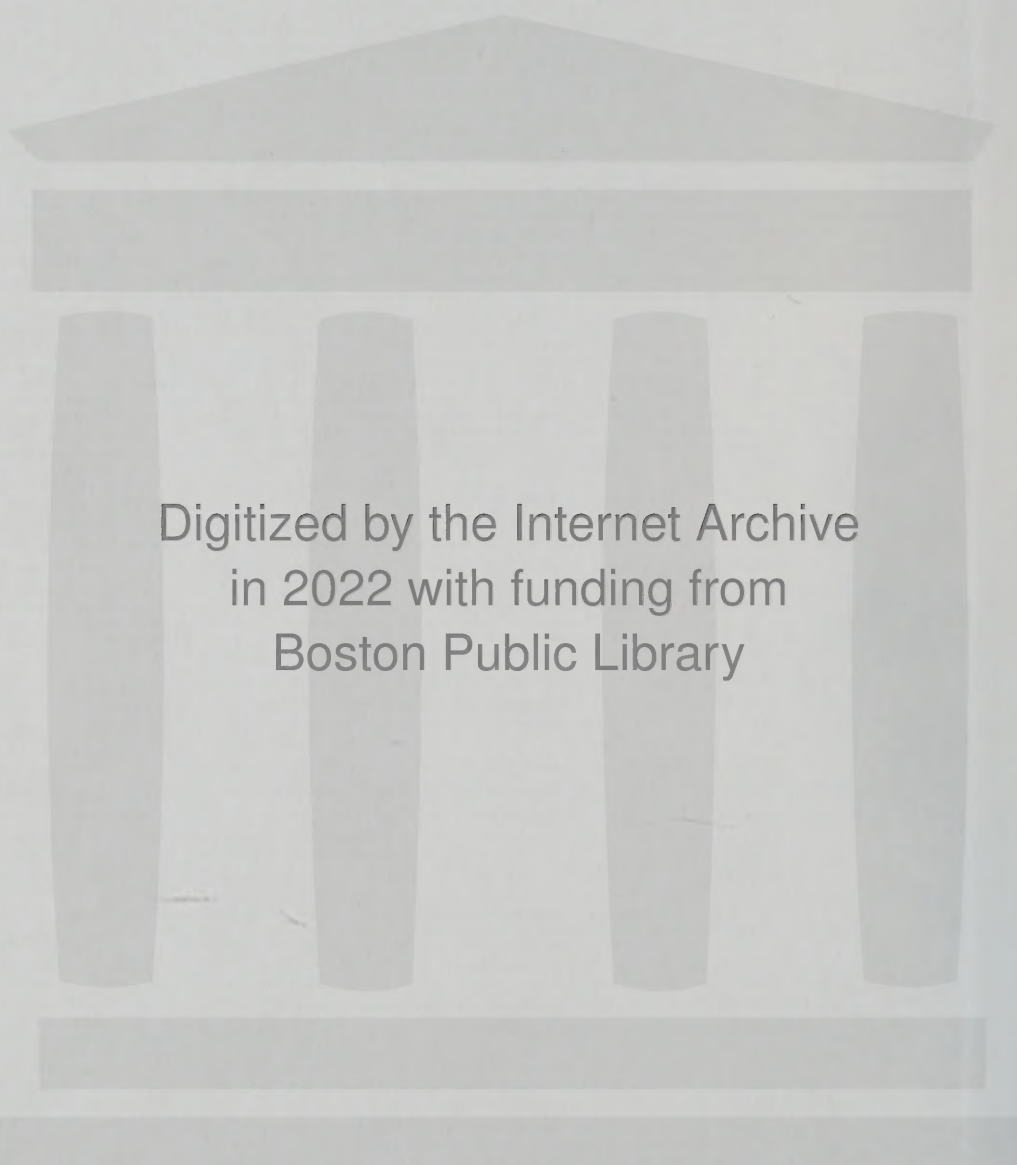


STONEHAM

1999

TOWN REPORT



Digitized by the Internet Archive
in 2022 with funding from
Boston Public Library

<https://archive.org/details/townofstonehaman1999ston>

TOWN OF STONEHAM MASSACHUSETTS



1999
ANNUAL REPORT

Cover Photo:

Spot Pond, Stoneham, Massachusetts

Spot Pond opened to recreation, for the first time in over a hundred years, on July 1, 1999. The Metropolitan District Commission held a concert and fireworks on July 8, 1999 to officially celebrate the opening.

Photo courtesy of the Metropolitan District Commission

TOWN OF STONEHAM MASSACHUSETTS ANNUAL REPORT

1999

BOARD OF SELECTMEN



Left to right: Selectman Anthony C. Kennedy, Selectman Cosmo M. Ciccarello, Chairman Albert B. Conti, Selectman Patrick F. Jordan, Jr. and Selectman Darin J. Leahy

MAN VOTE FOR VOT

STUDY OF THE

REPUBLICAN



TOWN OF BURLINGHAM
MASSACHUSETTS
GENERAL INFORMATION



Left to right: Selectman Anthony C. Kennedy, Selectman Cosmo M. Ciccarello, Chairman Albert B. Conti, Selectman Patrick F. Jordan, Jr. and Selectman Darin J. Leahy

TOWN OF STONEHAM MASSACHUSETTS

GENERAL INFORMATION

Incorporated:	December 17, 1725
Population:	22,914
Land Area:	6.6 square miles
Location:	Ten miles north of Boston; close proximity to Interstate Highways 93 and 128
Form of Government:	Open Town Meeting Selectmen/Town Administrator
Annual Town Election:	First Tuesday in April
Annual Town Meeting:	First Monday in May
Town Operating Budget (FY98):	\$39,897,122
Assessed Valuation (FY98):	\$1,387,344,000
1998 Tax Rate:	
Residential	\$16.95
Commercial	\$19.37
Senators in Congress:	Edward M. Kennedy John F. Kerry
Representative in Congress: (Seventh Congressional District)	Edward J. Markey
Sixth Councillor District:	Dorothy Kelly Gay
Third Middlesex Senatorial District:	Richard Tisei
34th Representative District: (Precincts #2, 3, 4, 6)	Paul C. Casey
35th Representative District: (Precincts #1 and 5)	Michael J. Festa
District Court:	4th East Middlesex Woburn, Massachusetts

STONEHAM A BRIEF PROFILE

Once a major shoe manufacturing center, the Stoneham of today is a residential community whose commerce includes a balanced mix of retailing, service businesses, and a scattering of light manufacturing.

Recreational facilities abound in Stoneham. Supervised summer programs are provided at our seven playgrounds and thirteen tennis courts. Little League Baseball, Youth Basketball, Pop Warner Football, Youth Hockey, and Soccer Club are all active in our town. The Stoneham Boys and Girls Club provides indoor recreation year round. Town-owned Unicorn Recreational nine-hole golf course, par-three golf course, and indoor heated skating rink are available for community use. There is also a private nine-hole golf course at Bear Hill Country Club. Our Whip Hill Wildlife Sanctuary and Manor House, consisting of over thirty acres, is a prized asset of Stoneham. The Walter D. Stone Memorial Zoo attracts many visitors.

The Middlesex Fells Reservation, one of the State's largest parks, comprises a major portion of Stoneham (32%) and offers nature trails, bridle paths, and picnicking. Metropolitan District Commission facilities in Stoneham consist of the following:

Swimming Pool
Bear Hill Observatory
Scenic Spot Pond
Outdoor Skating Rink

With an outstanding public school system, including Northeast Metropolitan Regional Vocational School, Stoneham also offers private education at St. Patrick's School, Seventh Day Adventist School, and private kindergartens.

Churches include All Saints Episcopal, First Baptist, First Congregational, Jehovah's Witnesses, St. James Methodist, St. Patrick's Roman Catholic, Seventh Day Adventist.

Central Animal Hospital and Stoneham Animal Hospital both care for our pet population and Stoneham Animal Hospital also serves as dog pound for the community.

Stoneham's Senior Center is a source of pleasure for our elder residents, whether they partake of the noontime meal or join in the many planned activities for their enjoyment.

Public Housing is available for both elderly and low income residents. The Town is 98% sewerred and the Public Works Department renders outstanding services as to plowing, sanding, etc.

MediaOne provides cable television service to Stoneham.

Our local newspapers, the *Stoneham Independent* and the *Stoneham Sun* are published weekly.

TABLE OF CONTENTS

Appeals, Board of	42
Appointed Town Positions	16
Assessors, Board of	42
Conservation Commission	50
Council on Aging	51
Community Development	45
Finance and Advisory Board	53
Fire Department	54
General Information	5
Health, Board of	59
Historical Commission	63
Inspectional Services	66
M.I.S.	67
Planning Board	68
Police Department	70
Public Library	69
Public Schools	81
School Committee	83
Student Representatives to the School Committee	85
Superintendent of Schools	85
Retirees	86
North School	87
South School	87
Colonial Park School	87
Robin Hood School	88
Central School	88
Middle School	90
High School	94
Fine Arts	93
Guidance Department	97
Evening School	105
Media and Technology Services	103
Physical Education and Athletics	99
School Health Services	102
Special Education	102
Special Services	104
Systemwide Data Processing	104
Diploma List	110
Public Works Department	75
Selectmen, Board of	18
Spot Pond Committee	113
Stoneham Tri-Community Bike/Greenway Committee	43
Stoneham, A Brief Profile	7
Town Accountant	21
Town Administrator	20
Town Clerk	114
Town Counsel	79
Town Government Organization	17
Town Officers and Committees	11

Town Election 179

Town Warrants and Meetings 122

Treasurer/Collector 115

Community Visioning Project 46

Youth Commission 116

TOWN OFFICERS AND COMMITTEES

1999

Terms Expire

MODERATOR

Michael J. Rotondi	2001
--------------------	------

BOARD OF SELECTMEN

Cosmo M. Ciccarello	2000
Anthony C. Kennedy, Vice Chairman	2000
Albert B. Conti, Chairman	2001
Patrick F. Jordan, Jr.	2001
Darin J. Leahy	2002

SCHOOL COMMITTEE

Marie T. Christie	2000
Stephen Gucciardi, Chairman	2000
Mary T. Carey	2001
Jeanne E. Craigie	2002
Mary Pecoraro	2002

BOARD OF ASSESSORS

Craig J. Celli, Chairman	2000
Richard Mangerian	2001
William J. Jordan	2002

TOWN CLERK

John J. Hanright	2001
------------------	------

BOARD OF HEALTH

Louis D. Golini	2000
Benedict J. DiRusso, Jr., Chairman	2001
Michael J. Rolli	2002

TRUSTEES OF PUBLIC LIBRARY

Frances F. Akell	2000
Jane Francis	2000
Susan K. Doucette	2001
Susan Waldman Fixman, Chairman	2001
Rocco Ciccarello	2002
Patricia Kilty	2002

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT REPRESENTATIVE

Anthony DeTeso	2000
----------------	------

PLANNING BOARD

Stephen R. Catalano	2000
Mathew H. Kilty (Appointed to fill unexpired term until 2000 Election)	2001
August S. Niewenhous III	2002
Frank J. Federico	2003
Kevin Dolan	2004

HOUSING AUTHORITY

Vincent L. Orsillo	2000
William Jordan	2001
Frederick F. Mosley, Chairman	2003
Amelio Marrocco	2004
Rosemary Trask, Governor's Appointee	2001
Mitchell B. Corbett, Executive Director (Deceased 1998)	Ex-officio

CONSTABLES

George Alger, Jr.	2000
Robert E. Moreira	2000
Bennie Pasquariello	2000

CONTRIBUTORY RETIREMENT BOARD

William E. Abbott, Employees' Representative	2002
James J. McDermott, Jr., Employees' Representative	2002
Janice T. Houghton, Chairman	2003
Jeffrey D. Nutting, Designee of the Board of Selectmen	
Ronald J. Florino, Town Accountant	Ex-Officio

BOARD OF APPEALS

Mark E. Shamon	2000
Charles DeCoste	2001
Francis P. Mitrano	2001
Robert M. Saltzman	2002
Ann Marie Simmons	2002
Kathleen Sullivan, Associate Member	2000
Henry T. Sampson, Associate Member	2000

BIKE AND GREENWAY COMMITTEE

Cameron Bain, Chairman	2001
Robert Conway	2001
Timothy Cummings	2001
Peter Daniels	2001
John Ranlett	2000
Robert Vercollone	2000
Theresa Ward	2000

CABLE ADVISORY COMMITTEE

Robert Hogan, School Department	
Frank Angelosanto	
Marie Eicher	
Robert Simpson	
Roger Sullivan	

CONSERVATION COMMISSION

John R. Anastas (Appointed 1998 to fill an unexpired term)	2000
Dominic Ottavi, Chairman	2000
Robert E. Conway	2001
Scott A. Peterson	2001
Suzanne H. Flint	2002
James LeBlanc	2002
Kevin A. Gregory	2002
Daniel C. Towse, Associate Member	2000

COUNCIL ON AGING

John Mossali, Chairman	2000
Miriam R. Moore	2000
Ann Sibley	2000
Estelle Bertolino	2001
Alice M. Blackwell	2001
Denise J. Healy	2001
Romeo P. Capuano	2002
Maryalice Burke	2002
Mary A. Cappannelli	2003
Vesta E. Kearney	2003
Norma Nicolazzo	2003

CULTURAL COUNCIL

Susan K. Doucette	6/28/2000
Kathleen Bray	8/25/2000
Elaine Maienza (Resigned 9/99)	8/25/2000
Ann Smith	9/15/2000
Maureen Houghton	10/11/2000
Betsy Rotondi	10/11/2000
Theresa Ward	10/11/2000
Erin Francis	8/31/2001
Carol Kopek	8/31/2001

EMERGENCY MEDICAL SERVICES COMMITTEE

Fire Chief Lawrence Lamey
Police Chief Eugene M. Passaro
David A. Portman, Action Ambulance Service, Inc.
Jack Twomey, RN, CEN, EMT-M, Boston Regional Medical Center

FINANCE & ADVISORY BOARD

Brenda Boyle	1999
Kristin Russo	1999
Michael Francis	2000
Richard S. Gregorio, Chairman	2000
Paula J. Sasso	2000
Benjamin Caggiano	2001
Stephen Geary	2001
Joseph D. Vittiglio	2001
John Warren	2001

HISTORICAL COMMISSION

Alicia Paresi (Apptd. 2/3/98 to fill unexpired term)	2000
Paulene S. Russo	2000
Peter M. Bracciotti	2001
Stephen E. Rotondi	2001
Elizbeth M. Whelan, Chairman	2001
Rosemarie McDonald	2002
Margaret A. O'Keefe	2002

HISTORICAL SOCIETY

Annamae Arsenault, President
Donald L. Hutcheson, Vice President
Fanny H. Tincker, Secretary
Donald F. Marchant, Treasurer
Mary K. Marchant, Curator
Joanne B. Harriman, Historian

MYSTIC VALLEY ELDER SERVICES

Peter Savello
Christine DelRossi

9/30/2000
9/30/2001

REGISTRARS OF VOTERS

Theresa Ward
Jo Ann Anderson
Kenneth A. Currie
John J. Hanright, Town Clerk

2000
2001
2002
Ex-Officio

SCHOOL BUILDING COMMITTEE

Ronald Fiore
Marie Christie
Maureen Soley
Daniel W. Hogan, Jr.
Thomas Barry

Kevin J. Corwley
Albert Prior
Harold G. Paicopolos
Matthew H. Kilty
Glenys L. Bruno

SPOT POND COMMITTEE

David Armato (Resigned 7/26/99)
Nick Capuano
Rose Devine (Resigned 4/99)
Rosemary Geary
Marc Grimaldi
Stephen Born 2001

Charles Houghton
Val Iula
Anthony Kennedy
Mary Sullivan Smith
Steve Sylvester
James Moar 2001

TOWN COMMON/PARKING COMMITTEE

Mark Anzalone
Donald J. Borchelt
Robert A. Fields
Stephen G. McDonough
Daniel J. Moynihan

Edward Apalakis
Stephen M. Born
Dominic Maitino
Grace McManus
Michael J. Rolli

Mark T. Vaughan

TOWN HALL ORGAN COMMITTEE

Bruce Netten

UNICORN RECREATIONAL AREA COMMITTEE

Charles DeCoste
Therese M. DiBlasi
William R. Jackson
Michael J. Armstrong
Paul O'Brien
Open
Joseph Cunningham
Maureen Houghton, Chairman
James Sarno

2000
2000
2000
2001
2001
2001
2002
2002
2002

VETERANS DAY COMMITTEE

Paul E. McDonald, Chairman
Frank Geary

Jeanne Craigie
Barbara Mahoney

VISIONING COMMITTEE

Jeanie Avola
Cameron Bain
Rita Covelle
Kim Dragone
Beverly Mattatall
Elaine LaCroix
Mario Patalano
Bee Russo
Mark Shamon

Doug Avola
Jeanne Corcoran
Nancy Dapkiewicz
Scott Fields
Patricia Kilty
Elizabeth McGovern
Stephen Rotondi
Kristin Russo
Elizabeth Whalen

WAR MEMORIAL COMMITTEE

Mary S. Bond
Frederick Mosley
Guerino Tamburrini

Joseph DeSisto
Frank Gilson
Francis Roberts

WATER AND SEWER REVIEW BOARD

David Rourke — Selectmen designee (Appointed 12/14/98 to fill an unexpired term)	2003
Therese DiBlasi, Chairman — Finance Board designee (Appointed 11/98 to fill unexpired term)	2003
Edward Caswell — Selectmen designee	2002
Charles A. Doherty — Selectmen designee (Appointed 11/10/98 to fill unexpired term)	2001
James Efstathiou — Finance Board designee (Resigned 1999)	2001

YOUTH COMMISSION

Scott M. Fields (Appointed 4/30/98 to fill unexpired term)	2000
Dennis J. Visconti (Appointed 4/30/98 to fill unexpired term)	2000
Stephen P. Sylvester	2001
Robert A. Kennedy (Appointed 9/8/98)	2001
Chris Abreu	2002
Denise Healy	2002
Stephen G. McDonough	2002

APPOINTED TOWN POSITIONS

1999

Town Administrator	Jeffrey D. Nutting
Town Counsel	William H. Solomon, Esq.
Town Treasurer/Tax Collector	Thomas Cicatelli
Asst. Town Treasurer/Tax Collector	Clara DiMarco
Town Accountant	Ronald J. Florino
Fire Chief	Lawrence Lamey
Police Chief	Eugene M. Passaro
Superintendent of Schools	Joseph Connolly
Library Director	Hugh E. Williams, Jr.
Public Works Director	Robert E. Grover
Interim Inspector of Buildings	Eugene Argiro
Director of Veterans Services	Carl Saunders
Director of Civil Preparedness	Lawrence Lamey
Director of Assessing	Elaine E. Moore
Fence Viewer	Eugene Argiro

TOWN GOVERNMENT ORGANIZATION

Citizens Elect:

Board of Selectmen
School Committee
Town Clerk
Board of Assessors
Planning Board
Constables
Library Trustees
*Housing Authority
Moderator
Northeast Metropolitan Regional
Vocational School Representative

Selectmen Appoint:

Town Administrator
Town Counsel
Town Accountant
Selectmen's Office Staff
Council on Aging
Board of Appeals
Conservation Commission
Commission for the Handicapped
Historical Commission
Registrars of Voters
Unicorn Recreational Area Committee
Designee to Board of Retirement
Youth Commission
All multi-member Boards/Committees

*Four Elected, One Appointed by State EOCD

School Committee Appoints:

Superintendent of Schools

Town Administrator Appoints:

Building and Wire Inspector
Dog Officer
Fire Chief
Police Chief
Town Engineer
Treasurer/Tax Collector
Director of Veterans Services
All Other Officers and Employees

Superintendent of Schools Appoints:

School Staff

Library Trustees Appoint:

Library Director

Moderator Appoints:

Finance & Advisory Board
Ad Hoc Committees

BOARD OF SELECTMEN

The Board of Selectmen is pleased to present the 1999 Annual Report to the residents of Stoneham, in accordance with Section 2-31 of the Town Code, which reads as follows:

Every officer in charge of a department shall annually, on or before the tenth day of January, transmit to the Selectmen, in writing, a report containing a statement of the acts and doings of his department for the past financial year; such report shall be printed in the Annual Report.

On April 6th, 1999 Darin J. Leahy was elected to a three-year term as Selectmen.

On April 13, 1999, the Board reorganized. Albert B. Conti was elected Chairman; Anthony C. Kennedy, Vice-Chairman; Patrick F. Jordan, Jr., Secretary; Cosmo M. Ciccarello and Darin J. Leahy, Members. Muriel Doherty was reappointed Clerk to the Board.

In accordance with Article VIII, Section 2-45, of the Town Code, William H. Solomon was reappointed Town Counsel for the Town of Stoneham, on March 23, 1999.

Revenue in the amount of \$27,400.95 was collected in the office of the Board of Selectmen during 1999 and deposited with the Town Treasurer. The licenses processed which generated such funds were Automatic Amusement Devices, Miniature Golf, Class I - New Car Dealer, Class II - Used Car Dealers, Common Victuallers, Carnival Licenses, Entertainment Licenses, Juke Boxes, Public Entertainment on Sundays, Club Liquor Licenses, Restaurant Liquor Licenses, Package Goods Store Liquor Licenses, Special Permits, Cable Franchise, Taxicabs, and Limousines. In addition to this revenue, payment in lieu of taxes in the amount of \$56,866.69 was made to the Town. Chem Shared paid \$26,358.95; Stoneham Housing Authority paid \$2,592.00 and Boston Regional Medical Center paid \$27,915.74. Also, many gifts were donated to the Town. IYH Corp. (owner of property on which BJ's is located) donated \$10,000 for public safety; Whip Hill Trust donated \$12,650; and Redstone Operating Limited Partnership donated \$1,500.

Many applicants were assisted by this office and applications were processed for The Helen Walcott Stockwell Trust, which covers payment of medical bills for needy Stoneham residents. Funds were distributed to various hospitals and physicians. Residents may apply at the Selectmen's office for an application.

Seven (7) lots are available at Lindenwood Cemetery to be used for the burial of indigent Stoneham residents.

Mrs. Edna H. Kirts donated eight lots to the Town in memory of her father, Charles Cloudman, on October 16, 1979. Residents may contact the Board of Selectmen's office to determine eligibility.

The Board of Selectmen met 41 times during 1999. In addition, there were three Town Meetings held this year. Members of the Board attended many sub-committee meetings and meetings of other boards, committees, and commissions, in addition to attending conferences. The Board of Selectmen made appointments to the boards and committees during the year. Several Public Hearings were held relative to site plan approval; public utilities as to installation of poles and conduits; public input on projects; the Town Common; and determination and adoption of local tax revenue to be borne by each class of real and personal property.

The last year of the 1900's saw many improvements in Stoneham that will last well into the next century and beyond. The land for the Common has been cleared and will be developed as a Town Common in the next year. The large addition and makeover for the Police Station has been started and will be completed next year. The South School was razed, and the new school is being constructed. The next few years will see another new school and two large school additions to existing schools. The Board continues to support funding for sidewalk improvements throughout town and many new sidewalks were constructed in 1999. The Board also continues to address flooding and drainage.

The preparation and scheduling of the Selectmen's agenda returned to the Selectmen's office at the beginning of 1999, after having been prepared by the Town Administrator for a year. The agenda closes at 4:00 p.m. on the Wednesday before the Tuesday meeting.

The Town Common and Parking Committee and the Tri-Community Bikeway Committee continue to update the Board of Selectmen as to their ongoing work.

In February of 1999, the Boston Regional Medical Center closed. The hospital had served Stoneham and many other communities for many years, beginning as the New England Sanitarium and later as New England Memorial Hospital. The hospital is greatly missed.

Spot Pond opened to recreation on July 1, 1999. On July 8, 1999 a concert and fireworks were held to officially celebrate the opening.

On October 15, 1999, Italian delegates from Puglia, Italy came to Stoneham and were hosted by the Town. They came to the Town Hall where they were welcomed by Chairman Albert Conti, Selectman Darin Leahy, Town Clerk John Hanright and several Town employees.

On December 15, 1999, the Board of Selectmen held our annual Senior Citizen Holiday Party. This affair was held at Anthony's in Malden. About 300 seniors enjoyed dinner, dancing to music provided by a DJ, raffle prizes, and gifts for all. The preparation for this party starts a few months ahead and builds in intensity as the party date nears. The Board tries to accommodate as many seniors as possible at this popular event. The Board thanks those businesses, individuals, and Michael Rolli, former Chairman of the Board of Health, who helped make this party possible, through their generous donations and services.

The Board of Selectmen, which sets policy for the Town, continues to be receptive to citizen input, not only at public hearings but through phone calls received at home and in our contact with the public, and in phone calls and visits made to our office by the public. The Board, as always, welcomes this input and encourages it. The Board of Selectmen and its office continue to perform the many and diverse functions required by both Town Bylaws and Massachusetts General Law.

The Board of Selectmen wishes to thank all Town officers, employees, and members of committees for their efforts and dedication during the past year.



Left to right: Selectman Leahy, Selectman Jordan, District Attorney Martha Coakley, Selectman Kennedy, Chairman Conti, and Selectman Ciccarello

TOWN ADMINISTRATOR

The Board of Selectmen's mission during the 1990's was to "improve the quality of life for the citizens" and it can be seen everywhere you look. Their focus on the "big picture" has helped rebuild the Town that began the 1990's in a deep recession and without a clear vision of Stoneham's future. It has been a pleasure to work with them for the past seven years and be part of this wonderful transition. I thank them for their strong leadership that has made my job exciting and rewarding.

The 1990's ended with a flurry of activity in the Town. There probably has not been this much activity in one year anytime in the recent past. Phase One of the Town Common and Parking Plan was completed. The 86 space municipal parking lot was opened in the late summer. Meanwhile, the demolition of the buildings where the Town Common is planned was completed and final design is being developed. The Common and improvements to the front of Town Hall will be completed in 2000.

The renovation and addition of the Police Station commenced with a July 2000 planned opening and the DPW garage was being designed for completion in the summer of 2000. We undertook phase one of the major drainage project. It should help alleviate the flooding along the Sweetwater Brook watershed and several other areas of Town.

The planned Tri Community Bikepath is still progressing with design scheduled to begin in 2000. The Skateboard Park was open for a full year and proved to be a success.

The first of four schools is under construction with the second to begin in 2000. We continued with the construction of new sidewalks, and improvements to the water and sewer system.

The Boston Regional Medical Center declared bankruptcy in February and we have worked continuously with legal counsel to ensure the Town receives the funds that it is owed. We look forward to a major development at the site and are hopeful a medical facility can be located there.

The Town helped lead the way and MDC Commissioner David Balfour made good on his commitment to reopen Spot Pond to the citizens of Stoneham for fishing and boating for the first time in nearly 100 years.

We had many retirements in 1999: Frank DelTergo, Robert Hemenway, Walter Johnson, Richard LeBlanc, Carol Musto, Marjorie Neylon, Margaret O'Keefe, Jean O'Melia, Olympia Rizzo, Marion Rockwood, Guerino Tamburrini and Lillian d'Entremont. We thank them for their many years of service to the Town and wish them well in their retirement.

Each year I prepare this report and thank my staff. It is hard to imagine that I could effectively perform my responsibilities without the tremendous efforts of Arlene Zamagni, Betty Luciano and Ginny Ray. Their dedication and efforts on behalf of the residents should be acknowledged, and I thank them.

The challenge ahead remains the same. We strive to provide the very best services to the citizens of Stoneham for a reasonable cost. To that end, we are always available to listen to your concerns, complaints and; yes, a compliment if you believe it is warranted.

Jeffrey D. Nutting
Town Administrator

TOWN ACCOUNTANT

Fiscal Year 1999 proved to be another good year for Town's financial position. The Town had free cash of \$1,645,948 in its General Fund. The two main contributing factors for this large surplus was that the actual revenues exceeded projected amounts by \$1.7 million, and departments returned almost \$400,000 to the General Fund from their Fiscal Year 1999 Budgets.

The Town was able to fund many important items with its certified free cash. At the October 25, 1999 Special Town Meeting it voted to use \$548,292 of its free cash to increase its Fiscal Year 2000 Capital Budget. In addition, the Town approved to utilize the remaining \$1.1 million as follows:

- sidewalk repairs — \$150,000
- improvements around the Town Hall — \$75,000
- public parking for the Town Common — \$325,000
- renovate the DPW Garage — \$350,000
- police sick leave buy back — \$122,656
- selective traffic enforcement — \$15,000
- litigation costs — \$15,000
- shade trees — \$20,000
- millennium celebration — \$25,000

The Town's policy has been to use its free cash for nonrecurring expenditures, such as, capital items. Free cash is such an unreliable and very unpredictable revenue source that it should not be used for salary increases, which affect future years. A financial burden would be placed on the Town if we funded raises with free cash the first year but ended up with little or no free cash the following year. The free cash policy was only one of many fiscal policies that the Town Administrator, Board of Selectmen, and Finance Board have worked so very hard on to improve the financial well being of the Town.

TOWN OF STONEHAM
DEPARTMENTAL CASH RECEIPTS SUMMARY
FOR THE FISCAL YEAR ENDING JUNE 30, 1999

TAX COLLECTIONS (NET OF REFUNDS):

REAL ESTATE-2000	\$12,938.78	
REAL ESTATE-1999	\$22,763,518.72	
REAL ESTATE-1998 AND PRIOR	<u>\$430,940.74</u>	\$23,207,398.24
PERSONAL PROPERTY-1999	\$448,078.89	
PERSONAL PROPERTY-1998	\$5,439.36	
PERSONAL PROPERTY-1997 AND PRIOR	<u>\$169.90</u>	\$453,688.15
DEFERRED REAL ESTATE-1998	\$6,599.33	
DEFERRED REAL ESTATE-1997	\$9,093.78	
DEFERRED REAL ESTATE-1996 AND PRIOR	<u>\$35,367.20</u>	\$51,060.31
MOTOR VEHICLE EXCISE-1999	\$1,750,975.55	
MOTOR VEHICLE EXCISE-1998	\$414,103.33	
MOTOR VEHICLE EXCISE-1997 AND PRIOR	<u>\$25,430.13</u>	\$2,190,509.01
TAX TITLES		\$120,637.06
PAYMENT IN LIEU OF TAXES		
*STONEHAM HOUSING AUTHORITY	\$2,592.00	
*BOSTON REGIONAL MEDICAL CENTER	\$27,915.74	
*JUDGEMENT ON VACATED PROPERTY	\$2,401.17	
*CHEM SHARE	<u>\$26,358.95</u>	\$59,267.86
SPECIAL ASSESSMENTS		
*STREET ASSESSMENTS	\$3,042.24	
*SIDEWALK ASSESSMENTS	\$360.33	
*COMMITTED INTEREST	<u>\$345.00</u>	\$3,747.57
		\$26,086,308.20
DEPARTMENTAL COLLECTIONS:		
BOARD OF SELECTMEN		
*LICENSES		\$30,466.75
TOWN ADMINISTRATOR		
*DOG OFFICER REIMB.	\$2,200.00	
*OTHER DEPARTMENTAL REVENUE	<u>\$548.42</u>	\$2,748.42
ASSESSORS		
*OTHER DEPARTMENTAL REVENUE		\$1,104.00
TOWN TREASURER		
*INTEREST INCOME	\$274,755.30	
*TAX TITLE ADVERTISING	\$856.00	
*TAX TITLE INTEREST	\$32,475.44	
*INTEREST ACCRUED ON BOND	\$31,529.85	
*OTHER DEPARTMENTAL REVENUE	<u>\$2,828.51</u>	\$342,445.10
TAX COLLECTOR		
*PENALTIES & INTEREST ON REAL ESTATE TAXES	\$84,284.47	
*PENALTIES & INTEREST ON PERSONAL PROPERTY TAXES	\$1,405.59	
*PENALTIES & INTEREST ON MOTOR VEHICLE EXCISE	\$15,345.64	
*PENALTIES & INTEREST ON DEFERRED REAL ESTATE TAXES	\$22,832.98	
*CHARGES & FEES	\$34,981.63	
*TAX CERTIFICATE FEES	<u>\$48,219.43</u>	\$207,069.74
TOWN COUNSEL		
*OTHER DEPARTMENTAL REVENUE		\$128.00

TOWN OF STONEHAM
DEPARTMENTAL CASH RECEIPTS SUMMARY
FOR THE FISCAL YEAR ENDING JUNE 30, 1999

(DEPARTMENTAL COLLECTIONS CONTINUED)

TOWN CLERK		
*CERTIFICATION FEES	\$30,105.55	
*MARRIAGE LICENSES	\$2,895.00	
*OTHER BUSINESS PERMITS	\$1,834.00	
*TOWN BYLAW VIOLATIONS	\$1,525.00	
*ALL OTHER FEES	<u>\$5,527.95</u>	\$41,887.50
ELECTIONS & REGISTRATIONS		
*SALE OF STREET LISTS		\$785.00
COMMUNITY DEV./PLANNING BOARD		
*FILING FEES		\$11,067.18
PUBLIC PROPERTY BUILDINGS		
*RENTAL OF BUILDINGS		\$2,090.00
POLICE DEPARTMENT		
*PARKING FINES	\$15,412.00	
*PISTOL PERMITS	\$2,036.50	
*TAXI CAB PERMITS	\$2,215.00	
*ALL OTHER FEES (e.g. ALARMS, ACCIDENT REPORTS, ETC...)	<u>\$36,978.56</u>	\$56,642.06
FIRE DEPARTMENT		
*SMOKE DETECTOR INSPECTIONS & OIL BURNER PERMITS		\$20,639.70
BUILDING & WIRE		
*BUILDING PERMITS	\$230,840.50	
*WIRING PERMITS	\$42,164.75	
*PLUMBING PERMITS	\$20,253.00	
*GAS PERMITS	\$6,435.00	
*OTHER DEPARTMENTAL REVENUE	<u>\$646.00</u>	\$300,339.25
SEALER OF WEIGHTS & MEASURES		
*SEALING FEES		\$4,815.50
SCHOOLS		
*MEDICAID REIMBURSEMENTS	\$104,694.00	
*OTHER DEPARTMENTAL REVENUE	<u>\$2,132.83</u>	\$106,826.83
PUBLIC WORKS ADMINISTRATION		
*OTHER DEPARTMENTAL REVENUE		\$8,172.56
HIGHWAY DEPARTMENT		
*STREET OPENING PERMITS		\$4,685.00
REFUSE DEPARTMENT		
*SALE OF LEAF BAGS		\$475.00
CEMETERY DEPARTMENT		
*OPENING GRAVES	\$35,350.00	
*GRAVE LINERS	\$11,050.00	
*FOUNDATIONS	\$5,712.50	
*ANNUAL CARE	<u>\$143.50</u>	\$52,256.00
BOARD OF HEALTH		
*LICENSES & PERMITS		\$18,577.50

TOWN OF STONEHAM
DEPARTMENTAL CASH RECEIPTS SUMMARY
FOR THE FISCAL YEAR ENDING JUNE 30, 1999

(DEPARTMENTAL COLLECTIONS CONTINUED)

PUBLIC LIBRARY

*LIBRARY FINES	\$1,996.67	
*ALL OTHER FEES (e.g. POSTAGE & LOST BOOKS)	\$275.58	\$2,272.25

RECREATION

*STONEHAM OAKS GOLF COURSE	\$210,963.96	
*UNICORN GOLF COURSE	\$784,026.00	
*STONEHAM ARENA SKATING FEES	\$359,656.13	
*RENTAL OF PROPERTY	\$39,926.25	\$1,394,572.34

\$2,610,065.68

STATE AID:

REAL ESTATE ABATEMENTS FOR VETERANS	\$63,432.00	
REAL ESTATE ABATEMENTS FOR SURVIVING SPOUSES	\$350.00	
REAL ESTATE ABATEMENTS FOR THE BLIND	\$3,588.00	
REAL ESTATE ABATEMENTS FOR THE ELDERLY	\$113,452.00	
POLICE CAREER INCENTIVE	\$139,641.00	
CHAPTER 70 SCHOOL AID	\$1,963,437.00	
VETERANS' BENEFITS	\$15,551.32	
LOTTERY	\$1,932,535.00	
CHAPTER 71 SCHOOL TRANSPORTATION	\$77,438.00	
LOCAL AID FUND	\$2,553,177.00	
CHAPTER 81 HIGHWAY AID	\$135,176.00	
DISTRICT COURT FINES	\$12,652.00	
REGISTRY OF MOTOR VEHICLE FINES	\$42,375.00	
OTHER STATE AID	\$10,758.00	\$7,063,562.32

PENSION REIMBURSEMENTS:

COMMONWEALTH OF MASSACHUSETTS-COLA REIMB.		\$5,626.72
---	--	------------

TOTAL GENERAL FUND

\$35,765,562.92

SEWER DEPARTMENT

SEWER RATES 1999		\$3,302,526.08
SEWER RATES 1998		\$181,814.93
MONTHLY SEWER RATES		\$24,212.01
SEWER LIENS 1999		\$262,693.48
SEWER LIENS 1998		\$46,033.91
SEWER LIENS 1997 AND PRIOR		\$14,620.47
SEWER ASSESSMENTS		\$408.87
COMMITTED INTEREST		\$131.35
PENALTIES & INTEREST ON SEWER CHARGES		\$10,205.34
ALL OTHER FEES		\$3,504.50

TOTAL SEWER FUND

\$3,846,150.94

WATER DEPARTMENT

WATER RATES 1999		\$1,378,477.84
WATER RATES 1998		\$66,821.09
MONTHLY WATER RATES		\$534,284.05
WATER LIENS 1999		\$101,552.86
WATER LIENS 1998		\$14,099.72
WATER LIENS 1997 AND PRIOR		\$5,706.41
INSURANCE PROCEEDS		\$25,993.03
WATER MAIN ASSESSMENTS		\$162.25
COMMITTED MAIN INTEREST		\$48.65
PENALTIES & INTEREST ON WATER CHARGES		\$4,180.26
ALL OTHER FEES		\$2,473.54

TOTAL WATER FUND

\$2,133,799.70

Town of Stoneham
Appropriations, Expenditures, and Balances
As of June 30, 1999

	Appropriation	Other Credit	Total Appropriation	Expended	Carried Over To 1999	To Surplus Revenue
Elections & Registration, Personnel	18,750.00	TR	20,750.00	19,995.13	0.00	754.87
Elections & Registration, Operating Expenses	32,970.00		32,970.00	26,072.26	4,987.00	1,910.74
Conservation Commission, Personnel	4,400.00		4,400.00	4,400.00	0.00	0.00
Conservation Commission, Operating Expenses	1,035.00		1,035.00	751.45	0.00	283.55
Conservation Commission, Environmental Expert				447.50	0.00	0.00
Whip Hill, Personnel	25,738.00	CO	447.50	31,584.52	0.00	83.48
Whip Hill, Operating Expenses	8,580.00	TR	5,930.00	8,400.12	0.00	179.88
Community Development/Planning Bd., Personnel	118,727.00	TR	588.00	119,092.23	0.00	222.77
Community Development/Planning Bd., Operating Exp.	6,050.00		6,050.00	1,785.31	2,000.00	2,264.69
Community Dev./Planning Bd., Operating Exp., Prior Year		EN	2,000.00	1,847.38	0.00	152.62
Total General Government	1,534,125.00		1,884,384.54	1,695,809.28	137,448.75	51,126.51
Public Safety						
Police, Personnel	2,601,865.00	TR	90,862.00	2,692,727.00	0.00	73.55
Police, Operating Expenses	182,300.00		182,300.00	179,733.09	2,375.72	191.19
Police, Operating Expenses, Prior Year		EN	16,591.86	16,514.36	77.50	0.00
Police, Selective Traffic Enforcement		CO	15,122.11	12,399.16	2,722.95	0.00
Traffic Directors, Personnel	120,000.00	TR	7,400.00	127,400.00	0.00	30.32
Traffic Directors, Operating Expenses	3,500.00		3,500.00	1,552.00	1,801.00	147.00
Dispatchers, Personnel	212,649.00	TR	(14,835.00)	197,046.68	0.00	767.32
Dispatchers, Operating Expenses	5,570.00		5,570.00	4,129.09	466.40	974.51
Dispatchers, Operating Expenses, Prior Year		EN	80.86	0.00	0.00	80.86
Fire, Personnel	2,136,923.00	TR	2,665.00	2,139,588.00	0.00	57.69
Fire, Operating Expenses	130,950.00		130,950.00	126,227.30	4,492.68	230.02
Fire, Operating Expenses, Prior Year		EN	12,858.92	11,727.90	0.00	1,131.02
Fire, Install Hardware/Software		CO	13,750.00	6,250.00	7,500.00	0.00
Fire Station Roof		CO	45,000.00	0.00	45,000.00	0.00
Building & Wire, Personnel	111,462.00	TR	3,521.00	114,983.00	107,199.27	7,783.73
Building & Wire, Operating Expenses	11,000.00		11,000.00	8,173.56	2,772.14	54.30
Building & Wire, Operating Expenses, Prior Year		EN	194.67	119.91	0.00	74.76
Civil Defense, Personnel	26,488.00		26,488.00	26,415.66	0.00	72.34
Civil Defense, Operating Expenses	4,950.00		4,950.00	3,133.56	1,680.00	136.44
Civil Defense, Operating Expenses, Prior Year		EN	1,625.00	1,315.00	0.00	310.00
Total Public Safety	5,547,657.00		194,836.42	5,742,493.42	68,888.39	12,115.06
Schools						
Schools, Personnel	12,536,806.00	TR	29,014.00	12,565,820.00	0.00	43,382.57
Schools, Health Insurance	912,000.00	TR	36,000.00	948,000.00	0.00	70.46

Town of Stoneham
Appropriations, Expenditures, and Balances
As of June 30, 1999

	Appropriation	Other Credit	Total Appropriation	Expended	Carried Over To 1999	To Surplus Revenue
General Government						
Town Moderator, Personnel	200.00		200.00	200.00	0.00	0.00
Town Moderator, Operating Expenses	50.00		50.00	15.00	0.00	35.00
Selectmen, Personnel	69,468.00	TR	70,349.00	69,583.01	0.00	765.99
Selectmen, Operating Expenses	17,950.00	TR	20,450.00	15,732.25	4,359.00	358.75
Town Administrator, Personnel	216,715.00	TR	248,129.00	238,854.73	0.00	9,274.27
Town Administrator, Operating Expenses	108,300.00	TR	118,300.00	95,796.04	2,865.57	19,638.39
Town Administrator, Operating Expenses, Prior Year		EN	7,893.45	5,470.34	1,174.00	1,249.11
Town Administrator, Geographic Info Syst. (Phase I)		CO	10,242.27	10,080.70	161.57	(0.00)
Town Administrator, Geographic Info Syst. (Phase II)		CO	71,472.62	62,557.02	8,915.60	0.00
Town Administrator, Sr. Citizen Voucher Program		CO	1,573.50	984.50	589.00	0.00
Town Administrator, Accept Public Ways		CO	17,000.00	2,030.50	14,969.50	0.00
Finance Board, Personnel	17,308.00	TR	17,654.00	17,651.61	0.00	2.39
Finance Board, Operating Expenses	3,560.00		3,560.00	3,231.04	34.00	284.96
Finance Board, Operating Expenses, Prior Year		EN	180.00	180.00	0.00	0.00
Accounting, Personnel	142,818.00	TR	155,173.00	153,703.45	0.00	1,469.55
Accounting, Operating Expenses	21,940.00		21,940.00	20,190.71	0.00	1,749.29
Accounting, Operating Expenses, Prior Year		EN	9,067.96	8,439.45	0.00	628.51
Assessors, Personnel	112,326.00	TR	111,755.00	111,753.70	0.00	1.30
Assessors, Operating Expenses	13,600.00		13,600.00	11,288.91	275.60	2,055.49
Assessors, Operating Expenses, Prior Year		EN	1,000.00	310.40	670.00	19.60
Assessors, Revaluation FY 97		CO	118,957.85	58,344.40	60,613.45	0.00
Assessors, BRMC Appraisal		CO	12,000.00	0.00	12,000.00	0.00
Treasurer/Collector, Personnel	189,905.00	TR	183,191.00	183,188.72	0.00	2.28
Treasurer/Collector, Operating Expenses	88,350.00		88,350.00	79,604.98	8,012.59	732.43
Treasurer/Collector, Operating Expenses, Prior Year		EN	6,998.84	6,796.70	0.00	200.14
Town Counsel, Personnel	76,071.00	TR	77,551.00	77,508.24	0.00	42.76
Town Counsel, Operating Expenses	27,200.00		27,200.00	25,273.30	1,719.18	207.52
Town Counsel, Operating Expenses, Prior Year		EN	3,538.60	17.00	0.00	3,521.60
Town Counsel, Operating Expenses		CO	682.63	682.63	0.00	0.00
Town Counsel, Litigation Expenses		CO	20,000.00	14,700.63	5,299.37	0.00
Town Counsel, Litigation Expenses FY'99		CO	3,000.00	0.00	3,000.00	0.00
Town Counsel, Cable TV License Negotiations		CO	1,198.32	564.00	634.32	0.00
Town Counsel, Update Town Code		CO	1,574.00	52,111.82	0.00	42.18
Data Processing, Personnel	50,580.00	TR	52,154.00	41,303.57	2,669.00	1,877.43
Data Processing, Operating Expenses	45,850.00		45,850.00	105,840.03	0.00	841.97
Town Clerk, Personnel	105,684.00	TR	106,682.00	7,237.00	2,500.00	263.00
Town Clerk, Operating Expenses	10,000.00		10,000.00	225.00	0.00	0.00
Town Clerk, Operating Expenses, Prior Year		EN	225.00		0.00	0.00

Town of Stoneham
Appropriations, Expenditures, and Balances
As of June 30, 1999

	Appropriation	Other Credit	Total Appropriation	Expended	Carried Over To 1999	To Surplus Revenue
Schools, Operating Expenses	3,251,194.00	TR	88,986.00	3,340,180.00	2,954,714.97	328,918.06
Schools, Operating Expenses, Prior Year	EN		234,021.86	234,021.86	228,388.80	0.00
Northeast Regional Vocational	240,000.00	TR	18,744.00	258,744.00	258,744.00	0.00
Total Schools	16,940,000.00		406,765.86	17,346,765.86	16,912,214.74	105,633.06
Public Works						
Public Property Buildings, Personnel	6,000.00	TR	(6,000.00)	0.00	0.00	0.00
Public Property Buildings, Operating Expenses	109,650.00	EN	1,611.34	109,650.00	106,735.74	914.26
Public Property Bldgs., Operating Expenses, Prior Year	EN		(71,789.82)	796,622.18	1,577.34	34.00
Public Works Admin, Personnel	854,412.00	TR	14,000.00	868,412.00	795,416.39	0.00
Public Works Admin, Operating Expenses	170,780.00	TR	13,000.00	183,780.00	175,060.76	8,559.38
Public Works Admin, Operating Expenses, Prior Year	EN		2,036.15	2,036.15	1,873.99	0.00
Surface Drainage Study		CO	100,000.00	100,000.00	63,041.78	36,958.22
Plant Public Shade Trees		CO	10,000.00	10,000.00	2,221.52	7,778.48
Highway, CH 113 & CH 204 of 1996 (Phase I)		CO	256,393.49	256,393.49	289,507.06	0.00
Highway, CH 113 & CH 204 of 1996 (Phase II)		CO	393,575.00	393,575.00	8,692.17	104,067.94
Highway, Ch 85 of the Acts of 1994		CO	26,706.46	26,706.46	18,014.29	0.00
Highway, Ch 11 of the Acts of 1997		CO	407,877.00	407,877.00	407,877.00	0.00
Snow & Ice Removal, Personnel		TR	41.82	45,041.82	45,041.82	0.00
Snow & Ice Removal, Operating Expenses	45,000.00	TR	15,000.00	145,000.00	144,880.81	119.19
Street Lighting, Operating Expenses	130,000.00	TR	(13,000.00)	252,000.00	220,590.01	31,409.99
Street Lighting, Operating Expenses, Prior Year	265,000.00	EN	16,704.72	16,704.72	16,704.72	0.00
Rubbish Disposal, Personnel	10,000.00	TR	(10,000.00)	0.00	0.00	0.00
Rubbish Disposal, Operating Expenses	1,053,000.00	EN	135,657.03	1,053,000.00	949,252.65	1,316.92
Rubbish Disposal, Operating Expenses, Prior Year	EN		(3,301.00)	135,657.03	135,623.63	33.40
Sewer Services, Personnel	265,160.00	TR		261,859.00	259,984.98	1,874.02
Sewer Services, Operating Expenses	49,400.00	CO		49,400.00	48,774.32	505.78
Sewer Services, Intergovernmental	3,310,000.00	EN	1,603.32	3,310,000.00	3,240,690.00	69,310.00
Sewer Services, Operating Expenses, Prior Year	EN		9,547.87	1,603.32	1,275.28	36.40
Sewer Services, Maintain Sewer System, FY'98	CO		250,000.00	250,000.00	250,000.00	0.00
Sewer Services, Maintain Sewer System, FY'99	CO		(2,000.00)	250,000.00	250,000.00	0.00
Motor Vehicle Maintenance, Personnel	2,000.00	TR		0.00	0.00	0.00
Motor Vehicle Maintenance, Operating Expenses	131,650.00	EN	5,916.10	131,650.00	120,701.10	1,599.48
Motor Vehicle Maint., Operating Expenses, Prior Year	EN		101,000.00	5,916.10	5,557.61	358.49
Cemetery, Personnel	5,000.00	TR		106,000.00	105,109.97	890.03
Cemetery, Operating Expenses	14,900.00	EN		14,900.00	14,714.95	24.52
Cemetery, Operating Expenses, Prior Year	EN		325.00	325.00	321.61	3.39

Town of Stoneham
Appropriations, Expenditures, and Balances
As of June 30, 1999

	Appropriation	Other Credit	Total Appropriation	Expended	Carried Over To 1999	To Surplus Revenue
Cemetery, Embellish Lindenwood Cemetery, FY 95	CO	770.05	770.05	0.00	770.05	0.00
Cemetery, Embellish Lindenwood Cemetery, FY 99	CO	50,000.00	50,000.00	50,000.00	0.00	0.00
Water, Personnel	TR	(800.00)	348,230.00	343,539.94	0.00	4,690.06
Water, Operating Expense			143,250.00	133,241.09	9,963.49	45.42
Water, Intergovernmental	TR		1,380,867.00	1,343,308.60	0.00	37,558.40
Water, Operating Expenses, Prior Year	EN	8,582.60	8,582.60	8,322.50	0.00	260.10
Water Distribution System Study	CO	30,000.00	30,000.00	24,300.00	5,700.00	0.00
Water, Replace Water Mains, FY'99	CO	225,000.00	225,000.00	47,313.49	177,686.51	0.00
Total Public Works		1,968,457.13	10,263,556.13	9,219,317.19	891,727.30	152,511.64
Human & Environmental Services						
Board of Health, Personnel	TR	(34,772.00)	56,288.00	52,225.09	0.00	4,062.91
Board of Health, Operating Expenses			11,250.00	6,871.22	3,737.41	641.37
Board of Health, Operating Expenses, Prior Year	EN	2,910.38	2,910.38	2,904.33	0.00	6.05
Council of Aging, Personnel	TR	(4,598.00)	107,915.00	103,489.35	0.00	4,425.65
Council of Aging, Operating Expenses	R	4,000.00	46,100.00	38,240.70	2,300.00	5,559.30
Council of Aging, Operating Expenses, Prior Year	EN	3,018.48	3,018.48	2,666.19	0.00	352.29
Youth Commission, Personnel			61,974.00	59,232.76	0.00	2,741.24
Youth Commission, Operating Expenses			12,250.00	10,149.35	2,099.33	1.32
Youth Commission, Operating Expenses, Prior Year	EN	104.57	104.57	50.31	0.00	54.26
Veterans, Personnel			9,500.00	9,499.83	0.00	0.17
Veterans, Operating Expenses	TR	(12,000.00)	50,235.00	39,055.72	0.00	11,179.28
Veterans, Operating Expenses, Prior Year	EN	671.05	671.05	73.62	597.43	0.00
Total Human & Environmental Services		(41,336.57)	361,545.43	324,384.85	8,136.74	29,023.84
Information & Recreation						
Public Library, Personnel	TR	8,100.00	417,082.00	405,371.60	0.00	11,710.40
Public Library, Operating Expenses	TR	2,000.00	182,700.00	175,008.27	1,813.90	5,877.83
Public Library, Operating Expenses, Prior Year	EN	2,785.39	2,785.39	2,735.14	0.00	50.25
Public Library, Equipment/Furnishings	CO	5,678.14	5,678.14	5,646.22	0.00	31.92
Unicorn Golf, Personnel	TR	(2,000.00)	212,196.00	206,169.04	0.00	6,026.96
Unicorn Golf, Operating Expenses	TR	4,200.00	257,800.00	257,514.60	148.48	136.92
Unicorn Golf, Operating Expenses, Prior Year	EN	465.31	465.31	395.85	0.00	69.46
Stoneham Arena, Personnel	TR	(12,500.00)	160,374.00	156,781.56	0.00	3,592.44
Stoneham Arena, Operating Expenses	TR	5,800.00	189,200.00	187,858.23	1,301.50	40.27
Stoneham Arena, Operating Expenses, Prior Year	EN	6,562.53	6,562.53	6,562.53	0.00	(0.00)
Total Information & Recreation		21,091.37	1,434,843.37	1,404,043.04	3,263.88	27,536.45

Town of Stoneham
Appropriations, Expenditures, and Balances
As of June 30, 1999

	Appropriation	Other Credit	Total Appropriation	Expended	Carried Over To 1999	To Surplus Revenue
Debt & Interest on Debt						
Maturing Debt	632,295.00		632,295.00	544,216.00	0.00	88,079.00
Interest on Debt	517,705.00	TR (259,000.00)	258,705.00	231,862.67	0.00	26,842.33
Total Debt & Interest on Debt	1,150,000.00	(259,000.00)	891,000.00	776,078.67	0.00	114,921.33
Retirement Fund						
Noncontributory	76,000.00		76,000.00	73,675.50	0.00	2,324.50
Contributory	2,325,260.00	TR (34,507.00)	2,290,753.00	2,290,753.00	0.00	0.00
Total Retirement Fund	2,401,260.00	(34,507.00)	2,366,753.00	2,364,428.50	0.00	2,324.50
Capital Outlay						
General Government	40,000.00	TR 53,000.00	93,000.00	75,840.35	17,035.33	124.32
Police Department	70,000.00		70,000.00	68,949.10	0.00	1,050.90
Fire Department	40,000.00	TR 1,300.00	41,300.00	39,984.69	1,314.00	1.31
Forestry & Parks	25,000.00	TR (4,300.00)	20,700.00	18,553.43	0.00	2,146.57
Schools	100,000.00	TR 150,000.00	250,000.00	185,749.39	64,251.00	(0.39)
Highway Department	75,000.00	TR 75,000.00	150,000.00	81,044.00	68,956.00	0.00
Unicorn Golf	50,000.00		50,000.00	50,000.00	0.00	0.00
Stoneham Arena		TR 25,000.00	25,000.00	0.00	25,000.00	0.00
General Government, Prior Year	EN 5,157.95		5,157.95	4,122.29	898.00	137.66
Fire Department, Prior Year	EN 80,050.00		80,050.00	80,050.00	0.00	0.00
Forestry & Parks, Prior Year	EN 2,000.00		2,000.00	1,445.00	555.00	0.00
Highway Department, Prior Year	EN 55,495.00		55,495.00	55,495.00	0.00	0.00
Public Library, Prior Year	EN 15,501.00		15,501.00	11,985.00	2,000.00	1,516.00
Stoneham Arena, Prior Year	EN 8,000.00		8,000.00	8,000.00	0.00	0.00
Total Capital Outlay	400,000.00	466,203.95	866,203.95	681,218.25	180,009.33	4,976.37
Unclassified						
Retirees' Health Insurance	765,000.00	TR (175,000.00)	590,000.00	562,190.96	0.00	27,809.04
Life Insurance	33,000.00		33,000.00	29,834.05	0.00	3,165.95
Workers' Compensation	200,000.00	TR (50,000.00)	150,000.00	133,976.99	0.00	16,023.01
Unemployment Compensation	12,000.00		12,000.00	9,657.38	0.00	2,342.62
Police/Fire Medical Bills	30,000.00	TR (300.00)	29,700.00	9,315.63	1,115.58	19,268.79
Medicare/FICA	160,000.00	TR 8,000.00	168,000.00	166,411.77	0.00	1,588.23
Multi-Peril Pack Policy	200,000.00		200,000.00	193,258.00	0.00	6,742.00
Other Unclassified	30,000.00	TR 42,000.00	72,000.00	26,815.75	44,746.45	437.80
FY'99 Salary Increases	CO 107,000.00		107,000.00	540.00	106,460.00	0.00
Unemployment Compensation, Prior Year	EN 1,500.00		1,500.00	1,300.00	0.00	200.00

Town of Stoneham
Appropriations, Expenditures, and Balances
As of June 30, 1999

	Appropriation	Other Credit	Total Appropriation	Expended	Carried Over To 1999	To Surplus Revenue
Multi-Peril Pack Policy, Prior Year	EN	32,500.00	32,500.00	12,500.00	20,000.00	0.00
Police/Fire Medical Bills, Prior Year	EN	1,395.74	1,395.74	589.74	66.00	760.00
Police/Fire Medical Bills	CO	300.00	300.00	286.09	0.00	13.91
Other Unclassified, Prior Year	EN	44,082.96	44,082.96	38,535.21	2,877.50	2,670.25
Total Unclassified		11,478.70	1,441,478.70	1,185,191.57	175,265.53	81,021.60
Non-Departmental						
Operating Expenses			41,635.00	34,485.16	6,653.11	496.73
Operating Expenses, Prior Year	EN	7,566.77	7,566.77	7,299.96	246.75	20.06
Total Non-Departmental		7,566.77	49,201.77	41,785.12	6,899.86	516.79
Reserve Fund						
Finance Board Reserve Fund	TR	(29,000.00)	38,000.00	0.00	0.00	38,000.00
	R	(18,000.00)				
Total Reserve Fund		(47,000.00)	38,000.00	0.00	0.00	38,000.00
Grand Total		3,044,816.17	42,686,226.17	40,265,961.19	1,800,557.84	619,707.14

CO - Continuous Appropriation
EN - Encumbrance

R - Reserve Fund Transfer
TR - Special Town Meeting Transfer

TOWN OF STONEHAM
Summary Balance Sheet
As of June 30, 1999

	General Fund	Revolving Fund	Federal/State Grants	Special Revenue Sewer	Special Revenue Water	Other Special Revenue	Capital Projects	Trust Funds	Agency Funds	Account Group General L-T Obligations
Assets										
Cash - Unrestricted Checking	5,720,123	302,934	464,583	93,929	364,520	206,142	5,527,475	2,568,522	(60,494)	
- Restricted Checking						145,727				
- Restricted Savings	17,057									
Personal Property Tax - 1999	11,381									
Personal Property Tax - 1998	38,066									
Personal Property Tax - 1997	84,232									
Personal Property Tax - Prior Years	(12,939)									
Real Estate Tax - 2000	433,430									
Real Estate Tax - 1999	131,406									
Real Estate Tax - 1998	208									
Real Estate Tax - Prior Years	(1,577,295)									
Allowance for Abate/Exemptions	102,221									
Tax Liens	23,343									
Deferred Real Estate Tax - 1998	24,385									
Deferred Real Estate Tax - 1997	23,485									
Deferred Real Estate Tax - 1996	95,911									
Deferred Real Estate Tax - Prior Years	(18,138)									
Motor Vehicle Excise Tax - 1999	130,435									
Motor Vehicle Excise Tax - 1998	345,389									
Motor Vehicle Excise Tax - Prior Years										
User Charges Receivable - Sewer				1,037,696	425,335					
User Charges Receivable - Water				68,156	1,329					
Utility Liens Receivable				(737)	(9,091)					
Other Service Charges Receivable										
Departmental Receivables	508									
Unapportioned Special Assessments	14,342									
Apportioned Assess. Added to Taxes	9									
Committed Interest	27			112						
Apportioned Assessment Not Yet Due										
Due From State Government	10,542		167,235	16,278	7,728					
Tax Foreclosures	2,424									
Amount to be provided for GLTD										4,120,512
Total Assets	5,600,563	302,934	631,817	1,215,434	789,822	351,869	5,527,475	2,568,522	(60,494)	4,120,512

TOWN OF STONEHAM
Summary Balance Sheet
As of June 30, 1999

	General Fund	Revolving Fund	Federal/State Grants	Special Revenue Sewer	Special Revenue Water	Other Special Revenue	Capital Projects	Trust Funds	Agency Funds	Account Group General L-T Obligations
Liabilities and Fund Balances										
Warrants Payable	892,544	43,780	123,395	3,091	25,277	4,622	50,593	2,260	1,422	
Accrued Payroll	292,038	914	2,800	6,018	10,546				17,956	
Payroll Tax Withholdings Due to Comm. of Mass.										
Unclaimed Items	26,501								638	
Guaranteed Deposits	1,198					6,108				
Deferred Revenue:						145,727				
- Uncollected Property Tax	(874,454)									
- Uncollected Def. Real Estate	167,124									
- Uncollected Tax Liens	102,221									
- Uncollected Motor Veh. Exc.	457,687									
- Uncollected User Charges				1,037,696	425,335					
- Uncollected Utility Liens				68,156	1,329					
- Uncollected Dept. Receivables	508									
- Uncollected Gov't Receivables			167,235	16,390	7,728					
- Uncollected Special Assess.	24,920			(737)	(9,091)					
- Uncollected Service Charges										4,120,512
General Long Term Obligation Bonds										
Total Liabilities	1,090,257	44,694	293,430	1,130,613	457,233	160,349	50,593	2,260	20,016	4,120,512
Undesignated Fund Balance	3,419,900			84,410	129,239					
Fund Balance:										
- Res. for Continuous Approp.	313,373				183,387					
- Reserved for Encumbrances	763,984			412	9,963					
- Designated for Expenditures										
- Designated Under Assessments	13,009									
- Designated Federal Grants			110,052							
- Designated State Grants			228,335							
- Designated Revolving Fund		258,240								
- Reserved for Appropriation						110,677				
- Reserved for Special Purposes						90,844				
Total Fund Balances	4,510,266	258,240	338,387	84,821	322,589	201,520	5,476,882	2,566,262	(90,510)	0
Total Liabilities & Fund Balances	5,600,553	302,934	631,817	1,215,434	780,822	351,969	5,527,475	2,566,522	(90,494)	4,120,512

Town of Stoneham
Schedule of Federal & State Grants
As of June 30, 1999

	Balance 7/1/98	Received FY 99	Total Available	Expended FY 99	Balance 6/30/99
State Grants (continued)					
Community Policing	4,569	48,806	53,375	47,616	5,759
Safe School Program	0	2,000	2,000	958	1,042
Domestic Violence	(8,318)	10,009	1,691	3,349	(1,658)
Fire Department Hazmat Grant	2,272	9,733	12,005	2,546	9,459
Mass. Incentive Recycling Program	11,568	13,800	25,368	7,473	17,895
Ed Reform-Curriculum Framework	613	500	1,113	1,113	0
Election Reimbursement	3,605	0	3,605	0	3,605
School Improv/Technical Planning	55,821	0	55,821	50,558	5,262
Essential Skills Grant	835	0	835	835	0
Math/Science/Technology Grant	915	0	915	915	0
Community Based Program	0	16,000	16,000	14,230	1,770
Energy Grant	26,618	0	26,618	476	26,143
SPED Access to Curriculum Grant	2,071	6,168	8,239	4,631	3,608
Town Common-Phase I	3,515	0	3,515	0	3,515
Town Common-Phase II	0	1,600,000	1,600,000	1,725,250	(125,250)
Community Visioning Grant	0	0	0	5,188	(5,188)
Weights & Measures-Purchase Equipment	0	0	0	1,479	(1,479)
Rape Aggression Defense Grant	0	1,927	1,927	5,701	(3,774)
Literacy Challenge Grant	7,852	0	7,852	7,852	0
PALMS Grant FY'99	0	2,600	2,600	2,600	0
Technical Training Grant FY'99	0	42,675	42,675	16,022	26,653
Future Educator's Club FY'99	0	500	500	496	4
Mass. Assessment FY'99	0	6,000	6,000	3,629	2,371
Mobility Assistance Program	0	1,412	1,412	1,412	0
School "Pothole " Grant	0	45,000	45,000	9,275	35,725
Tutoring/Reading Grant FY'99	0	10,000	10,000	9,740	260
Prof. Dev. English Language	0	35,000	35,000	35,000	0
CH 811 Highway Improvements	10,060	0	10,060	0	10,060
Street Improvement Grant	7,746	0	7,746	0	7,746
CH 113 & CH 204 of the Acts of 1996	(2,336)	485,068	482,734	545,901	(63,167)
CH 85 of the Acts of 1994-Highway Fund	26,706	0	26,706	8,692	18,014
Total State Grants	389,763	2,598,400	2,988,163	2,767,322	231,943
Total Federal & State Grants	561,079	3,153,216	3,714,294	3,375,907	338,387

Town of Stoneham
Schedule of Federal & State Grants
As of June 30, 1999

	Balance 7/1/98	Received FY 99	Total Available	Expended FY 99	Balance 6/30/99
Federal Grants					
Public Law 874	5,102	0	5,102	0	5,102
Title I - Reading Program	20,774	111,470	132,244	117,447	14,797
Title VI-B-Special Education for Handicapped	63,589	182,634	246,203	233,932	12,272
Cops Universal Hiring Grant	90,000	0	90,000	60,000	30,000
FEMA Food & Shelter	3,432	0	3,432	0	3,432
Title II - Block Grant	3,125	7,133	10,258	6,061	4,197
Title VI-B - Early Childhood Development	14,130	16,519	32,649	25,150	7,499
Community Caring	115	0	115	0	115
Title II-DDE Grant	1,675	8,952	10,627	7,244	3,384
Copsmore Grant	(14,132)	57,316	43,184	23,106	20,078
Drug & Alcohol Grant	0	15,769	15,769	14,980	809
Community Development-Home Program	(13,909)	127,505	113,596	112,414	1,181
SCDC Downtown Revitalization Grant	31	0	31	0	31
Seatbelt Enforcement Grant	0	2,500	2,500	0	2,500
Library Internet Grant	0	8,000	8,000	6,973	1,027
Gay/Straight Alliance Grant	0	4,500	4,500	4,480	20
Mystic VA School Grant	(2,600)	9,518	6,918	6,918	0
Total Federal Grants	171,313	553,816	725,129	618,685	106,444
State Grants					
Transportation for the Elderly	1,228	22,301	23,530	20,865	2,665
DEQE Waterwaste Systems	145,536	1,000	146,536	9,178	137,358
Arts & Lottery Grant	13,073	10,705	23,778	12,765	11,013
Student Awareness Fire Education (S.A.F.E.)	86	4,821	4,907	4,907	0
Reserved for Educational Reform	271	0	271	0	271
Local Delinquency Prevention Program	(5,797)	18,380	12,583	17,437	(4,854)
Mentorship Grant	1,084	0	1,084	200	884
Advanced Placement	262	4,500	4,762	1,716	3,046
Law Enforcement Trust	37,719	88,041	125,760	78,087	47,663
State Aid to Public Libraries	41,170	20,294	61,464	6,017	55,447
Gifted & Talented	0	5,000	5,000	5,000	0
Health Protection Grant	0	62,259	62,259	62,259	0
D.A.R.E. Grant	1,010	15,000	16,010	15,911	99
Teen Dating	0	8,880	8,880	8,913	(33)
Bullet Proof Vests Grant	0	1,020	1,020	1,020	0

Town of Stoneham
Schedule of Other Special Revenue
As of June 30, 1999

	Balance 7/1/98	Received FY 99	Total Available	Expended FY 99	Balance 6/30/99
Revolving Funds					
School Lunch Program	13,482	545,466	558,978	524,430	34,548
Athletic Fund	4,273	72,042	76,315	65,981	10,334
Adult Evening School	581	3,925	4,506	3,992	515
Summer School Program	12,037	8,266	20,303	0	20,303
Youth Commission	28,178	47,089	75,248	54,584	20,584
Insurance Reimbursement Under \$20,000.	5,511	22,941	28,453	15,165	13,287
Senior Citizen Outings	4,453	1,678	6,131	2,880	3,251
Tuition Reimbursement for Out of Town Children	34,201	47,674	81,875	5,000	76,875
Rental of School Buildings	19,895	11,394	31,289	4,390	26,899
Composting Bins	2,624	603	3,227	600	2,627
ADA Parking Fines	6,790	920	7,710	0	7,710
Rental of Tax Possession Property	4,000	2,500	6,500	250	6,250
Rental of Senior Center	1,490	2,320	3,800	892	2,908
Public Health Fund	9,898	0	9,898	1,992	7,907
Wetland Protection Fees	7,668	2,425	10,093	8,252	1,840
School Bus Transportation	0	6,128	6,128	0	6,128
Rental of Town Property (Phase I)	14,484	10,129	24,613	23,383	1,230
Rental of Town Property (Phase II)	0	29,873	29,873	26,307	3,566
North Shore Alliance	0	9,822	9,822	1,661	8,161
H. S Extension	1,190	5,875	7,065	3,315	3,750
Total Revolving Funds	170,747	831,080	1,001,826	743,174	258,653
Receipts Reserved for Appropriations					
Sale of Foreclosed Property		52,764	52,764	0	52,764
Sale of Cemetery Lots	60,200	17,300	77,500	20,000	57,500
Total Receipts Reserved for Appropriations	60,200	70,064	130,264	20,000	110,264
Individual Gifts & Donations					
Board of Selectmen - Von Dreathen	1,306	0	1,306	0	1,306
Board of Selectmen - Stockwell Fund	127	0	127	0	127
Police - N.E. Memorial Hospital	5	0	5	0	5

Town of Stoneham
Schedule of Other Special Revenue
As of June 30, 1999

	Balance 7/1/98	Received FY 99	Total Available	Expended FY 99	Balance 6/30/99
Individual Gifts & Donations (continued)					
Police - K9 Fund	365	0	365	0	365
Fire - NE Memorial Hospital (Super Pass)	785	0	785	0	785
Library Donations	517	665	1,182	0	1,182
Senior Citizens - Christmas Party	(292)	2,085	1,793	442	1,351
Senior Citizens - Fund Raising	4,217	1,192	5,409	1,600	3,809
Conservation Commission Donation	25	0	25	0	25
Whip Hill Trust	0	12,650	12,650	12,650	0
Board of Health - Donation Stockwell Fund	79	0	79	0	79
Stoneham High School Music Club	526	0	526	0	526
Exxon Foundation	78	0	78	0	78
Stoneham Middle School Music Club	1,500	500	2,000	620	1,380
The Mugar Group	2,543	0	2,543	0	2,543
Rizzo/Conway Donation	250	0	250	0	250
D.A.R.E. Program Donations	5,495	1,315	6,810	165	6,645
Stoneham Arena Donations	3,175	0	3,175	0	3,175
Stoneham Cultural Council	95	0	95	0	95
BRMC Donation-Exercise Instructor	1,090	0	1,090	683	427
Public Safety Donation (BJ's)	20,000	10,000	30,000	12,980	17,020
BJ's Site Plan (Traffic Lights)	26,000	0	26,000	0	26,000
Optical Receiver/Landscaping Donations	22,000	0	22,000	10,122	11,878
Civic Improvement Donation	5,000	0	5,000	0	5,000
Basketball Court Donations	1,247	0	1,247	0	1,247
Community Policing Donations	939	0	939	42	897
Tree Service Donations	32	500	532	532	0
Redstone Donation-Traffic Island	1,283	1,500	2,783	1,283	1,500
Park & Street Donations	1,513	3,595	5,108	2,360	2,748
Domestic Violence Donations	975	0	975	975	0
Traffic Review-Montvale Avenue	0	2,289	2,289	2,289	0
Ralph J. Arsenault Memorial Award	300	300	600	200	400
Total Gifts & Donations	101,175	36,591	137,766	46,922	90,844
Grand Total	332,122	937,735	1,269,857	810,096	459,761

Town of Stoneham
Schedule of Capital Projects
As of June 30, 1999

	Balance 7/1/98	Received FY'99	Total Available	Expended FY'99	Balance 6/30/99
Capital Projects					
RESCO Acid Scrubbers	282	0	282	0	282
Central Dispatch System	67	0	67	0	67
MWRA Sewer Rehabilitation Projects	0	449,382	449,382	5,081	444,302
Renovate Pro Shop/Golf Course	2,913	0	2,913	2,913	0
Construct Parks & Playgrounds	27,947	0	27,947	13,767	14,180
Renovate Senior Center	68,882	0	68,882	12,634	56,247
Purchase Fire Truck & Radio System	1,542	0	1,542	1,542	0
Renovate Arena	10,286	0	10,286	10,286	0
MWRA Water Rehabilitation Projects	172,929	151,805	324,734	240,037	84,697
Install Traffic Lights	53,859	0	53,859	49,375	4,484
Repair School Property	21,601	0	21,601	17,473	4,127
Renovate/Construct Schools	6,751	5,000,000	5,006,751	1,685,430	3,321,321
Maintain Public Property	4,294	0	4,294	3,713	581
Renovate Police Station	(41)	1,600,000	1,599,959	278,287	1,321,671
Public Parking-Town Common (Phase I)	180,911	100,000	280,911	339,674	(58,762)
Town Common/Parkong Lot (Phase II)	(33,455)	1,000,000	966,545	849,312	117,232
Construct Recreational Facilities	0	30,000	30,000	0	30,000
Construct Sidewalks	73,738	120,000	193,738	104,896	88,841
Install North School Fuel Tank	36,346	0	36,346	20,877	15,469
Install Town Hall Fuel Tank	46,303	0	46,303	45,279	1,024
Repair Municipal Buildings	39,183	0	39,183	8,063	31,120
Total Capital Projects	714,335	8,451,187	9,165,522	3,688,640	5,476,882

Town of Stoneham
Schedule of Expendable & Non-Expendable Trusts
As of June 30, 1999

	Balance 7/1/98	Received FY'99	Total Available	Expended FY'99	Balance 6/30/99
Expendable Trust Funds					
Thomas Henry Jones Scholarship	1,763	(39)	1,725	0	1,725
Cemetery Perpetual Care-Income	326,969	(10,662)	316,306	78,000	238,306
Cemetery Perpetual Care Flower-Income	15,846	(327)	15,519	835	14,684
Matilda M. Dale Cemetery Fund	405	(4)	401	0	401
Mary Anna Hill Library	32,574	(378)	32,196	1,292	30,904
George W.L. Dike Library	7,723	(79)	7,644	0	7,644
E.J. & A.J. Fredrick, Jr., Library	11,184	(116)	11,069	0	11,069
Richardson Library	200	(2)	198	0	198
Annie B. Trowbridge Library	19,843	(202)	19,442	0	19,442
Peyton Library Fund	15,841	(163)	15,679	0	15,679
Ruth I. Best Library	4,488	(46)	4,440	0	4,440
Miriam M. Marsh Library	38,678	(397)	38,281	1,485	36,796
E.B. Davis Library	4,481	(46)	4,435	0	4,435
James A. MacDonald Medal	5,616	(58)	5,559	0	5,559
Annie B. Trowbridge Scholarship	5,651	(63)	5,588	250	5,338
T.R. & W.H. Qualters Scholarship	33,279	(233)	33,046	1,000	32,046
Ruth I. Best Scholarship	21,157	(248)	20,909	1,000	19,909
James Alden Stockwell Shade Tree	11,772	(121)	11,651	0	11,651
Sidney A. Hill Welfare Fund	30,189	(341)	29,848	0	29,848
Town Hall Organ Fund	120	(1)	119	0	119
Alice J. Durgin Welfare Fund	19,812	(214)	19,599	0	19,599
Stoneham War Memorial	4,385	(51)	4,334	140	4,194
Town Scholarship Fund	2,636	336	2,970	0	2,970
Town Education Fund	1,156	483	1,639	0	1,639
Annie B. Brown Library	54,665	(676)	53,990	2,485	51,505
Henry Walcott Stockwell Trust Fund	582	(34)	547	0	547
Stockwell Nurse Fund	727	(7)	720	0	720
Stabilization Fund	628,583	192,571	821,154	0	821,154
Conservation - Ford Foundation Fund	1,282	(13)	1,269	0	1,269
Apalak's Library Trust-Stoneham History	88,879	(942)	87,937	500	87,437
Italian Development Trust	10,747	55,538	66,285	48,652	17,632
Robert O'Keefe Trust Fund	617	432	1,049	0	1,049
Health Trust Fund	383,568	22,461	376,019	66,427	319,592
Total Expendable Trust Funds	1,755,211	256,357	2,011,568	192,066	1,819,502

Town of Stoneham
Schedule of Expendable & Non-Expendable Trusts
As of June 30, 1999

Non-Expendable Trust Funds	Balance 7/1/98	Received FY'99	Total Available	Expended FY'99	Balance 6/30/99
Cemetery Perpetual Care-Principal	714,008	11,850	725,858	0	725,858
Cemetery Perpetual Care Flower - Principal	14,402	500	14,902	0	14,902
Thomas Henry Jones Scholarship	2,000	0	2,000	0	2,000
Alice J. Durgin Welfare Fund	1,000	0	1,000	0	1,000
Sidney A. Hill Welfare Fund	3,000	0	3,000	0	3,000
Total Non-Expendable Trust Funds	734,410	12,350	746,760	0	746,760
Total Trust Funds	2,489,621	268,707	2,758,328	192,066	2,566,262

Town of Stoneham
Schedule of Agency Funds
As of June 30, 1999

Agency Funds	Balance 7/1/98	Received FY'99	Total Available	Expended FY'99	Balance 6/30/99
Police Outside Paid Details	(60,127)	295,896	235,769	340,102	(104,333)
Custodial Paid Details	7,564	44,382	51,946	43,900	8,046
Sale of Fish & Game Licenses	470	6,278	6,748	6,835	(87)
Sale of Dog Licenses	6,752	4,079	10,831	0	10,831
Backflow Test Program	2,324	18,240	20,564	15,617	4,947
Firearm Licensing	0	725	725	0	725
Total Agency Funds	(43,017)	369,600	326,583	406,455	(79,872)

Town of Stoneham
Principal on Maturing Debt Schedule
As of June 30, 1999

	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010-2019	Total
Fire Station Renovation	77,500	77,500	45,000									200,000
Golf Course(Par 3)-Construction	52,500	52,500	55,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	200,000	710,000
RESCO-Acid Scrubbers	102,900	89,150										192,050
School Capital	22,100	10,850										32,950
Senior Center Renovation	76,500	76,500	76,500	76,500	71,500	71,500	71,500	71,500	70,000	70,000	490,000	1,222,000
Stoneham Arena Renovation	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000				280,000
Pro Shop/Golf Course Renov.	28,500	28,500	28,500	28,500	28,500	28,500	28,500	28,500				228,000
Fire Truck	55,000	55,000	55,000	55,000	55,000	55,000	55,000					385,000
*Police Station Renovation		210,526	210,526	210,526	210,526	210,526	210,526	210,526	210,526	210,526	2,105,266	4,000,000
*Town Common-Phase II		52,631	52,631	52,631	52,631	52,631	52,631	52,631	52,631	52,631	526,321	1,000,000
Subtotal	450,000	688,157	558,157	508,157	503,157	503,157	503,157	448,157	383,157	383,157	3,321,587	8,250,000
**MWRA Sewer Rehab. Project, FY'87	39,045											39,045
**MWRA Sewer Rehab. Project, FY'88	68,250	68,250	68,250	68,250								273,000
**MWRA Sewer Rehab. Project, FY'99	48,587	48,587	48,587	48,587	48,587							242,935
Subtotal	155,882	116,837	116,837	116,837	48,587	0	0	0	0	0	0	554,980
**MWRA Water Rehab. Project (Phase I)	55,171	55,171	55,171	55,171								220,684
**MWRA Water Rehab. Project (Phase II)	18,970	18,970	18,970	18,970	18,970							94,848
Subtotal	74,141	74,141	74,141	74,141	18,970	0	0	0	0	0	0	315,532
Grand Total	680,023	879,135	749,135	699,135	570,714	503,157	503,157	448,157	383,157	383,157	3,321,587	9,120,512

*These amounts are only projections based on a 5.50% borrowing rate.
In addition, the Town would like for the annual bond payments to be the same amount over a 19 year period.

**The Town is only obligated to pay back the principal on these loans.
The MWRA allows the Town to borrow these funds interest free.

Town of Stoneham
Interest on Maturing Debt Schedule
As of June 30, 1999

	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010-2019	Total
Fire Station Renovation	7,888	4,149	1,125									13,162
Golf Course(Par 3)-Construction	37,719	35,186	32,525	29,863	27,263	24,600	21,575	19,100	16,275	13,400	23,975	281,781
RESCO Acid Scrubbers	6,150	1,975										8,125
School Capital	907	226										1,131
Senior Center Renovation	64,889	61,447	57,392	53,338	49,283	45,494	41,704	37,915	34,125	30,450	107,538	583,573
Stoneham Arena Renovation	14,560	12,955	11,130	9,275	7,420	5,565	3,710	1,855				66,500
Pro Shop/Golf Course Renov.	11,856	10,574	9,063	7,553	6,042	4,532	3,021	1,511				54,150
Fire Truck	19,965	17,490	14,575	11,660	8,745	5,830	2,915					81,180
*Police Station Renovation		134,474	134,474	134,474	134,474	134,474	134,474	134,474	134,474	134,474	1,344,734	2,555,000
*Town Common-Phase II		34,369	34,369	34,369	34,369	34,369	34,369	34,369	34,369	34,369	343,679	653,000
Subtotal	163,934	312,873	294,653	280,531	267,596	254,863	242,068	229,223	219,243	212,893	1,819,926	4,297,601
**MWRA Sewer Rehab. Project, FY'97	0											0
**MWRA Sewer Rehab. Project, FY'98	0	0	0									0
**MWRA Sewer Rehab. Project, FY'99	0	0	0	0	0							0
Subtotal	0	0	0	0	0	0	0	0	0	0	0	0
**MWRA Water Rehab. Project (Phase I)	0	0	0									0
**MWRA Water Rehab. Project (Phase II)	0	0	0	0	0							0
Subtotal	0	0	0	0	0	0	0	0	0	0	0	0
Grand Total	163,934	312,873	294,653	280,531	267,596	254,863	242,068	229,223	219,243	212,893	1,819,926	4,297,601

*These amounts are only projections based on a 5.50% borrowing rate.
In addition, the Town would like for the annual bond payments to be the same amount over a 19 year period.

**The Town is only obligated to pay back the principal on these loans.
The MWRA allows the Town to borrow these funds interest free.

BOARD OF APPEALS

The Board of Appeals met eleven times in 1999. Twenty-eight hearings were held, four continued and one appeal withdrawn. Eighteen variances were granted, five denied.

BOARD OF ASSESSORS

The members of the Board of Assessors are:

Craig Celli	Chairman
William Jordan	Secretary
Richard D. Mangerian	Member

The members of the office staff are:

Elaine E. Moore	Director of Assessing
Diane F. Lawrence	Admin. Assessing Assistant
Michelle Meagher	Assessing Clerk

1999 was a very busy year for the Assessing Dept. with the finalizing of the revaluation. The revaluation is for the year 2000, but since Fiscal Year 2000 began on July 1, 1999 all work had to be completed by the fall so that the FY2000 tax bills with the new values could go out in December.

John Hanright, who had been a member of the Board of Assessors since 1975 chose not to seek re-election. Mr. Hanright was elected Town Clerk in 1998. He felt that as that position is a full time job, he should not continue to be on the Board of Assessors. Mr. Hanright was an integral member of the Board and his knowledge and insight was extremely helpful during his years on the Board. William Jordan ran for election to the Board of Assessors unopposed. Mr. Jordan, a lifelong resident of Stoneham, will enhance the board with his knowledge of the town.

During 1999 a new computer system was installed in the Assessors office. This system upgrades the system originally in the department. There is a computer on the counter for the public's use. Information can be accessed by owner's name, street address or parcel identification number. This new system is very convenient for public information, especially real estate appraisers and salespersons. Also the staff had to be trained on the new system. This new update is supposed to assist the staff in making information, reports, calculations and other requirements easier to access.

As in previous years, approximately 24,000 excise tax bills were received in Stoneham for 1999. Nearly 30% of the bills received need some sort of adjustment. This takes considerable time and is nearly a full time job. Excise tax bills can be received any time during the year. In fact bills can be received into the next two years.

The first priority of the Assessors office is the valuation of all real estate and personal property. The office must ensure that each piece of property is properly identified with the correct owner and the mailing address of the owner. The office receives all deeds filed at the Registry of Deeds in Cambridge on a monthly basis. This includes not only sales, but any type of change in title such as putting property in trust, adding another person's name to the title, deleting a name or changing the type of ownership. All types of changes must be made to the property on the computer and all changes must be recorded and sent to the Department of Revenue monthly. This is one of the tools used by the Dept. of Revenue to check valuations and set the equalized value of the town. Since the state has taken over Middlesex County, we have noticed that the length of time it takes for the department to receive the deeds has increased. It now takes at least five months to receive deeds that used to take about 6 weeks. The Middlesex County Assessors Association has been in constant contact with personnel at the Registry to see if the problem can be resolved.

The setting of the tax rate is a complex operation that takes considerable time, as approximately 20 different forms must be completed and balanced. The Department received all the town meeting spending figures from the Town Clerk, all the local receipts from the Town Accountant, all the state receipts from the "cherry sheet", and any other local expenditure that must be raised when setting the tax rate. Once these forms were finished, a public hearing with the Board of Selectmen was held on Nov. 30th. At that hearing the Selectmen were provided with all the necessary information to make a decision on if there should be a split tax rate and what the percentage should be. Because this was a public hearing several citizens made known their reasons why there should be no change in the percentage. The Selectmen voted to continue with a shift in the tax rate of 112%. The forms were finalized the next day and all the information on the FY2000 tax rate was sent into the Department of Revenue for approval of the rate.

All unpaid water/sewer bills as of June 30th are liened against the next year's real estate tax bills. At that time the water/sewer books are closed by the Tax Collector. A list of all unpaid water/sewer bills are given to our department and have to be added to the tax records. This past year the total was \$350,000 and over 1,000 accounts had water/sewer liens added.

The Assessors office is charged with handling the statutory exemptions for the town. A statutory exemption is a deduction in the amount of real estate taxes paid. There are various reasons why a person would qualify for an exemption. Anyone applying for an exemption must fill out a form first. Exemptions include disabled veterans, which requires certification from the Veterans Administration; surviving spouses; senior citizens; blind persons, which requires certification from the Division of the Blind; tax deferrals; and certain persons having grave financial problems. Each application must be handled on an individual basis to insure legal compliance before it can be approved or disapproved. Once an exemption has been given, a certificate must be sent to the taxpayer. A copy of that certificate is given to the Tax Collector's office also. If it is denied, a denial form is sent. All these financial transactions must be balanced with the Accounting Dept. and the Treasurer/Collector's office on a monthly basis. Also a detailed form must be sent to the Dept. of Revenue yearly advising them the number of exemptions authorized and the amount of money exempted, so the town can be partially reimbursed. There are nearly 1,000 exemptions given yearly. Applications for abatements and exemptions, which are filed by the taxpayer, are not public information, but the certificates sent to the taxpayer are public information.

As in previous years, quarterly bills were sent out last year. The first two bills are estimated bills, which are one quarter of the bill paid in the previous year. The actual bills were sent out in December 1999 with the new values. Prior to sending out the tax bills, impact notices were sent out to all taxpayers in Stoneham advising them of the new valuation on their property. The total value of the town was \$1,687,421,900. The fiscal year 2000 tax rate for residential property is \$14.51 and commercial is \$16.57.

It is impossible to do all the work that must be done by the Assessing Department without the cooperation of all the other departments in the town. We wish to express our appreciation for all the assistance given to us each year.

STONEHAM TRI-COMMUNITY BIKE/GREENWAY

A vision about to become reality

The term of the Stoneham Tri-Community Bike/Greenway Committee was extended for three years at the October 1998 Special Town Meeting. The Special Town Meeting "authorized said Committee to assist the Selectmen and Town Administrator in the preparation and development of the Town owned land commonly known as the "railroad right-of-way" and such other portions of the railroad right of way in or over which the Town subsequently acquires rights, as a linear park system incorporating, among other associated uses, a continuous pathway for bicycle and pedestrian use, exercise courses and/or nature trails."

The City of Woburn and the Town of Stoneham received word in 1997 from James J. Kerasiotes, Secretary of Transportation, that the Communities would be licensed to use the land from Maple Street in Stoneham to Montvale in East Woburn at no cost. The License Agreement would be similar to that granted to the Communities that built the Minuteman Bikeway. This commitment was reaffirmed by Secretary Moynihan in 1998. A draft license agreement was issued to both communities in the fall of 1997. In June of 1998, all such agreements were rescinded by the M. B. T. A. for an amendment that would meet new policy at the M. B. T. A. In May of 1999, the Town of Stoneham received word through the office of Senator Richard Tisei that the M. B. T. A. had decided they would no longer issue license agreements. Thus we were advised that the Communities could purchase the land and that federal and state money was available to pay for it.

The Committee applied for Enhancement Funds in 1998. The request was for the preliminary design and engineering. The project received \$186,000.00 bringing the amount of awards to \$1,386,000.00. In June of 1999, the Committee prepared a preliminary application for the acquisition of the vital East Woburn link of railbed and for phase II design money. A few weeks later the Committee was invited to submit a completed application. In August of 1999, the Committee received word that their application for \$1,784,000.00 had been forwarded to Mass Highway for approval. We are currently waiting for this approval.

In the fall of 1998, the Town of Winchester, lead agency for the project, released a Request for Proposals, thirty-six firms responded, sixteen participated in a site walk, and eight submit proposals. In the spring of 1999, a selection committee consisting of three representatives from

each of the three communities reduced the list to four. After interviews, the firm of Fay Spofford and Thorndike was selected as the consultant for the project.

Following a meeting in June of 1999, all parties agreed on the wording of the Memorandum of Understanding (M. O. U). While Town Meeting authorized the Town Administrator (T. A.) to sign the M. O. U., the T. A. waited for the final O. K. by the Board of Selectmen. The Board gave that O. K. on September 14, 1999. The agreement was signed and forwarded to Mass Highway in November of 1999.

The next step in this slow process will be the submission of a contract to Mass Highway for their review and signature. This will allow a contract to be signed with the consultant Fay Spofford and Thorndike. This will allow the consultant to begin the 25 % or Phase I of the design. This will be followed by the Phase II design and engineering. With fewer delays actual construction of the bike/greenway could begin in the early part of 2001.

In August of 1999, the Board of Selectmen questioned the Committee on a number of procedural and organizational practices. An abutter and former tenant claimed the Committee did not publicize meetings. A written report with copies of all minutes and attendance records showed these charges to be false. All meetings are published and open to the public. All persons interested in the establishment of a Linear Park with a Bikeway, linear health course and a nature park are encouraged to attend. Regardless of the opposition of a very few, we will get this job done. It is our mission to make certain the citizens get what they want.

The Committee reorganized in September with Cameron Bain elected Chairman, Peter Daniels, Vice Chairman, Linda Moody, Secretary. The officers were also designated as representatives to the Tri-Community Bike/Greenway Committee with Robert Conway as an alternate. The three joint representatives from Winchester and Woburn to form that Committee. Steve Sadwick was appointed Stoneham's Technical Coordinator to Winchester which is the lead agency for the project.

Fay Spofford and Thorndike (FST) was selected as the Consultant for this project. In order to afford the Board of Selectmen and the public an opportunity to understand this project we asked John Hendrickson, the project leader for FST, to provide an outline with a time line covering the plans and schedule for the project. The outline also covered how the concerns of abutters would be addressed.

Of grave concern to the Committee in 1999 was the paving of the town owned land dedicated to open space and recreation use at Gould and Pleasant Streets by a private developer for use by his tenants and other commercial abutters without value or public benefit. The Committee drafted a letter to the Board of Selectmen requesting a legal opinion from Town Counsel on a number of major concerns involving the land at Gould and Pleasant Streets.

Eagle Scout candidate Daniel Deamicis planned a cleanup service project which cleared a portion of the former railroad right of way. This will make the area more accessible to survey teams preparing for the design of the bikeway projects. Several abutters have offered to join by providing cleanup or landscaping on the future bikeway.

The Committee worked closely with the School Building Committee so that both the new Central School and the proposed bikeway will be sensitive to the abutting wetlands.

All meetings are published and open to the public. All persons interested in the establishment of a Linear Park with a Bikeway, linear health course and a nature park are encouraged to attend. , regardless of the opposition of a very we will get this job done. It is our mission to make certain the citizens get what they want.

The Metropolitan Area Planning council received a Small Greenways grant from the Department of Environmental Management to be used to set up a WEB SITE as a tool for community outreach. This site is intended to serve as a means of ready access to current information on the progress of the of the design phase. It also provides links to municipal web sites, other nearby trail projects, resources such as the Rails-to-Trails Conservancy, local schools and libraries.

The Tri-Community Bike/Greenway Committee meets on the third Thursday of each month. All those interested in furthering this exciting project are welcome to join us. For more information about the TRI-COMMUNITY BIKE/GREENWAY join us at <http://townonline.koz.com/visit/Tribike>

DEPARTMENT OF COMMUNITY DEVELOPMENT

The mission of the Department of Community Development is to strive to manage growth and promote the highest quality of development by coordinating all land use matters in one department; providing information and creative recommendations based on sound planning practices; promoting and assisting sensible economic development; ensuring public safety by administering and enforcing applicable building codes; protecting the environment through administering and enforcing wetland protection; and supporting all other departments in enhancing the quality of life for the residents and businesses of the Town of Stoneham. The department includes support staff to the Planning Board/ Board of Appeals, Conservation Commission, as well as Inspectional Services.

Economic Development activities have included assisting projects such as the self-storage facility on Montvale Avenue, the Stoneham Theatre, and the relocation of Lady Fingers on Main Street. The Office was involved in the Historical Commission's efforts to save the Sweetser House. The Office has served and will continue to serve as liaison to the prospective purchaser of the Boston Regional Medical Center. This project is a once in a lifetime opportunity for the community. The Office was instrumental in establishing the Stoneham Business Roundtable which will serve to bridge the gap of the business community and Town government. The Stoneham Business Roundtable conducted an open forum in September and will continue to serve the community as an educational forum in the future.

The Department of Community Development implemented the work program that was part of the grant

awarded from the State Department of Housing and Community Development for the community visioning project. The committee diligently pursued its objective of outreach to the community reaching 25 focus groups to solicit ideas for the future. The ideas were consolidated into 101 goal statements that were mailed to Stoneham households. Approximately 1,500 surveys were returned allowing a prioritization of the goals. The committee forwarded the report to the Board of Selectmen on November 2, 1999 and has provided recommendations to implement the findings. This project should serve as a guide post for future decision-making and will assist in seeking outside funding for community projects. The Stoneham Cultural Commission has already communicated that they will use the report in its funding application to the State.

The Office worked closely with the Stoneham Planning Board and Town Counsel to review the Town's Zoning Bylaw. The wireless section of the Zoning Bylaw received additional fine-tuning to ensure adequate protection for residential areas and potential litigation. The Planning Board and this office revised the parking requirements in an attempt to balance the needs of businesses and residents. This revision tried to match the realities of the current marketplace. The Department will serve in a support role to the Planning Board's Sign Bylaw Task Force as it looks at various models and methods of improving the Town's sign regulations.

In the year 2000, the Department will provide a "development guide" to add clarity and cohesion in the Town's development process. This will include a review with Town Counsel and appropriate boards the subjects of special permits, site plan review, and conservation issues.

COMMUNITY VISIONING PROJECT

"GENERATIONS IN ACTION"

The Town of Stoneham's Community Visioning Project was a successful project in creating a dialogue with the public at large. The project was strongly grounded in community input and participation. The project remained true to the words inscribed on Town Hall, "Respected is the Voice of the People."

The Community Visioning Project was authorized by the Board of Selectmen at their Annual Goal Setting Retreat in May 1998. The purpose of the project was to reach out to the community to receive its thoughts and priorities for the Town of Stoneham's future. The Board of Selectmen appointed a committee of community members to assist in implementing the project on September 1, 1998. The committee's membership remained open throughout the process and a number of volunteers stayed with the project through its conclusion.

In 1999, the Committee launched its community outreach program. Invitations were sent to pre-existing groups and mail lists to set up focus groups to solicit ideas, thoughts, and aspirations for the future. Most committee members received facilitator training designed to facilitate a focus group and solicit comments in a positive framework.

From February through May, the committee conducted extensive outreach through focus groups. Over 25 focus sessions were held with approximately 200 people participating. The majority of the focus sessions were with identifiable groups such as the League of Women Voters, Stoneham Garden Club, Interfaith Council, and neighborhood groups. There were a number of sessions held for the general public's participation. Input was also received from 4th and 5th grade students and parents from the Robin Hood Elementary School as well as Stoneham High School students. Other outreach during this timeframe included two live cable call-in shows.

In May, the committee consolidated the 1200 ideas that had been generated through the focus groups into 101 goal statements. The committee chose a mail-in survey to disseminate the goal statements and asked for prioritization of the goals. Over 10,500 surveys were mailed out to Stoneham households with approximately 1,500 returned. The committee believes that a 15% response rate was truly successful.

The results of the project were presented to the community at the Board of Selectmen's meeting on November 2, 1999. The Board of Selectmen asked the committee for further input and recommendations to implement the

project. The committee has provided the final list of priorities as part of this annual report.

Volunteers contributing to the project include: Steve Rotondi, Kristin Russo, Kim Dragone, Rita Covelle, Pat Kilty, Beverly Mattatall, Jeanie Avola, Betty Whelan, Doug Avola, Jeanne Corcoran, Scott Fields, Cameron Bain, Elaine LaCroix, Bee Russo, Betsey McGovern, Nancy Dapkiewicz, Linda Greenlaw, Joanne Harriman, Susan Jepson, Paul Shannon, and Jack Dempsey. Staff support included: Steve Sadwick, Lorraine Wells.

The future health of the community is truly based on quality of life issues. The results of this project can serve as a road map to the future.

Priority Rank	Goal Statement
1	Examine funding sources for town services and explore non-traditional funding (i.e. grants, etc.) with aim of reducing burden on taxpayers/ residents.
2	Use Boston Regional Hospital campus at the highest and best use.
3	Improve street scapes town-wide through sidewalk program, repaving streets, granite curbing replacing utilities underground.
4	Expand/ improve existing school curriculum (i.e. reading, fine arts, math, integration of Town history, etc.).
5	Expand use of Spot Pond, Stoneham Pool, and Sheepfold for use by families with more collaboration between Town and MDC.
6	Update and increase the number of books and educational tools available in the schools and school libraries.
7	Develop Spot Pond to included sailing, picnicking, public recreation, walking paths trails, swimming and fishing, without the endangerment of natural fauna and green space.
8	Encourage and reward excellence in all grades (K – 12).
9	Update and increase use of school computer systems and resources.

10	Make Stoneham business areas vibrant and livable utilizing town services, business development and community support.	26	Keep Central Street open.
11	Revitalize Stone Zoo (w/ petting zoo), integrating community and school activities.	27	Complete bike path and provide multipurpose uses for all generations, i.e. walking, in-line skating, cross country skiing, and fund raising events.
12	Expand/develop activities for youth ages 11-17 years by initiating more age appropriate activities. (Such as a teen drop-in center, youth clubs, etc.)	28	Expand after school, extra-curricular, mentoring, multi-generational, corporate sponsored and community service programs.
13	Require athletes to maintain a "C" average or better to play.	29	Increase interaction between age groups by using one age group to satisfy needs of another age group. (Examples: elders mentoring in classroom, referral system for odd jobs, adopt a senior, senior/ youth reading programs, etc.
14	Increase greenery by expanding tree planting and Stoneham Pride programs and increase open space and conservation lands.	30	Increase exercise activities and swimming for all ages.
15	Improve mix of stores available in Stoneham's business areas.	31	Improve traffic safety with sidewalks, lights, dead-ends and private roads.
16	Increase Town-wide shuttle bus services for elderly and disabled.	32	Make improvements to Main Street including paving of South Main Street.
17	Increase family activities on proposed common, Spot Pond, Sheepfold and Whip Hill throughout the year and at holiday times.	33	Expand the use of Whip Hill for youth and adults including workshops, nature studies, environmental lectures, co-op gardens and certain concert activities.
18	Provide training and support for non-college bound students.	34	Provide educational programs for all skill levels, ranging from advanced, regular education, and special education.
19	Public building accessibility for elderly and disabled. (municipal, churches, etc.)	35	Improve pedestrian flow and safety in business areas.
20	Utilize the Town Common for more frequent and varied concerts, cultural events, art and historical exhibits, drama, family nights, and free movies.	36	Improve development process.
21	Expand/improve existing Town services i.e. maintenance of facilities (town and school), water quality, recycling, trash pick-up, snow plowing, etc.	37	Increase pride in property ownership, neighborhoods, the square and community.
22	Provide skill development resources for teachers including teacher evaluations.	38	Improve and maintain school facilities and athletic fields for children and adults.
23	Modernize all school buildings (K – 12).	39	Expand/develop adult education including arts, music, and dance programs.
24	Improve/expand parks, playgrounds, and recreational facilities Town-wide.	40	Decrease class size by hiring additional well-trained teachers.
25	Improve/ maintain areas as you enter/ exit Stoneham.	41	Increase parking availability and reevaluate parking requirements.

42	Provide a theater with activities including resident participation, professional shows and movies.	59	Expand/develop fine arts programs including foreign languages.
43	Expand/develop preventative health, safety, human relations and conflict resolution programs in all grades (K-12).	60	Develop more town-wide seasonal and holiday celebrations including lighting. Co-sponsored by the town, local businesses, and/ or community groups.
44	Examine form of government, Open Town Meeting process, term limits and Town Officials/employee accountability.	61	Re-evaluate zoning relative to minimum lot size, setback requirements, and percent of building coverage.
45	Increase salaries paid to teachers.	62	Expand/develop community help activities.
46	Expand business tax base.	63	Develop/increase parent volunteer and parent support programs.
47	Improve long-term planning based on desires of community to be used by all boards.	64	Improve business signs as well as roadway signage.
48	Increase affordable housing opportunities for ownership, rental and the elderly.	65	Improve town-wide drainage system.
49	Improve/expand youth recreational organizations and activities	66	Foster the development of multigenerational activities such as dances, walking, painting, sports, more game nights for families, etc.
50	Utilize school facilities for youth center, cultural center, and/or college extension sites.	67	Address equity between residential and commercial tax rates.
51	Define/identify neighborhoods so that value and quality of neighborhoods will not be lost.	68	Expand/develop health education programs available for all ages in the community.
52	Create a Community Cultural Center to provide a place for concerts, art exhibits, drama, ethnic events year round.	69	Develop school uniform or dress code policy with parent input.
53	Computer lab after school available for all ages.	70	Improve/develop Town government's operational policies, including hours of Town Hall, employee ID's, citizen complaints.
54	Maintain Boston Regional Medical site as a medical facility.	71	Provide a sports center/ field house with indoor pool, tennis, soccer, golf, street Hockey court, etc. for all age ranges.
55	Conduct a Town-wide traffic study for re-routing and speed control.	72	Improve public transportation system linking to all areas.
56	Improve coordination and availability of Town's social services including women's shelter, homelessness, domestic violence, Stockwell Fund, WIC, public health assistance/ inspections, and elderly services.	73	Expand/develop community organizations for all ages including women's organizations, couples clubs, science place, art club, parent support groups etc.
57	Improve school nurse availability and resources.	74	Improve hear/sight testing in schools.
58	Reevaluate zoning with aim to promote business growth while maintaining character of Town and protecting residential values.	75	Include more context in evaluating new projects presented to the Planning Board and Conservation Commission.

76	Respect of other scheduled community, fraternal, civic and religious events when planning programs/events.	88	Build a bandstand or gazebo on the Town Common.
77	Implement a "Town Pride" program.	89	Develop living library program for all ages (utilize cable).
78	Develop strong preservation consciousness by walking tours, a demolition delay bylaw & encouraging applications for National Historic Register status.	90	Improve communications between Town Officials/Departments and Public utilizing a variety of media.
79	Expand and advertise daycare opportunities for youth and seniors.	91	Promote creation of intergenerational civic organizations such as community theater group, town band, etc.
80	Develop voter awareness, education, and incentive programs.	92	Provide entertainment center and or teen night club.
81	Foster business- friendly town government (restaurant operations, etc.).	93	Increase multigenerational activities at Senior Center (i.e. barn dances) and at Whip Hill.
82	Provide free bus service for all students and increase cross guards.	94	Create community mentoring programs.
83	Extend school year and extend hours of kindergarten program.	95	Develop Junior Garden Club to include garden therapy.
84	Improve communication and coordination of community, sports, educational and intergenerational programs via a publicly distributed calendar.	96	Preserve and/or acquire house of historical significance for use by the community.
85	Establish junior achievement program.	97	Stop enforcing age requirements.
86	Improve communications and programming between, community, public schools and private schools.	98	Coordinate local cable channel coverage of events for broadcast and make video copies available at the local library.
87	Improve school food.	99	Expand Welcome Wagon service in Town.
		100	Provide public kiosk with community/business information and public restrooms.
		101	Improve/ expand school sports programs in all grades.

CONSERVATION COMMISSION

Members for the year 1999 include Chairman Dominic Ottavi, Vice Chairman Scott Peterson, and members Robert Conway, Kevin Gregory, John Anastas, James LeBlanc, and Dan Towse, Associate Member. Volunteer Members are appointed for three-year terms. Staff to the Commission includes June Trainor, Clerk, and James Previte, Manager of Whip Hill Park and Conservation Commission Inspector.

The primary duty of the Commission is to enforce the provisions of the Massachusetts Wetlands Protection Act as required by Department of Environmental Protection.

Landowners who will be involved in construction type of activities in or around a wetland, or suspected wetlands, must have their plans reviewed by the Stoneham Conservation Commission.

During the 1999 calendar year the Stoneham Conservation Commission held 21 meetings during which 30 public hearings were conducted. The following actions occurred as a result of the hearings.

Site Visits	30
Order of conditions issued	8
Extensions of Order of Conditions issued	5
Certificate of Compliance issued	8
Enforcement Orders issued	3
Determination of Applicability issued	2

The Commission also oversees, in partnership with the Whip Hill Trust and the Town of Stoneham, the management of Whip Hill Park. The Park is open year round to the public for picnicing, nature walks, and ice-skating on the pond. Whip Hill Manor accommodates Conservation Commission meetings and civic group functions throughout the year such as Garden Club meetings, scouting events and visits by school groups.

The Commission presently has 2 vacancies and encourages civic-minded residents to join the Commission in this important work. Two positions as Associate Members are also available.

The Commission would like to thank all the citizens and town officials for their continued support for the year, and the Commission looks forward to serving the Town of Stoneham in the upcoming year.

STONEHAM COUNCIL ON AGING & COMMUNITY SERVICES

The Community Services Department includes the Council on Aging Senior Center, Youth Commission and Veteran's Agent. Each will submit an annual report. The Personnel/Insurance Department is located in the building at 136 Elm Street. The Board of Health Nurses are also located in the building but are not included in the Community Services Department although their service to the community and the elders continues as before.

Nurses Terry Dean and Wendy Cayton were hired after the retirement of Jean O'Melia and Marge Neylon. They continue to offer valuable assistance to the elders of Stoneham. Diabetes and blood pressure screening clinics are held monthly at the center. We are delighted with their warm personalities and their strong support of our clientele.

As the population ages, the need for services will increase accordingly. These services include Information and Referral for those who need to find their way through the system, such as Home Care, Meals on Wheels, Insurance problems, Nursing Home placement, Assisted Living options, Health Care and much more.

One of the prime needs for elders in Stoneham is transportation. At some point elderly persons stop driving their cars. When that happens they lose their independence and often become isolated. The Senior Center drivers provided approximately 18,400 rides in 1999 to such destinations as: dialysis treatments, chemo-therapy, physical therapy, local hospitals, treatment centers, doctor's offices in and around Stoneham. The drivers also provided rides to lunch at the center and to and from the various programs and activities.

These activities are very popular. Each week there are 21 persons in Arts & Crafts, 35 - 40 in Fitness for Seniors, 35 - 60 for daily lunch, 60 - 80 in the two dance classes. Other programs are Time Out For Health, with doctors from Winchester Hospital, Legal Services (2 a month), 36 Bridge Club members, Cribbage, Men's Cards, 50 at Bingo 3 times a week, 21 for Italian Language Class, Computer Club and trips with Lillian and Theresa.

Friends Group members now number 200. An active group helping the senior center, they supply the morning coffee and have purchased a camcorder, a camera and a card table. They had two Pizza parties, a flea market and a cook-out. They also provide for some of the entertainers, gifts and prizes at our monthly parties. They have exciting field trips as well.

A grant from the Stoneham Cultural Arts Commission sponsored a beautiful Christmas Concert on December 10 featuring operatic Soprano, Ruth Harcovitz. There were over 100 seniors in attendance. It was a most inspiring program. Senior citizens were thrilled with her singing.

Also in December over 300 seniors were guests at Anthony's in Malden for the annual Selectmen's Christmas party for the elderly. The seniors would like to express their thanks to the Selectmen for the wonderful party. A thank you to all the Stoneham merchants who contributed money and prizes.

In October Senator Richard Tisei and Ms. Lillian Glickman, Secretary of Elder Affairs presented a Senior Forum. It was attended by 90 - 100 people. Subject of the Forum was the Prescription Assistance Plan and its new eligibility guidelines. More people should now be eligible for assistance. Information and forms available at the senior center. Ms. Glickman reported on a new assisted living initiative which uses existing housing units and adds basic services to the sites. Three such sites are in use and fifteen more are planned. It was agreed that the need is great but most assisted living facilities are not affordable. The new units would be affordable. They will be funded by HUD and Elder Affairs.

There were many successful parties during the year. No one can deny the effect of laughter and fun on elderly health. At the parties, the eyes shine and faces are wreathed in smiles. People go home feeling good and happy. Depression takes a vacation.

The Tree Trimming at the center is always a joy. After the lights are on the tree and the treetop angel is set by Fred Mosely, the elders are called upon to decorate the rest. The result is a thing of beauty enjoyed by all.

Some of the most successful parties were those that were intergenerational. Mrs. DelRossi, Youth Commission Director worked with Mrs. Mahoney and Ms. Paula Sampson and the Community Service class at the High School to bring old and young together in such activities as coloring Easter Eggs, Valentines, and Egg Hunt with elders, students and children up to the age of 6 and painting Hearts for Hospice. Christmas visits to the elderly was another program of caring. Visits to the senior center from the Brownies, and Our Place were enjoyable and entertaining. Girls Scout troops made holiday favors. Angels made by Susan Garvey and the Boys and Girls Club graced our dining room tables during the Christmas season. Thank you to one and all.

Officer Joseph Denehy conducted monthly meetings of our Computer Club. He helped with whatever difficulties the seniors were having as they learned to use the computers at the center or at home. The Senior Center has Internet Service now.

During the year we welcomed David McIver as our medical van driver. David formerly drove a bus for Boston Regional Medical Center. He is a very welcome addition to our staff. Frank Durgan came on as a substitute driver. Paul Norden was out of work for a short time with health problems and Frank was pressed into service. During the year we received a brand new van from a Mobility Access Grant. At the end of December we received a second brand

new van and were notified by the state office of Transportation that next year we will receive a new 16-passenger mini-bus. These three vehicles bring us up to full strength. They were obtained through the Mobility Access Grant program.

The Police Department conducted a Rape Aggression Defense course at the senior center. It will continue as a monthly program. Many women in Stoneham have learned how to defend themselves from attack and have also learned to be constantly aware of their environment as they go to malls and other places. Good work. Many thanks.



Valentine Social
With Mrs. Sampson is
Community Service Class.

Christmas
Dinner at the
Center.



FINANCE AND ADVISORY BOARD

The Finance and Advisory Board continues its commitment to assist in maintaining the financial integrity of the Town of Stoneham, and to ensure that its citizens receive an adequate level of services. The budget review and monitoring continues throughout the year with the greatest emphasis from February through May, which is when the Board reviews the annual warrant and budget.

The Finance and Advisory Board began 1999 with a review of the FY00 budget and the warrant articles. This process requires the Board to meet twice weekly during February, March and April to ensure a comprehensive review, and to have input from the department heads, elected officials, the Town Administrator and the citizens.

The FY00 Budget as recommended by the Finance and Advisory Board achieved the following objectives.

- Maintain services at current levels in most departments.
- Consolidate Conservation Commission services in the Community Development Department.
- Continue the five-year Capital Plan.
- Continue the program to repair and replace the water and sewer infrastructure.

The Finance and Advisory Board presented a budget recommendation that, it believed balances the needs of all departments and the citizens and, most importantly, was within the ability of the Town to pay.

Due to conservative revenue budgeting and controlled spending efforts the Town's certified "Free Cash" as of July 1, 1999 was \$1,645,948.

At the October 1999 Annual Special Town Meeting the Finance and Advisory Board recommended and Town Meeting voted to fund several important items utilizing the Town's "Free Cash".

- Appropriate funds to improve the area in front of the Town Hall from Common Street to Emerson Street.
- Appropriate funds to reduce bonding for the Common/Parking Project and the Public Works Garage.
- Appropriate \$75,000 to cover projected budget overruns, due to higher relocation cost in Phase I and higher site acquisition cost in Phase II of the Common/Parking Project.

- Appropriate funds to continue sidewalk construction and tree replacement programs.
- Appropriate funds to set aside some money for the Police Sick Leave Buy Back.
- Increase Stabilization Fund
- Increase Reserve Fund

The Financial Summit Group, who's Membership consists of two members of the Finance and Advisory Board, Board of Selectmen, and School Committee along with the Town Administrator and Superintendent, continued to meet during 1999. Some of the topics the group discussed were:

- Shared services between School Department, Public Works and Town Accounting.
- Monitoring of School and Town Budgets throughout the fiscal year.

During the summer months the Board Members formed subcommittees and monitored/participated in many of the large projects in Town such as the Elementary School Renovations, Police Station Renovation and the Town Common/Parking Project.

In addition, the Finance and Advisory Board, Town Administrator, and Town Accountant developed a "Fiscal Guideline" which received unanimous approval by the Board of Selectmen. This guideline is an important tool to help Town Government manage itself in a fiscally prudent manner. It established guidelines on various budget items, which, after thorough research and analysis, we believe will continue and improve Stoneham's long term financial condition.

Chairperson Richard S. Gregorio and Vice Chairperson Paula J. Sasso continued in their respective positions during 1999. In addition, Richard S. Gregorio was elected to the Association of Town Finance Committee's Board of Directors.

In 1999 Board Members Kristin Russo, R. Paul Rotondi, Curtiss Houghton and Michael Francis retired from the Board. Terence Narcavage, Barbara MacLeod and Karen Medugno joined the Board in 1999.

During 1999 the Finance and Advisory Board approved the following transfer from the Reserve Fund:

#400 Public Works	\$10,000	Salary Shortfall/ Employee Illnesses
-------------------	----------	---

STONEHAM FIRE/RESCUE DEPARTMENT 1999 ANNUAL REPORT

ORGANIZATIONAL CHART

CHIEF

Lawrence S. Lamey

FIRE PREVENTION

Capt. James Halpin
Lt. James McLaughlin

FIRE ALARM

Wm. R. Dockery, Supt.
John Scullin & Fred Petrillo
Crew Members

SECRETARY

Barbara Bouzan

GROUP ONE

Capt. C. Fitzgerald
Lt. R. Dunphy

GROUP TWO

Capt. F. Petrillo
Lt. F. Gould

GROUP THREE

Capt. J. Rolli
Lt. E. Regan

GROUP FOUR

Capt. D. Griffin
Lt. S. Webber

FIREFIGHTERS

K. Wynne
J. Lupo
G. Crosby
M. Flynn
P. Kearney
M. Chabak
P. Dockery

W. Dockery
S. Greenleaf
B. McMahon
W. McNulty
J. Cryan
M. O'Sullivan
M. Grafton

W. Kelley
A. Minotti
L. Curley
S. Verhault
E. Manuel
J. Marshall
G. Cammarata

D. Bettencourt
F. Brown
J. Scullin
W. Kullman
J. Marshall
J. Galla
J. Petrillo

ANNUAL REPORT FOR 1999 OF THE FIRE DEPARTMENT'S MOTORIZED EQUIPMENT

Engine One: 1977 Pirsch 1,000. gal. per minute Pumper.
Due to the extreme rusting of the cab and body, this pumper was taken out of service in 1998 and transferred to the Auxiliary Fire Department for training purposes only. It will be traded in on the new pumper that will be ordered soon.

Engine Two: 1972 Pirsch 1,000 gal. Per minute Pumper.
This Engine is used as a reserve pump and forestry truck.

Engine Four: 1989 Emergency One 1,000 gal. per minute Pumper.
This engine is currently our busiest piece of apparatus, handling about eighty per cent of all calls.

Engine Five: 1986 Pirsch 1,000 gal. per minute Pumper.
This engine is still our lead pump.

Ladder One: 1995 Emergency One Quint, equipped with a 100 foot heavy duty ladder, and 1,250 gal. per minute pump.

Car One: 1997 Ford Explorer 4 x 4. Car One is the Chief's car.

Car Two: 1992 Mercury full size sedan. Formerly the Chief's car. This car was also purchased as a used car, and already has had the engine replaced. This vehicle is used by the Fire Prevention Bureau for the daily business of the Department and for the daily business of the Department and emergency responses. It should be replaced as soon as possible.

Car Three: 1987 Ford F350 4 x 4 Pickup with a slide-on Skid Pump used for fighting woods and brush fires. It is showing the wear of the extreme duty it performs and is overdue for replacement.

Car Four: 1987 Ford F350 2 x 4 with a Versa-lift Boom. This unit is used in the maintenance of the Fire Alarm System. Other duties include the transport of men and equipment to and from fires and other emergencies. It also is due to be replaced.

As I write this report we are busy writing the specifications for a new pumper appropriated at last October's Town Meeting. Delivery is expected in late 2000. I would suggest to the Town that the practice of purchasing used cars for the Fire Department be abolished. Originally a stop-gap measure during a budget crises, it seems to have become policy. These vehicles are neither built or specified to handle the extreme duties of the fire service. Also, we are rapidly outgrowing the present fire station. Built in 1916 to house the horse drawn apparatus it is inadequate for the size of modern apparatus and support equipment.

Respectfully submitted

John. J. Scullin
Firefighter/Mechanic

FIRE INVESTIGATION UNIT

The Fire Investigation Unit of the Stoneham Fire Department consists of members of the Fire Department and the Stoneham Police Department. When a large loss fire or fires that cause cannot be determined occurs, Fire Investigators Fire Capt. James Halpin, CFEI and Fire Capt. Charles Fitzgerald and Firefighter Michael O'Sullivan, along with Police Lieutenant Charles Haney and Patrolman James McIntire are called in to investigate these incidents. During this past year the unit was called to investigate several undetermined and suspicious incidents.

Members of the unit attend monthly meetings and seminars as part of their training. Organizations such as The Massachusetts Chapter of the International Fire Investigators Association, The Department of the Treasury, A.T.F., the New England Association of Fire Marshals, and National Association of Fire Investigators. Classes attended by the unit covered such subjects as Fire Dynamics, Case Preparation, Expert Witness Testimony/Court Room Demeanor/Investigation of Large Loss Fires, Computer Modeling and Design, Live Fire Origin and Cause, Investigation of Fatal Fires, Non-Verbal clues to detect Deceit, and From Ignition to Litigation.

The Stoneham Fire Investigation unit works with the Middlesex District Attorney's Office, the Massachusetts Fire Marshal's Office, Massachusetts State Police and the Federal Bureau of Alcohol, Tobacco and Firearms.

Respectfully submitted

Michael O'Sullivan
Firefighter/Investigator

FIRE ALARM REPORT FOR 1999

The Fire Alarm Truck is a 1987 Ford Pick-up with a 1996 Lift Device. This vehicle carries a large assortment of tools and equipment needed to maintain the Town's Fire Alarm System.

Stoneham has nine working circuits, four of which are set up for mutual aid circuits. Stoneham has one hundred and fifty-five street boxes, and one hundred and thirty master boxes that are maintained by the Fire Alarm Crew. This year we ran approximately five miles of new cable to update the system. We are still in the process of removing the old, open iron wire that was installed in the 1940's. Our big move forward this year was the installation of the digitized master box system that goes along with our dispatch center for a read-out of a location of an alarm as the box is being transmitted.

The year 2000 looks likely to be a very busy one again with the new construction sites in and around Stoneham.

It is my plan to keep crew members John Scullin and Fred Petrillo busy painting, and with general maintenance of the fire boxes and other equipment.

Respectfully submitted

William R. Dockery
Firefighter/Superintendent of Fire Alarm

TRAINING - 1999

The Stoneham Fire Department maintained an aggressive training schedule to meet the ever-expanding duties of the Department. All new recruits are either sent to the Massachusetts Fire Academy or the Boston Fire Academy for a fifteen week intensive training program. Currently the Fire Department is training with personnel as they implement a new computer aided records retention program.

The Fire Department acquired new equipment this past year which members concentrated training on. A Ther-

mal Imaging Video Camera was the most significant piece of equipment purchased this past year. The camera allows firefighters to search and rescue people through dense smoke, actually being able to see the outline of the person on a video screen. The imaging camera is the most advanced technical tool of the Fire Department. Other equipment that requires ongoing training are the carbon monoxide/gas explosive meter, heavy duty air bags for rescue, jaws of life, various saws, exhaust fans, positive pressure fans, S.C.B.A (self-contained breathing apparatus), pump and aerial operations.

The Fire Department has again most of it's off-site training towards the medical field. Thirty percent of the Department are now certified emergency medical technicians. To maintain certification personnel are required to take twenty-eight hours of classes as well as complete a twenty four hour refresher course in emergency medical training every two years. It is the Department's goal to one day have all personnel be certified EMT's.

With new recruits going through an intensive academy class, becoming EMT's and training with the newest equipment the Department can purchase, the future looks solid for the Stoneham Fire Department and the Stoneham Community.

Respectfully submitted

Joseph W. Rolli
Fire Captain/Training Co-Ordinator

EMERGENCY MEDICAL SERVICES REPORT FOR 1999

Emergency medical training is ongoing. The Department now has sixteen Emergency Medical Technicians. We are hoping to have Semi-Automatic Electronic Defibrillators on the apparatus and personnel trained before the end of the year 2000. S.A.E.D's are a critical tool in intervention of a cardiac arrest. Please note that bystander C.P.R. is still the most valuable tool in saving a life in a cardiac arrest situation. Those that wish to learn C.P.R., may contact Mike Flynn at the Stoneham Fire/Rescue Department.

Although our Department is a non-transporting entity, the emergency care provided by our EMT's and first responders is unparalleled in the field of Emergency Medical Services.

We will be training another group of EMT's in the use of Epinephrine Pens. This is a vital tool in countering a

severe allergic reaction from bee stings, allergic reactions to foods and reactions to medications. Stoneham residents may rest assured that in the event of a medical emergency or injury, the very best in the field of EMS will be responding.

Respectfully submitted

Michael Flynn
Firefighter/EMS Coordinator

HAZ-MAT ANNUAL REPORT

The Metro Haz-Mat team, which has representatives from the thirty-four cities and towns in the metropolitan Boston area, has been up and running since 1990. There are six teams in the state of Massachusetts. The District 2 (Metro) team is made up of sixty members. The Town of Stoneham has two representatives to this team, Lt. Jim McLaughlin and Firefighter John Scullin.

We as a team meet on a monthly basis for training and drills. Some of the places that we met were in Massport, Melrose, Brookline, Needham, and Malden. Training would cover use of meters, recertification, scenarios with some Fire Departments, visits to plant sites, suit testing, inventories of our vehicles and much more. Our annual Haz-Mat seminar was held in Plymouth where all six teams from across the State gather and attend different classroom sessions for the three days.

1999 was a very interesting year for the team. There were many lessons that were learned by the type of incidents that we were called to respond to. We, as a team, are very well equipped to deal with hazardous material in whatever type of situation. Up until this year we have had to deal with short-term incidents, the four to seven hour range. This year we experienced not one but two long-term incidents which taxed and tested our resources. The first major incident we had was in Milton. It involved a fire in a food processing plant and the refrigeration system in the same plant, an ammonia system. The ammonia was used to process and freeze the foods and was prevalent throughout the building. The fire not only destroyed the whole building and the ammonia piping system but it also burned for a week and impinged upon a 500 gallon ammonia tank located in the rear of the building. Team members were called very early into the incident because of the ammonia and remained on scene for the entire week to do air monitoring and assure the proper offloading of the residual ammonia after the fire was finally put out.

The second long-term incident involved the tragic event of December 3 when six Worcester Firefighters lost

their lives in the cold storage warehouse. Because the Haz-Mat team has vehicles that store equipment and contain extensive communication and computer equipment, we once again were called to this scene to provide a valuable resource in the recovery of the lost Firefighters. We remained on this scene for almost two weeks.

Behind every incident that we respond to there are good lessons that are learned and this year's incidents were no exception. Learning to deal with a long-term incident was an invaluable experience to learn and hopefully not too many more will be as bad as these two. Some of the other incidents that we responded to took place in Chelsea, Malden and Medford.

Lt. James McLaughlin
District 2 Haz-Mat Team Member

In reviewing our goals that were recognized for 1999 we have attempted to reassess our mission as a public safety department. The Fire Service has been extremely effective in promoting fire safety, prevention, and code enforcement activities. These activities have led to a decrease in the number of fires, but more importantly, to our ability to handle many fires in a much more routine and safe manner.

In the coming years and as we seek transition to a broader role in the community it will not be without obstacles, but with hard work and building of coalitions we will succeed.

We realize that we will never prevent, totally, all fires and that there is still arson fires and accidental fires that we will need to respond to efficiently and safely. Safety of our firefighters has been a major focus in 1999. We have beefed up our on-duty and off-site training and have encouraged professional development programs for ranking officers. Out of need we have expanded the number of emergency medical technicians on our staff because of the increased need to respond quickly to those in need of medical assistance from health problems, accidents at home or work or from motor vehicle crashes. Clearly 50% of our emergency responses were non-fire related in 1999.

In 1999 we underwent the scrutiny of the Insurance Service Office rating schedule. We were evaluated based on our ability to provide fire protection to the citizens of Stoneham. They have recommended that a minimum of eight personnel be available to respond to all fire calls. This bare minimum allows us to send two Engines and one Ladder to fire calls. Many times in 1999 we were forced to only have seven or six men available, thus we were only able to send one Engine and one Ladder to many of these emergency calls. This is a very unsafe condition for

the community and to our Firefighters. I truly hope that our budget can be increased sufficiently in the future to maintain the needed personnel and equipment response to meet the needs of the Stoneham community.

I would like to thank all the people of Stoneham Fire/Rescue who work very hard, from the Administrative staff and the Firefighters who are always prepared and ready to respond to the emergency needs of the community.

I would also like to thank all the members of the Board of Selectmen, Finance & Advisory Board and the many Department Heads and members who have worked with our Department this past year.

Respectfully submitted

Lawrence S. Lamey
Fire Chief/
Emergency Management Director

Stoneham Auxiliary Fire Department Annual Report 1999

Members

Chief Richard P. Hastings
Capt. James McLaughlin
Lt. Lisa Parziale
Lt. Dave Eastman

Aux. Firefighters

Steve Ball
Dave Bishop
Jeremy Campbell
James Doherty
Marlene Galla
Peter Kannler
Derek Loftus
Christina Lowry
Doug Lamey
Mike Martin
Paul McIntyre
Tom Pszenny
Michelle Raymond
Jayce Savage
Robert Satori
Dave Thistle
Anne Torregrossa
Cheryl Zompanti

Explorer Post Advisors

Aux Chief Richard Hastings
Aux. Lt Lisa Parziale
Aux. FF. Marlene Galla
Aux. FF. Robert Satori
Aux FF. Paul McIntyre
Lt. James McLaughlin Stoneham Fire Dept.
Firefighter John Galla Stoneham Fire Dept.

Members of the department put in 1102 hrs and 50 min for the year 1999.

Lighting One responded to 2 2nd alarm fires during the year

The Members and Lighting Plant also responded to a 2nd alarm brush fire at Hall Rd. and Crystal Drive and assisted the permanent department with lights as well as helping with the moving of hose through the woods.

In June the Lighting Plant responded to the Police station for a power outage and the Aux. provided lights for the station interior.

In October the department had a mutual drill with the Auxiliaries from Wakefield and Reading . We did a search and rescue in the former Dr. Fitzgerald's Office.

Members of the department also responded to the Town Hall to provide power for the lighting of the christmas tree.

Capt. Tom Pszeny stepped down from his position and Lt. Jim McLaughlin took his place, Aux. F.F. Dave Eastman was promoted to the Lt's position that was vacated by Jim McLaughlin.

Special thanks go out to:
Chief Lawrence Lamay
Fire Dept. Secretary Barbara Bouson
Lt. Jim McLaughlin Post Advisor
Firefighter John Galla who's interest and concerns have meant a lot to the department
Town Administrator Jeff Nutting
Board of Selectman
DPW Bob Grover, Larry Brophy

As well as the DPW mechanics who have assisted us over the years

Without the help of all these people the job of running this department would be a lot harder.

Aux Chief Richard P. Hastings

BOARD OF HEALTH

The mission of the Board of Health is to educate, promote, improve and protect the health and well being of the citizens of Stoneham, while contributing to building a healthy community and environment in which to live. According to the Town's Bylaws, State and Federal Laws, the Board of Health is under a dutiful obligation to develop and implement health policies, standards, bylaws and regulations.

The Board of Health is comprised of three (3) elected officials: These positions are three year terms with one member being elected annually. The members consist of Benedict J. DiRusso, Chairman; Michael J. Rolli, Vice-Chairman; and Louis D. Golini, Secretary. The Board of Health's regularly scheduled meetings are held in the third week of the month. Call the Health Department for date and time. Additional meetings are scheduled as required.

The members of the Board of Health held fourteen (14) meetings. During these meetings, the Board decided on the following items:

- 12 Hearings; MGL, Article II, Minimum Standards of Fitness for Human Habitation
- 4 Hearings; Chapter 20 Article III, Animals and Fowl Bylaw
- 3 Variances granted under Bylaw Chapter 20, Article VI Dumpster Regulations
- 1 Variance granted under MGL Article II, Minimum Standards of Human Habitation
- 14 Site Plan Reviews
- 6 Food Service Establishments Plan Review
- 1 Variance granted under MGL, Article X Food Establishments
- 2 Massage Establishments Approved
- 9 Massage Therapists Approved

Support staff includes:

Lou-Ann C. Clement, ETC, DL, SSC	Health Agent/Inspector
Wendy E. Cayton, RN, BSN	Public Health Nurse
Teresa Buckley-Dean, RN, MS	Public Health Nurse
Peggie Conroy	Office Assistant
Ruth Brophy, RN	Tobacco Control
Ken Stache	Animal Inspector

Health Department:

The Public Health Nurses have experienced a year of transition. Jean O'Melia left her full time position at the end of 1998 after 28 years of service. This left Marge Neylon to provide public health nursing services for the Town of Stoneham. This also left the Town of Stoneham with a drastic reduction in public health nursing services

from 55 hours per week to 20 hours per week. Marge served the town commendably within the limited nursing hours available. She retired from her position in June after serving the town for 11 years. Public health nursing services was then provided by a temporary nursing agency while the Board of Health and town management tried to fill the vacancies. Two 18-hour nursing positions were filled in mid-August by Teresa Buckley Dean RN, MS and Wendy E. Cayton RN, BSN.

Teresa Buckley Dean has been a nurse for fourteen (14) years with work experience at Children's Hospital in Boston and Winchester Hospital. She also holds a masters degree in community health nursing from Northeastern University and teaches there part time. Wendy E. Cayton has been in nursing for seventeen (17) years with work experience at Mt. Auburn and Newton Wellesley Hospitals in a variety of settings. Prior to her public health position, she was employed at Mt. Auburn Home Care as a case manager in community health. She is a certified intravenous therapy nurse and still practices at both facilities. The transition process was difficult due to a minimal orientation, prior inconsistent coverage of the office as well as a decrease in nursing hours. Considering this, the two new nurses have been able to assimilate into their positions efficiently. Marge Neylon should be recognized for her professional support and encouragement during this transition process.

The scope of the public health nurse (PHN) is comprehensive involving every individual and constituency in the community from infants to seniors, from municipal and corporate employees to private citizens. PHNs are a vital resource for local boards of health because they possess the professional training, local knowledge and clinical experience to identify problems, develop regulations and policies to implement programs. (Nursing Spectrum, Nov 99). In addition to screenings, clinics and vaccine distribution, the PHNs provides many other vitally important services to their community:

- Provide anonymous information and instruction on a wide range of issues ranging from sexually transmitted diseases to lice.

- Provide counseling and resource assistance to Stoneham residents

- ie. Assisting elderly access to the health care system

- ie. Referring families to Women, Infant and Children supplemental food program and The Children's Medical Security Plan,

- ie. Referring clients to visiting nurse services when appropriate.

- Collaborate with the school nurses regarding clinics and community health care concerns.

- Serve as health care consultants for several private schools in Stoneham

- Home visits to assess and provide services as needed.

The newly employed nurses have become members of the Massachusetts Association of Public Health Nurses and attend monthly meetings at Tewksbury State Hospital. The nurses have also become involved in North Suburban Health Alliance, a networking of local health care agencies and resources.

The Public Health Nurses proposed goals for 2000 are as follows;

- Perform community assessments in order to proactively address health issues, improve the health status of all residents and effectively reduce the cost of health care for all

- Present, organize and host seminars on diverse health issues

- ie. Asthma awareness

- ie. Dissemination via local media concerning local health issues

- ie. Support group for medicated school children

- Develop a public health nursing manual for the Town of Stoneham to promote and standardize public health

- Development of a well child clinic for the Town of Stoneham

The Health Agent/Inspector is responsible for the enforcement of local, state, and federal regulations pertaining to the general public health, safety and environment. This department inspects food service establishments, public and semi public swimming pools, massage establishments, tanning establishments, dumpsters and minimum standards for housing. This division is also responsible for investigating nuisances, environmental and sanitation issues. We are also responsible for providing educational materials.

In conjunction with the Reading Health Department, two rabies clinics were held in early spring. Reading and Stoneham Health Departments have co-sponsored this event for several years. Each community makes all necessary arrangements for conducting the clinic in their own community including local publicity. Two clinics are scheduled and residents of both communities are invited. The Stoneham Animal Hospital, Dr. Mark Jawitz, conducted the clinic. This year, we added services from the Town Clerk's office, whereby Stoneham residents were also able to license their dogs on site. The clinic was successful and we will be providing these services annually. This office thanks Dr. Mark Jawitz and staff, John Hanright and staff, and Department of Public Works for participating in this year's clinic.

In conjunction with the Fire Department, a training course in choke saver techniques was held for Stoneham food establishments. State regulations require food establishments with 25 seats or more to have an employee on the premises who is trained in the manual procedures to remove food lodged in the person's throat. This training session was available to all food establishments within Stoneham and to City of Melrose food establishments. Between the two health departments, Melrose and Stoneham, we offer this program twice a year. This office would like to thank Michael Flynn, Stoneham Fire Department EMT Director, for conducting the Choke Save Class.

To perform the required responsibilities of the Health Agent/Inspector, the Board of Health has adopted a complaint protocol. This protocol has established a uniform procedure to investigate complaints received by this health department. With this procedure in place, the health department continues to maintain a high standard of investigations and inspections.

The Health Agent/Inspector has attended various seminars on changes in regulations, new procedures for inspecting public swimming pools, recreational camps, and safety issues within our schools. She has attended Massachusetts Association of Board of Health secondary training and other Department of Environmental training sessions. She maintains a high standard of training and continues to share this training within the community.

The Health Agent/Inspector's proposed goals for the upcoming year are to provide Servsafe training seminars for food establishments in the languages of English and Cantonese. She will provide public service announcements on various health and safety topics through the local media. She will continue to be proactive in helping new establishments within our community and maintaining a high standard of safety by promoting the philosophy the Board of Health mission statement.

Office Assistant, Peggie Conroy, provides a variety of complex clerical and administrative duties in a confidential manner and with an eye for detail. She provides the Health Agent/Inspector with accurate databases and prepares all permits, licenses, and accounts payable/receivable for approval. In addition, she transcribes the minutes of the Board's monthly meetings, and composes correspondence as directed. Also, she assembles and prepares a variety of reports for the Health Agent/Inspector as needed. Ms. Conroy provides this office with a valuable service on a limited part time basis.

Tobacco Control Program:

Under the Board's direction, the Tobacco Control Program had a very busy and proactive year. The Pam Laffin educational video/teacher's guide, which was written by Ruth Brophy and published by the Department of Public Health, has distributed over 4,000 copies to date to middle school teachers, DARE officers, libraries, health agencies and hospitals. Significant strides were made in the area of developing a teen cessation program that could be utilized in a high school setting, and a pilot program was conducted at the Greater Boston Academy. Adult cessation continued to be offered on a regular basis with a success rate of 75%.

The program offered many educational programs in cooperation with the schools, recreation and police departments. Additionally, joint educational articles were written for the community in collaboration with Najmuddin Patwa, M.D. a Stoneham Pulmonologist. Merchant education and compliance checks occurred regularly to ensure compliance with Board of Health regulations. Smoke-free restaurants have been well received.

The program sponsored one (1) summer concert, reading programs and Dr. T, who does a humorous, educational presentation for summer camps, represented the Board of Health at Town Day and an ice skating event. The program received high performance grades from the Department of Public Health, which were issued in December of 1999.

Animal Inspector:

Animal Inspector Ken Stache, along with his normal duties as animal control officer is responsible for the annual inspection of all premises that hold licenses for domestic animals and wildlife. He investigates and quarantines diseased or violent animals and animal bites.

The Health Department performed the following functions. The total number in each category is listed first then individual categories are broken down:

278 complaints investigated:	
Animal/Rodent	18
Hazardous Waste	16
Dumpster	51
Housing	52
Food Service	30
Miscellaneous	76
Unsanitary Conditions	35

870 inspections performed:	
Food Service - Routine	123
Housing and Follow-up Inspections	109
Food Service - Follow-up	160
Miscellaneous & Follow-up Inspections	478

526 licenses/permits were issued collecting \$19,898.00 in fees:

Animals	6
Canteen (mobile) Trucks	3
Disposal Contractors	20
Dumpster Permits, Long Term	194
Dumpster Permits, Short Term	96
Food Services and Retail	127
Funeral Directors	3
Massage Establishments	3
Massage Therapist	11
Motels	1
Recreational Camps	1
Septic Haulers	3
Swimming Pools	12
Tanning Establishments	3
Temporary Food Service	17
Tobacco Permits	26

46 - Reportable diseases investigated:

Animal bites (dogs - 15, ferret - 1)	16
Campylobacter	4
Cryptosporidiosis	1
E. Coli 0157	3
Giardia	6
Haemophilus Influenzae	1
Hepatitis	7
Lyme Disease	1
Salmonella	5
Varicella (Chicken Pox)	2

Non Criminal Dispositions

Smoking on High School premises	16
Businesses selling tobacco products to minors	5
Cashiers selling tobacco products to minors	5
State Sanitary Code violations	24
Court Hearings for non-payment	5
Board of Health compliance hearing	2

Enforcement Action:

Board of Health Hearings	14
Court Hearings	9

The following is a list of various clinics provided by the Public Health Nurses. The list includes the number of clinics held and how many residents utilized these services.

23 Blood Pressure Clinics:

People seen at clinics	542
Home/Office visits	204
Total	746

12 Diabetic Clinics:

People seen	133
Home/Office visits	93
Total	226

Hepatitis B Clinics:

High School Students	76
----------------------	----

Audio & Vision Screening:

Students	102
----------	-----

Scoliosis Screening:

Students	86
----------	----

Lead Paint Poisoning Screening:

Children	3
----------	---

Immunizations:

Children	127
----------	-----

Mantoux Testing:

People	88
--------	----

Influenza and Pneumonia Clinics:

People seen at Influenza Clinics	2,030
People seen at Pneumonia Clinics	141

Vaccine Distribution

Doses	19,000
-------	--------

Public Health Clinics

The following is a brief description of the clinics performed by the Public Health Nurses.

Blood Pressure:

Clinics are held monthly at the Senior Center, located at 136 Elm Street. These clinics focus on education and changes in lifestyle.

Diabetic Screening:

Diabetic screening clinics are held monthly at the Senior Center. Included at these clinics are diabetic education and information on nutrition and exercise.

People are afforded the opportunity to discuss physical and emotional problems that may exacerbate conditions that lead to Diabetic Screening.

Hepatitis B Clinics

Hepatitis B clinics are held yearly for sixth graders and any other children who are in need of the vaccine. In January 1992, it was mandated by the Department of Public Health (DPH) that all children receive the vaccine.

Influenza and Pneumonia Clinics

We received 5,770 doses of influenza vaccine of which 3,740 doses were distributed to physicians within the town who are enrolled in the vaccine provider program. The nurses held 3 clinics open to the general public, 3 clinics at senior housing and 2 clinics for municipal employees. With the help of several dedicated volunteers, we administered 2,030 doses of flu vaccine at these clinics. In addition, over 60 home visits were made to homebound seniors.

The pneumonia vaccine is given once to people age 65 and over. Under 65 years old, this vaccine is only effective for 5-10 years and needs to be re-administered based on health conditions. It is also offered to those with various chronic health conditions. A record is kept by the nurses of those who have received the vaccine. The pneumonia vaccine is offered at all flu clinics and year round as well.

Communicable Diseases Reported:

Communicable disease investigations are completed on all morbidity reports, except Varicella (chicken pox), and are forwarded to the Department of Public Health. These investigations are extensive, sometimes involving several friends and family members. They are performed on an as-needed basis.

Mantoux Testing (Tuberculosis):

Mantoux testing is required by the DPH for home health care organizations, nursing home personnel, teachers and college students. Mantoux testing is offered by appointment to all Stoneham residents and Stoneham employees. A ruling issued in 1992 mandated that patients in long-term care facilities need to be tested on an annual basis. The public health nurses monitor nursing homes and assist them in this testing and follow-up. They collaborate with local physicians regarding all positive Mantoux tests assuring proper follow-up and treatment. Active tuberculosis cases are reported to the DPH. Clients are monitored closely by the public health nurses and/or state TB case workers to assure proper medication compliance.

and thus prevent the spread of the disease. Contacts of active TB cases are closely monitored and tested as well.

Audio-Visual and Scoliosis Screening:

These screenings are conducted yearly as mandated by the DPH. These screenings provide a method of early detection and intervention.

Lead Paint Poison Testing:

Upon request of parents and physicians, children can be screened for lead paint poisoning.

Immunizations:

We provide immunizations to infants, pre-school, school age and adults in our office. Tetanus/Diphtheria (TD), Measles, Mumps and Rubella (MMR) clinics are held at the schools. The Department of Public Health now provides Hepatitis B vaccine for all adolescents to age 19. We are part of the Vaccine for Children (VFC), a federally-funded program.

Vaccine:

Vaccine accountability to the Department of Public Health is the responsibility of the Board. An estimated 19,000 vaccines were distributed to the local providers: local physicians, hospitals, and clinics, and monitor their use. We must compile and maintain accurate records from all the vaccine recipients in order to replenish our monthly vaccine supply from the Northeast Regional Health Department.

On behalf of the Board of Health, we acknowledge all of the staff for their enthusiasm, professionalism, sense of humor and dedication to the citizens of Stoneham. Thank you for a job well done.

On behalf of the Board of Health, members and the staff of the Health Department, we thank the residents of Stoneham for their support and cooperation and look forward to providing continued quality service to the community in 2000.

HISTORICAL COMMISSION

The Stoneham Historical Commission is a seven member volunteer board mandated by the Commonwealth and appointed by the Board of Selectmen. The most important goal of the Commission is the preservation of the town's historic places.

Warren Sweetser was an early shoe manufacturer and Stoneham's second (and fourth) postmaster. His house, located at 434 Main Street, was constructed in 1848 and it is the only remaining Greek Revival House of its kind in Stoneham. When the Commission heard that the Sweetser house had to be moved or be demolished, the members set about to save the house. Articles were placed in the local newspapers, the Stoneham Sun and the Stoneham Independent, with the hope that a new owner would be found. Our efforts were rewarded when Winchester resident and Arlington-based real estate developer, Richard Johnson, came forward with a plan after he read about the Commission's efforts to save the house. After all the legal problems were settled with the owner, Mr. Bloomberg, and the local developer, Joe Cunningham, the house was moved to land on Franklin Street that Mr. Johnson owns. It is so gratifying to the members of the Commission that this beautiful old historical house has been preserved, not just for our generation but for generations to come.

At the Selectmen's meeting on May 25, 1999 the Commission was pleased to present the 1999 Heritage Award to the Stoneham Historical Society in recognition of their 77 years of preserving and protecting Stoneham's treasurers, past and present. Joanne Harriman and Fanny Tincker, members of the Historical Society, accepted the award on behalf of the Society.

The Commission obtained a subscription to the magazine "Preservation" for the Stoneham Public Library and a subscription to the magazine "American Heritage" for the Stoneham High School Library.

Copies of the new book "Stoneham" by local historian, Joanne Harriman, were donated to the Stoneham High School Library and the Stoneham Middle School.

During the past 22 years that the Commission has been in existence, many of Stoneham's historical structures have been demolished. The commission has neither the legal authority nor the money to purchase options for doomed buildings.

The only direction left open to the Commission is public awareness concerning the irreplaceable loss of these beautiful old houses.

The Commission wishes to express its appreciation to the Board of Selectmen, other Town Boards, and the citizens of the town for their support and cooperation.



Left to right: Richard Johnson, new owner of The Sweetser House, Joe Cunningham, Local Developer, Joanne Harriman, Stoneham Historical Society, Betsy Friedberg, Massachusetts Historical Commission, Bee Russo, Stoneham Historical Commission, Awaiting the move of the Sweetser House.



Betty Whelan, Chairperson Stoneham Historical Commission presenting copy of the book Stoneham to Tricia DePietro, Librarian, Stoneham High School.



Warren Sweetser House
(circa 1848)
434 Main Street



Sweetser House on the move
Friday, November 5, 1999





INSPECTIONAL SERVICES

Inspectional Services was created to enhance customer service and coordination. This Division of the Department of Community Development includes Eugene Argiro, Interim Building Inspector, Jack Kelley, Plumbing Inspector, Rich Cantanzaro, Electrical Inspector, Frank Mayo, the Sealer of Weights and Measure, and Rosemary Geary, Principal Office Assistant. Peggy Conroy, while a member of Inspectional Services, primarily assists the Health Department. The Interim Building Inspector, Eugene Argiro, completed a number of examinations to receive state certification as an Inspector of Buildings/ Building Commissioner on July 26, 1999.

The mission of the Division of Inspectional Services is to ensure the protection of public safety by administering, interpreting, and enforcing the State Building, Plumbing and Electrical codes as well as the Town of Stoneham's Zoning Bylaws; through the provision of quality service to applicants, homeowners, and those aggrieved by the actions of others; in a fair, thorough and timely fashion adhering to the customer service principles of the division.

The Division of Inspectional Services underwent three significant events in 1999 that should serve as guides to the future. The first event was the use of an outside consultant to develop a customer service strategy. Starting in June of 1999, staff met with Future Management Systems to develop a strategy for enhanced customer service. The strategy includes the following five principles:

1. Listen thoroughly to understand customers needs.
2. Communicate pleasantly, non-defensively, patiently and courteously.
3. Provide timely service.
4. Clarify next steps to customer.
5. Provide complete service and anticipate future needs.

Part of the strategy also included a review of both the content and flow of documents within the division. There is an ongoing effort to reduce the administrative paperwork associated with permit applications.

The second significant event was the creation of the Selectmen's Ad Hoc Committee on Inspectional Services. This was created during the summer, to address outstanding issues that were the result of misunderstanding and confusion with two building inspectors on staff. The com-

mittee has served as a mediator in disputes and has been successful in putting to rest most outstanding issues.

The final significant event to occur was the State's Department of Public Safety's Review of Inspectional Services. The State was called in by Town Officials to conduct this required departmental review. The review included three days of the State Building Inspector on site reviewing records, interviewing staff and conducting inspections with the Building Inspector. The results of the report will serve as a guide to make the necessary administrative adjustments within the department.

Activity for 1999:

	Number	Revenue
Building Permits	597	\$182,353
Wire Permits	433	\$ 33,167
Plumbing	413	\$ 18,298
Gas	203	\$ 6,095
TOTAL:	1510	\$ 239,913
Service Requests	175	
Site Plan	10	
Certificates of Inspection	10	
New Construction Single Family	23	

Goals for the year 2000 include:

1. Automate permit applications, inspections and complaints.
2. Ensure that all staff certification and job related educational needs are met.
3. Implement customer service program.
4. Update all forms to meet current regulations in a user-friendly fashion.
5. Develop a public education program.
6. Reduce turn around time on permit applications and response to citizen complaints.
7. Increase interdepartmental cooperation.

Inspectional Services looks forward to providing coordinated quality service to ensure public safety. The division looks forward to working with the public, various departments, boards, committees, and commissions to advance these goals.

M.I.S. DEPARTMENT

The mission of the M.I.S. Department is to provide technology-related services to all Town Departments. These services include the procurement of computer hardware, software, supplies, and training tools. They also include software development, systems and data security, hardware and software training, and hardware and software maintenance and technical support for the Town's computer users.

Much like 1998 had been, 1999 proved to be a very busy but productive year in the M.I.S. Department. Numerous projects were undertaken and completed during the past year. Following is a brief description of some of the major projects worked on in the past year.

- (1) The Geographic Information System continued to be developed and utilized over the past 12 months. For those who don't know, a GIS is an 'electronic mapping' system. The final product will be a versatile, electronic planning tool that integrates map related information with text-based data to form a complete electronic picture of the Town's infrastructure. We updated several existing layers over the past year including parcels, building footprints and water pipes. In addition, several new layers were also created including a new street sign data layer. The GIS now has an inventory of every street sign in Stoneham. The GIS also produced support maps for numerous projects including the School Redistricting Project and the Stop Sign Policy Project. We are hoping to increase the GIS utilization within the DPW and Inspectional Services Department in the next year as well as beginning implementation in the Police and Fire Departments. The GIS system will continue to play an ever increasing role in the decision making process in Stoneham in the coming year.
- (2) One of the most exciting accomplishments of the past year was the purchase and installation of the Fire Department support software suite that runs in conjunction with the Town's Computer-Aided Dispatch System. This will assist the Fire Department in automating the various reports they must provide to various state and federal agencies. In the coming year we hope to bring the permitting section of this system online.
- (3) One of the on-going challenges to Stoneham is in improving our Institutional Network. This loop

is the connection of the various municipal buildings throughout Stoneham. This process was continued in 1999 with the wiring of the Senior Center and the Ice Arena. This will be an on-going project in Stoneham and we hope to continue to make progress in this area in the coming years.

- (4) 1999 saw the automation of compliant tracking within municipal day-to-day operations. The new compliant tracking system is computer based and better allows us to track complaints from the initial citizen call-in until the complaint is closed. The new system is much more efficient than the previous paper-based system and should allow us to better track complaints thru to final closure.
- (5) Perhaps the most publicized problem last year was the process of preparing our computer systems for the Year 2000 problem commonly referred to as the Y2K bug. We examined a number of systems for compliance including public safety systems, traffic lights, elevators, heating/HVAC systems as well as our internal computer systems. While we completed the rollover to January 1st successfully, we remain alert for any potential Y2K problems that may occur within the next year.
- (6) The automation of the Building Permit process began during the later stages of 1998. The new permitting system continued to move forward in earnest in the past year. 1999 saw the addition of the Annual Inspection Module along with an initial effort in automating the inspection process. In the coming months we hope to continue the automation of the inspection process adding the ability to enter inspections onto a laptop computer in the field.

The mission of the Management Information Systems Department is to utilize technology to improve productivity and efficiency through the distribution of automated systems. I look forward to continuing to move technology forward in the next year to improve the services in our community.

Respectfully submitted,

Brian Clapp
MIS/GIS Manager

STONEHAM PLANNING BOARD

The Planning Board met nineteen times in 1999 and conducted eight public hearings during 1999. Two special permits were granted and three new subdivisions were approved. Twenty-six plans were endorsed 'Approval Not Required' under the Subdivision Control Law. The Board also sponsored five zoning articles in conjunction with the Director of Community Development, Steve Sadwick at the special town meetings held in May and October. In addition, members participated in the Town Common Committee, The Business Roundtable and other joint meetings.

The Board faced many challenges during the year, which will continue to be in the forefront of planning efforts in the community. Most residential development in Stoneham can be classified as infill in otherwise mature districts and neighborhoods. The Board remains committed to recognizing the rights of those seeking to develop their property while protecting the legitimate concerns of abutting properties.

We also looked at many projects, which focused the boundaries between various residential and commercial uses. By and large we were successful in getting all parties together in the community's best interests. The long awaited complete revision of the Parking and related sections of the Zoning Bylaw is a great example of focused participation of many interests in creating solutions. The year closed with the kickoff of our taskforce to review the sign portion of the Zoning Bylaw in the same spirit of cooperation and participation.

Your Board remains dedicated to resolving as many issues in our jurisdiction within the Town without recourse to the court system; but we will exercise every option to protect the integrity of the Board and the Town.

As the Millennium dawns, great possibilities for the integration of a revitalized downtown and our new Town Common exist. The redevelopment of the former Boston Regional Medical Center site will also provide a challenge and opportunity to the Town and this Board.

This year saw the departure of long-term member Frank Vallarelli, who we thank for his service to the Board and the Town. We welcomed appointee Matthew Kilty, to serve out part of the unexpired term.

I would like to thank members Steve Catalano, Kevin Dolan and Frank Federico for their commitment and long term dedication. Our work has advanced rapidly and professionally due to the efforts of the Director of Community Planning and Development, Steve Sadwick and our secretary, Faith Jenkins.

In closing, we would like to thank all of our colleagues on various other boards, commissions and departments for their assistance and support in 1999.

August S. Niewenhous,
Chairman

PUBLIC LIBRARIAN

This is the 140th report of the Stoneham Public Library covering the calendar year 1999.

LIBRARY SERVICES AND TECHNOLOGY GRANT

1999 saw the implementation of an eight thousand dollar federal grant that provided computer and internet instruction to our senior citizens. The instructional seminars, ably overseen by Library Assistant Director Mary P. Todd, the writer of the grant were divided into three broad categories: 1) basic PC instruction. 2) internet instruction and 3) advanced internet instruction. Nearly one hundred residents participated in the program in 1999. In addition the grant permitted the Library to beef up its book and video collection on that topic. The Library expects to continue to offer this program in the coming year.

NOBLE UPGRADE

The North of Boston Library Exchange was founded in 1979 when two libraries, Peabody and Lynnfield, decided that they could share bibliographic information and holdings via a computer link-up. Today NOBLE has more than twenty-five public and college libraries as its mem-

bers. Stoneham joined in 1984. For twenty years NOBLE employed the services of the GEAC Corp to provide cataloging and circulation software for its database. When it became apparent that a new company had become the leader in the field of consortia such as NOBLE, it was decided by the membership to employ Innovative Interfaces Inc. of California.

The changeover to this entirely PC-based web catalog/circulation system came in mid December. While many of the kinks are to be worked out, our staff is to be commended for readily adapting to and taking on an entirely different method of bibliographic control which will be with us for some years to come.

STAFF

In 1999 Senior Library Technician Margaret A. O'Keefe retired and was succeeded by David Huygens. In addition Grace Rosselli was appointed Library Technician.

Once again I would like to thank the Library Staff and both elected and appointed officials for their continued assistance in 1999.

POLICE DEPARTMENT

CHIEF EUGENE M. PASSARO

Construction has begun on the new Police Department building along with reconstruction of the old building. This has necessitated the need for temporary quarters for the various operations within the Police Department. The dispatch center is now housed in a temporary trailer as is the Detective Bureau.

The Middlesex Sheriff's Department, along with Sheriff James DiPaulo, has consented not only to house our prisoners in the Cambridge Jail, but also has agreed to pick up those same prisoners which are in the custody of the Stoneham Police Department and transport them to the jail. They have also agreed to transport prisoners to Woburn District Court the next morning.

I wish to thank Sheriff DiPaulo as well as the members of the Middlesex Sheriff's Department for the aid given to the Stoneham Police Department. The administrative offices have been temporarily housed in the basement of the Town Hall. These offices were constructed by the prisoners from Billerica House of Correction. Again, our thanks to Sheriff DiPaulo.

I would also like to both thank and congratulate the sworn and non-sworn personnel of the Stoneham Police Department for making the best of a temporary condition while continuing to serve the public in a professional manner.

It is expected that we will be in our new home toward the latter part of the summer of the year 2000, at which time we will be able to improve our services to the citizens of the Town. We also plan to have an open house in the fall once all the problems are ironed out and all the citizens of the Town of Stoneham will be invited to attend.

SPECIAL OPERATIONS UNIT TRAINING WITH NAVY SEALS

Stoneham Police Department is a member of NEMLEC through a compact agreement among neighboring cities and towns surrounding Stoneham. One part of NEMLEC is the Special Operations Unit - Tactical Patrol Force. Officer Mike O'Toole represents Stoneham in this elite special force.

The Unit meets to train twice each month. In February, 1999, they trained along with the Navy SEALS. The location was on the Metropolitan State Hospital grounds which has a number of empty buildings. Mock terrorist situations were set up and the Unit practiced planning, rapid response, repelling off roofs, silent communications, build-

ing searches, hostage rescues and bomb recognition. All these operations were done alongside the SEALS using some of their methods on patrol movement and especially hostage rescue tactics.

Our NEMLEC Special Operations Unit can be at any location within the member cities and towns, fully equipped and ready for action in 20 minutes from the initial call for aid. Some call out situations might be an armed citizen making threats at any location. It could be a mob riot. Or it might be a violent situation in a public building. We are also proficient in search and rescue and any shooting situation including those on the scale of the Columbine School.

Our Units are equipped with the latest armor in handguns, shotguns, submachine guns, shields and even shooting around shields and objects in all weather conditions. This is all due to the physical peak each participant must achieve and maintain. To attain this peak of physical fitness, officers like Officer O'Toole must train in push-ups, sit-ups, squat thrusts, timed running, climbing, speed and agility.

DETECTIVE BUREAU LT. GREGORY M. O'KEEFE, COMMANDING OFFICER

The Detective Bureau, which is responsible for Criminal Investigations - Prosecutions - Narcotic Investigations and Juvenile Investigations, is under the command of Lieutenant Detective Gregory M. O'Keefe. In 1999, the Bureau was comprised of six detectives: Sgt. Richard McCarthy, Charles Carroll, George Alger, John Leccese, George Sullivan and Ed Peek.

CRIME STATISTICS: In keeping with our tradition of publishing statistics from our records, in addition to those reported by the Prosecution Division of the Detective Bureau, 1999 incidents indicate.

Homicide	1
Rape	0
Indecent Assaults	2
Other Sex Crimes	14
Domestic Violence	249
Armed Robberies	6
Breaking & Entering (Homes/Motor Vehicles)	167
Narcotics	56
Stolen Motor Vehicles	45
Assaults	56
Vandalism	181+
Larceny	245
Fraud/Forgery	15

DEATHS: We investigated 15 sudden deaths which were reported to the Medical Examiner and determined non-criminal.

**1999 FIREARMS DIVISION
SGT. WILLIAM SURETTE**

STAFF OF FIREARMS DIVISION

Sgt. William Surette: Chief Firearms Instructor, MCJTC Certified, NRA Certified, Smith & Wesson and Glock Certified Armorer, Massachusetts Licensed Gunsmith, Department of the State Police Certified Instructor.

Officer Daniel Bates: Firearms Instructor, MCJTC and State Police Certified, Glock Certified Armorer, Civilian Gun Permit Instructor.

Sandra Lawrence: Applicant Reviewer, Background Checks and Record Keeper for all firearms permits.

FIREARMS LICENSING

As a result of the new State Firearms Law passed in October 1998, several hundred FID cards had to be renewed along with Licenses to Carry.

DEPARTMENT FIREARMS TRAINING

The Department conducted semi-annual handgun qualification at Ft. Devens, Ayer, MA. In May and October the department qualified under the MCJTC handgun course under the direction of Instructor Daniel Bates, and received specialized instruction by Sgt. William Surette and Officer Richard Del Rossi. Stoneham Police and Stoneham Auxiliary Police attended. Student officers Thomas Day and Paul Norton received training in the care and safe handling of the Glock Service Pistol before entering the Boylston Police Academy.

May 1999, Sgt. William Surette and Officer Bates sponsored and attended Instructor Recertification Course at Ft. Devens. Receiving certificates from Mass Criminal Justice Training Council. Also recertified as Armorers for the Glock Service Pistols a course sponsored by the Tewksbury Police Department. Sgt. Surette attended an advance armorers course.

September 1999: Five new members of the Stoneham Auxiliary Police received training in the care and safe handling of the Glock Service Pistol.

Throughout the year Officer Bates ran courses for civilians on the new firearms laws and safety rules for renewal of firearms permits.

**PUBLIC SAFETY DISPATCH
DAVID B. LUCIANO, HEAD DISPATCHER
1999**

The Public Safety Dispatch Department provides 24-hour civilian dispatching for the Police Department, Fire Department and contract ambulance. The department is comprised of six full-time and 2 part-time dispatchers and operates from the Police Station.

During the past year dispatchers attended schools for: basic dispatching, operation of the 9-1-1 equipment and advanced dispatched procedures. Dispatchers have also attended CPR training and other medical training during the year. During the year dispatchers also attend training schools to upgrade their call handling skills.

During the course of the past year over 12,500 calls that required personnel from either the Police Department, Fire Department or ambulance to respond were processed through the dispatch center. This is an increase of over 600 calls from the prior year. These calls for service do not include the many business or public information calls that come into the center or walk in reports to the Police Station that must also be processed.

With the ongoing renovation to the Police Station the dispatch operation is currently housed in a temporary trailer next to Town Hall. A Computer Aided Dispatch (CAD) system for the Fire Department is in the process of being installed, this will allow for better processing and tracking of calls for the Fire Department.

**1999 TRAINING REPORT
SGT. ROBERT SWASEY**

Major Lt. Del Rossi and Sgt. Swasey are the Stoneham Police Department's training officers. Through this office and the office of Chief Passaro the members of the Stoneham Police Department have been able to attend specialized training. This training was offered by the F.B.I., Massachusetts Criminal Justice Training Council, U. Mass. Lowell Criminal Justice Department, Middlesex District Attorney's Office, New England Institute of Law Enforcement Management at Babson College, Governor's Alliance and Hutchinson Law Enforcement Training.

Lt. O'Keefe attended a 2 week Massachusetts Police Leadership Conference sponsored by U. Mass. Lowell. Lt. O'Keefe also attended a class on Review of Investigation Requirements.

Inspector Peek attended a 1 week course on Profiling Rapists taught by the F.B.I. Inspector Peek also attended a 1 week course for Crime Scene Search taught by the Massachusetts Criminal Justice Training Council.

Inspector Peek attended a 2 day class on Techniques of Interviewing taught by Hutchinson Law Enforcement Training. He also attended the Basic Fingerprint Classification school taught by the Massachusetts Criminal Justice Training Council.

Officer McIntyre attended a 1 week class on Rape Investigation taught by the Massachusetts Criminal Justice Training Council.

Sgt. McCarthy and Officer Del Rossi attended a 1 day class on Fingerprinting Techniques taught by the Massachusetts Criminal Justice Training Council. Sgt. McCarthy also attended the 3 week Supervisors Training at Babson College taught by the New England Institute of Law Enforcement Management.

Sergeants D'Onofrio, Swasey and Surette attended a 2 day course on Supervising Police Critical Incidents.

All of the officers attended the 4 days of in-service training at the Massachusetts Criminal Justice Training Council site. The training covered the areas of CPR, First Responder, Crime Scene, Concerns of Police Survivors, Legal Updates, Time Management and Officer Survival.

All of this training has been used in the day-to-day operations of the Stoneham Police Department. Training has played an important role in maintaining essential services that this Police Department delivers to the citizens of Stoneham.

RAPE AGGRESSION DEFENSE (R.A.D.) PROGRAM

Special mention must be given to the Rape Aggression Defense (R.A.D.) Program. The Stoneham Police Department not only trains its officers, but those officers, in turn, have conducted the R.A.D. program to train women who work or live in Stoneham. The officers who attended the in-depth training class to bring this well-received program to the women of Stoneham were: Sgt. Robert Swasey, and Officers Richard Del Rossi, Joseph Silviera, Sheryl Rotondi, Tony Kranefuss and Renee Lehmann. Once we became certified instructors, we proceeded to plan and offer the classes to the citizens.

Our thanks to Barbara Mahoney, Director of the Senior Citizen Center who allowed us to use that facility on Elm Street for the classes. It is a four-night class for approximately 3-4 hours each night, and designed for women. We found that neither age nor physical limitations stopped anyone from utilizing these skills. The ages of the women who attended ranged from 17 years old to 65 years old, and each participant completed the course successfully. The classes were well received by all women who attended

and they praised the Department for the skills and knowledge they acquired. The R.A.D. program highlights safety issues for women as well as hands-on techniques to ward off an attack. On the last day, all students took part in a live demonstration.

As we enter the New Year, we have already presented this program to the Stoneham High School via the School Superintendent and we hope to be offering this to the seniors as well as to all the women of Stoneham. R.A.D. is part of the Community Policing Program in our efforts to bring better service to our community. Look for future classes which we will announce in our local newspapers.

1999 DOMESTIC VIOLENCE UNIT SGT. ROBERT SWASEY

The Stoneham Police Department's Domestic Violence Unit was established three years ago for more effective handling of cases involving Domestic Violence. The Domestic Violence Unit has also improved communication throughout the town regarding the department's commitment to issues of domestic violence and services available to the victims. The Stoneham Police Department is still in partnership with Services Against Family Violence to assist domestic violence victims with referrals to the appropriate agencies.

The Department has a current level of 167 active restraining orders. Assistance for court appearances is offered in the way of transportation or linkage with the court victims advocate. This allows the process to be as comfortable and non-threatening as possible for the victims of domestic violence.

This year, the Stoneham Police Department offered R.A.D. (Rape Aggression Defense Training) to the women of Stoneham. This was made possible through a VAWA (Violence Against Women Act) grant. Five members of the Stoneham Police Department attended a 3-day instructor's course to teach R.A.D.. The total of 53 women took the R.A.D. training. The R.A.D. training taught the women mental and physical defenses against an aggressor. At the end of their training, the R.A.D. instructors allowed the women to test their skills against simulated attacks. It is hoped that after the skills were learned, that this will greatly reduce their chances of victimization.

It is our belief that the Stoneham Police Department will continue to serve to further educate the citizens of our town regarding the issues of domestic violence and improve the overall health of our community.

1999 SAFETY OFFICER LAURENCE J. ROTONDI

As the newly appointed Safety Officer since June, 1999, I set several goals to accomplish before school opened in September. These goals were:

1. Safety of our kids
2. Traffic and speeding violations
3. Remove tree obstructions at various locations throughout town
4. Remove sidewalk obstructions

In June I began working very closely with DPW. I identified various intersections and sidewalk areas throughout the town where trees and overgrown brush obstructed views and sidewalks. The Public Works Department cut back brush so that sidewalks were passable, cut low hanging trees so that motorists could see traffic lights and signs, and trimmed town-owned areas to eliminate hazards. I contacted private homeowners who also cooperated and trimmed overgrown brush on their properties that were obstructing pathways.

We made the entire streets of Maple and Forest into 25 m.p.h. zones. Also, I changed William Street from 35 m.p.h. to 30 m.p.h.. I also added several posted speed signs at various places. The speed monitor was moved to several locations checking speed and it has a monitor on it which counts how heavily traveled the street is and it breaks down the heaviest periods of the day - a.m. peak and p.m. peak.

Officers also did selective enforcement from radar for speeding violations. This was all geared for the opening of school in September. By September we were in good shape and I added crosswalks at different schools. In the beginning it was a madhouse but as time went on, parents were learning to cross children at crosswalks and with Traffic Directors. As the year went on, the traffic was alleviated because parents were dropping kids off at the right locations and on the curbside.

I started actively taking part in bus safety and evacuation. I rode on every bus in town along with the children. On several days we conducted bus evacuation drills at different schools. Each class participated in mock evacuations so that the children could experience an actual bus emergency (see photo).

Later in the year, myself and Officer Stefanelli (see photo) participated in Halloween safety tips in the different classes in different schools. I also attended PTA meetings with parents and teachers on safety issues which resolved some issues some parents had, especially in the Robin Hood and Colonial Park Schools.

I was involved in issuing to the 4 cab companies their licenses and their drivers' hackney licenses. I set up a taxi safety inspection by myself and the Registry at the DPW yard to make sure all taxis are safe for the citizens of Stoneham.

I would like to commend all the Traffic Directors on their professionalism and the outstanding job which they have been doing. We have added several new traffic directors to our school crossings. The Town should be proud that they represent the Town as Traffic Directors. They are also taking part in Parking Enforcement in the square for parking violations.

Look for my weekly columns regarding safety in our local newspapers. If you have any safety problems or questions that come up, please do not hesitate to call me.

1999 PROSECUTION DIVISION INSPECTOR CHARLES CARROLL

1999 was the first complete year that the Stoneham Police Department made warrant arrests on a fully integrated computer system with the state-wide judicial system. This has resulted in more efficient and up-to-date record checks for our officers on the street.

As a representative of the Stoneham Police Department to the District Attorney's Round Table seminars, I attend meetings to keep abreast of practices, laws and prosecution of domestic violence which has escalated in the past few years as well as other crimes. We are also vigilant in observing the civil rights of all parties involved. At these Round Table sessions, we are informed on the most current laws covering sexual offenders' registration which was previously available to the public. This was challenged in the Supreme Court and now the identification of sexual offenders' residence and workplace cannot be divulged without a hearing for each sexual offender. These ever-changing laws must be carefully observed so that our cases can be properly prosecuted. The officers of the Stoneham Police Department are also continuously trained to know and observe these legal guidelines.

Project Alliance is a collaboration between the Middlesex County District Attorney, Middlesex County regional schools, and police departments. Our goal is to anticipate any problems in our juvenile students or schools before they erupt into serious incidents. By quietly identifying at-risk students or situations, we can address them in a pro-active manner to diffuse any such situations. Any professional involved in this Alliance who identifies a problem can contact any of the other participants or all three. To date this has proven very effective.

The Victim's Advocate at the Woburn District Court is also part of the team to assist victims of all types of threatening, physical or violent crime. We recognize that victims of non-violent crimes also need support and assistance. Working closely with all victims during the prosecution process, we are prepared to recommend various resources depending upon the crimes and the victims' needs such as Services Against Family Violence. This collaboration of our Department with these agencies is continuously evolving through our active participation in the Governor's Alliance which is the sponsoring catalyst.

Along with domestic violence, the most common crimes in our community continue to be motor vehicle violations, larceny, breaking and entering, vandalism and crimes against persons. Another serious crime that we continue to prosecute is driving while intoxicated.

Our Department has taken full advantage of the speed monitor which is placed in various speed zones throughout the Town. This device, together with continuous observation by our Officers has helped to train motorists to obey the speed laws to avoid any tragedies, especially to pedestrians. Our statistics for 1999 show receipts from the Registry of Motor Vehicles and the Woburn District Court:

Civil Motor Vehicle Fines	\$42,392.50
Criminal Fines	\$11,405.00
Parking Violation	\$15,045.00

**1999 D.A.R.E. PROGRAM
OFFICER TOM CULLEN**

The D.A.R.E. program continues to grow in popularity with students, parents and educators. Anyone associated with an elementary school student is aware of D.A.R.E.. I continue to receive only positive feedback from the community.

We have been fortunate in being chosen for annual competitive grant awards since 1993. As the D.A.R.E. Officer assigned from the Stoneham Police Department to implement and teach this program, I wish to acknowledge the cooperative support of the Town Administrator, the Chief of Police and the Superintendent of Schools who must bring their united efforts to this program in order to receive these grant funds.

During the past 9 years that the Stoneham D.A.R.E. program has existed, our goals have grown and surpassed our expectations. My first goal was to introduce D.A.R.E. to the community and I spent many hours with educators who would turn their classrooms over to me, with merchants who were supportive and generous in their donations, with D.A.R.E. officers from other towns who had already imple-

mented their programs, and with local civic groups and organizations who pledged their support. From those small beginnings in a few classrooms in the public school system, I have since established and presented the D.A.R.E. program in the private schools in town and it's a challenge to work out a schedule to satisfy all the schools who want the D.A.R.E. program. Success breeds success.

The D.A.R.E. classroom is unique. This is the class where the subject is the student. They learn about themselves. They talk about themselves. They set goals for themselves and graduate empowered. The core strength of the Stoneham D.A.R.E. program is continuous reaffirmation of the child's self esteem and individual awareness which leads to strengthening their personal life choices.

During this school year, I spoke to the children about who their true heroes were. I did this after the tragedy in Worcester where 6 firefighters lost their lives. The children sometimes were receiving the wrong message by thinking that athletes, just because they could shoot better or score more points, were heroes. Instead, I tried to impress to the children that their real heroes were the people who touched their every day lives. I tried to instill in them that the true heroes are their parents and always will be.

After hearing this message, the children of the Stoneham School system asked me and the representatives of the Stoneham Fire Dept. to accept the cards and letters of over 100 children (from Colonial Park) thanking us for being their heroes. These letters meant a lot to the members of the Stoneham Police Department. Some are on display in the Stoneham Town Hall for the citizens of Stoneham to feel and see what the children think.

I also spent many, many hours talking with our Middle School children about the tragedies that happened at Columbine High School in Colorado. This incident was dissected by myself and the students and my emphasis to the students was to show them that there are ways to handle situations before they resort to violence. The D.A.R.E. program is not only a program dealing with the abuse of drugs, but our emphasis is also on resolving situations before they become violent. The students and I did this by role playing in the classrooms and listening to each other's opinions. The D.A.R.E. program continues each and every day to make the lives of the children in Stoneham safe and aware of what drugs and violence can do to them.

During 1999 we continued working with the Tobacco Control Coordinator in our unrelenting efforts to keep tobacco awareness high. I am an active supporter in promoting the Officer Al Duff Annual Road Race and I work closely with the programs implemented by the Community Police Units.

PUBLIC WORKS DEPARTMENT

The Department of Public Works continues to operate with a total complement of thirty-four full time employees. This includes Engineering and Administrative personnel as well as Water, Sewer, Highway, Cemetery and Equipment Maintenance staffing. As noted in recent years, however, with our current complement of employees, it has not been possible to continue the in-house approach to certain aspects of our operation.

As a result, most of our tree work including regular maintenance and emergency removal; and most of our sidewalk resurfacing and/or replacement, is accomplished by private contractors. This trend towards "privatization" often leaves the Town shorthanded when confronted with natural disasters such as hurricanes or major snowstorms.

The Department is directly involved in the Town's recycling program. The drop-off center and leaf programs were very active and successful. In order to better serve the residents, eight Saturday curbside leaf pickups were scheduled during the Spring and Fall. Curbside recycling participation has been exceptional and was expanded to include condominiums in 1997. The Department, through a grant, has a recycling coordinator.

During June Guerino Tamburrini retired after 29 years of service. His Experience, skill as an equipment operator and friendly nature will be greatly missed. In addition, Keith Burgess and John Rogers left the Department during 1999 to pursue other work. We wish them well.

Once again, the Department took advantage of the State offered inmate work/release program. Several weeks of work were performed by this group, including grass mowing, leaf raking and general cleanup. This program has proven to be a valuable supplement to the depleted D.P.W. forces. However, due to increasing demand by other communities, obtaining this help is becoming more difficult each year.

ENGINEERING

Working under the direction and guidance of the Public Works Director/Town Engineer, Engineering plans and supervises the multitude of diverse activities performed by the Public Works Department. The activities range from trench and sign repair and pothole repair to water main replacement and sewer design, to assessing and selecting locations for new trees, to cemetery roadway and plot planning, construction and plot layout, to contract writing and subdivision and site plan review and surety need estimates and subsequent updates. This division also oversees the planning, design, construction and renovation of

the many miles of water, sewer and storm drainage piping within the Town's distribution and collection systems; the 70 mile plus roadway network; and the maintenance of the various buildings and properties under the control of the Department of Public Works, as well as maintenance of the Police Department and the Town Hall. In addition, Engineering serves as a consultant to virtually every Town department and committee.

Engineering is also responsible for the maintenance, upgrading and updating of the multitude of plans and records kept by the Department. Scaled drawings and schematic sketches indicating the age, type and location of virtually every sewer and water main and each service connection, as well as the related pumping stations and appurtenances, are catalogued and maintained so as to provide all necessary information in an emergency situation. Modernization of our record keeping is being accomplished by means of a Geographic Information System.

During the year, the Division prepared bidding documents, solicited bids and evaluated proposals for over thirty different contracts. Nearly 130 proposals for various equipment, materials and services were received, considered and recommendations for award or rejection rendered.

The Board of Selectmen forwarded eight new or revised site plans for our review and evaluation during 1999. The Planning Board requested our input regarding fifteen subdivisions consisting of over 120 lots. Significant construction took place within the Bow Street Court, Twin Pond Estate, Walsh Avenue, Summit Woods, Garden Road, Aspen Lane, Converse Street and Tom's Way subdivisions.

Every subdivision plan submitted to the Planning Board is thoroughly reviewed in terms of roadway and utility design and conformity to regulations, as well as the overall impact of the development on local neighborhoods. Once a subdivision plan is approved and the developer ready to initiate construction, Engineering calculates the amount of surety required to insure the ultimate completion of the subdivision. For each subdivision, several surety adjustment recommendations must be made during the course of construction. In addition, Engineering is responsible for the daily inspection of all ongoing roadway and utility work being performed in the various subdivisions and at construction sites, as well as the final inspection of each subdivision and the establishment of a punch list for completion prior to the final surety release.

The Cross Connection Control program was initiated in 1992 in order to comply with the applicable provisions of Public Law 93-523, the Safe Drinking Water Act of 1974; and Massachusetts Regulation 310 CMR, Section 22.22,

Protection of Sources of Water. Nearly all required devices have been installed and Beta Programs International, Inc., is providing the continuing computer and testing services.

Acting in their capacity as consultants, the Engineers are continuously called upon to assist in the development and review of the plans for the many specialized projects undertaken by the Town. Major projects during 1999 included the filming and evaluations of approximately ten miles of sewer, the installation of granite curbing and cement concrete sidewalks on sections of several major roads, the water meter replacement and remote reader installation programs, the shade tree program, Town Common development and utility issues related to the construction of the South School and Police Station and the construction of a new municipal parking lot at Franklin and Fuller Street.

Engineering continues working with and administering the contracts of various consulting engineering firms. Among the consulting firms are:

1. Beta Programs International, Inc. (Cross Connection Control)
2. Malcolm Pirnie, Inc. (Sewer System Evaluation and Improvements)
3. Tremco Roofing (Roof Evaluations)
4. Gannett Fleming Engineers and Architects, P.C. (D.P.W. cold storage garage)
5. Greenman-Pedersen, Inc. (Franklin Street Design)
6. Water and Waste Pipe Testing, Inc. (Water Leak Detection Survey)
7. Fay, Spofford and Thorndike, Inc. (Water Distribution System Study and Sweetwater Brook Drainage Study)
8. Various Architects/Engineers for New School Construction, New Police Station and Common Project.

The Sewer System Evaluation Study referred to above is being accomplished at least in part with funding from grants. A great deal of time is spent applying for and administering these evaluation and construction grant awards and submitting the appropriate reimbursement request documentation. During 1999, an additional ten miles of sanitary sewer piping was cleaned and filmed. During the fall, a contract was awarded to New England Pipe Cleaning Company to repair, seal and/or replace neces-

sary piping and manholes as determined by a review and evaluation of the films by Malcolm Pirnie, Inc. The initial repairs are nearly complete.

Other significant projects were as follows:

1. Provide drainage and build parking lot for temporary trailers for Police Department.
2. Re-grade area to provide parking at the southerly corner of Winter Street at Central Street.
3. Layout and build new section of Lindenwood Cemetery including drainage and roadway to provide about 1000 plots.
4. Reconstruction of upper Pomeworth fields including irrigation system.
5. Clean up of Spring Lane and Stevens Street yards in compliance with Conservation Commission requests.

HIGHWAY

The following streets or portions thereof were resurfaced during 1999:

1. Central Street - Pleasant Street to William Street
2. DiNanno Road
3. Endicott Road
4. Eustis Street
5. Fieldstone Drive
6. Forest Street - Spruce Street to Woburn Line
7. Gilmore Street - leveler only
8. Greenview Road
9. High Street - Hillside Avenue to Greenview Road
10. Highland Avenue
11. Longbow Road
12. Rita Road (off Longbow Road)
13. Stockwell Road
14. Union Street

15. Walsh Avenue - Lake Avenue to DiNanno Road
16. Wescott Road
17. Whipple Avenue - Cross Street to Brookbridge Road - Leveler only

The following streets or portions thereof were crack sealed during 1999:

1. DiNanno Road
2. Gilmore Street
3. Greenvview Road
4. Fieldstone Drive
5. Forest Street (part)
6. Franklin Street (part)
7. High Street (part)
8. Longbow Road
9. Rita Road (part)
10. Stockwell Road

SHADE TREE PROGRAM

This relatively new program has continued to grow in popularity. During 1999 over 150 locations were evaluated, at homeowner's requests, to determine suitability for planting. Considerations included sidewalk locations, proximity to other trees and utility locations. Ultimately, over 90 locations were deemed suitable and trees were planted at those locations.

SIDEWALK/ACCESSIBILITY

In conjunction with the 1999 sidewalk programs, new sidewalk and/or granite curbing was constructed/installed at the following locations:

1. Spring Street (south side) - opposite Green Street to Spring Lane - set new or reset existing granite curb - 1220 feet; 360 cement concrete blocks poured.
2. Summer Street (north side) - Pine Street to Pond Street and (south side) - Pond Street to Irving Street - set or reset 465 feet of granite curbing; 180 cement concrete blocks poured.

3. Central Street - Pleasant Street to William Street - set new or reset existing granite curb - 1660 feet; over 600 cement concrete blocks poured.
4. In addition to the above, nearly 200 additional broken or raised blocks were removed and replaced on various streets including Sheridan Road, Seward Road, Stanton Road, Chase Road, Keene Street, Lotus Avenue, Walsh Avenue and Fairview Road.

In conjunction with our resurfacing program, bituminous and cement concrete sidewalks on parts of the following streets were removed and replaced or resurfaced. Some of the work was performed by Town forces and some by our paving contractor D & R Contracting, Inc., of Stoneham.

1. Fieldstone Drive
2. Stockwell Road
3. Union Street

HIGHWAY - Paving by Contractor during 1999

1. Mauriello Drive
2. Converse Street
3. Aspen Lane - binder

Approximately 2,000 catch basins and drain manholes were cleaned by Lloyd Truax and Co., Inc., of Foxboro, Massachusetts. The key to a trouble-free drainage system is the timely sweeping of all streets in early Spring, followed immediately by the cleaning of all catch basins to remove winter sand and other debris. It is much easier to remove foreign materials from street surfaces and catch basins than it is from storm drainage piping. A well-timed program minimizes flooding in streets and on private property.

TRAFFIC LINE PAINTING AND SIGNAL MAINTENANCE

1. Markings, Inc., of Pembroke, Massachusetts, provide line, word and symbol painting.
2. Traffic signal maintenance was provided by Electric Light Company, Inc., of Cape Neddick, Maine.

DRAIN CONSTRUCTION BY TOWN

1. Replace 40' of damaged stone culvert on land at Broadway at MacArthur Road.
2. Replace 100' of collapsed 18 inch corrugated metal piping through Town property at Stevens Street - replaced with A.D.S.

DRAIN CONSTRUCTION BY CONTRACTOR

1. Aspen Lane - 50' of 36" A.D.S., 175' of 12" A.D.S., 2 D.M.H., 3 C.B.
2. Converse Street - 50' of 12" R.C., 1 D.M.H., 1 C.B.

SEWER CONSTRUCTION BY CONTRACTOR

1. Aspen Lane - 115 feet of 12" P.V.C. and 2 S.M.H.

WATER CONSTRUCTION BY TOWN

	SIZE	LENGTH	GATES	HYDRANTS
1. Beacon Street - part	8"	667'	2	1
2. Coolidge Street	8"	242'	1	1
3. Cottage Street - Montvale Avenue to Lindenwood Road	8"	654'	3	1
4. Dean Street	6", 8"	325', 650'	1, 3	2
5. Grant Street	8"	736'	4	1
6. Hillside Avenue	8"	1040'	3	1
7. Rafferty Road	6"	475'	1	1
8. Summer Street - Pond Street to Franklin Street	8"	1565'	7	1
9. Summerhill Street - part	8"	470'	2	2

WATER CONSTRUCTION BY CONTRACTOR

	SIZE	LENGTH	GATES	HYDRANTS
1. Aspen Lane	8"	875'	2	1

SNOW FIGHTING

The total snowfall for the 1998-99 winter season was 37 inches. Three storms needed to be plowed, the largest being snowfalls of 7 1/2 inches on March 6, 1999, 6 inches on March 15, 1999 and 5 1/2 inches on February 25, 1999.

CEMETERY

Number of lots sold -
January through December 31, 1999 60

Number of interments -
January through December 31, 1999 94

TREE DIVISION

The depletion of the tree department forces and the multitude of tree related calls necessitated the supplementing of our forces with outside help. In this regard, after appropriate bidding procedures, contracts were awarded

to Collings and Company and Royal Green Tree Service. Nearly 200 tree related calls were received during 1999.

Trees removed	47
Stumps ground	21

MISCELLANEOUS CALLS

The following work was performed by Department personnel in response to phone calls. Department action may have required 15 minutes work by one man, or several days work by three men with trucks and an excavator.

SEWER RELATED CALLS

1. Main sewer plugs	52
2. Sewer service plugs	115
3. Sewer service excavation/repair	13
4. Miscellaneous sewer calls	85

WATER RELATED CALLS

1. Water main break	4
2. Water service repairs including service gates	42
3. Meter repairs/replacements/readings	255
4. Water turn on/off	70
5. Rusty water calls	30
6. Miscellaneous calls	68
7. Frozen services	1
8. Hydrant repairs	15
9. Hydrant replacement/installation	17
10. Water service relays	4

DRAIN RELATED CALLS

1. Miscellaneous drain calls	35
2. Drain repairs/replacements	16

MISCELLANEOUS CALLS

1. Sign installations/replacements/repairs 250
2. Dead animal pick-ups 145

SERVICE INSTALLATIONS BY CONTRACTOR

- | | |
|--------------------|----|
| New water services | 30 |
| New sewer services | 30 |

MISCELLANEOUS WORK

1. Winterize hydrants
2. Sewer flushing program
3. Install and remove Christmas lights/decorations

4. Repair and fill sand barrels
5. Rake and pick up leaves from Town properties
6. Leaf disposal program
7. Water meter replacement program
8. Remote reader installation program
9. Weekly recycling program
10. Water main flushing program
11. Clean sump chambers at pumping stations
12. Seasonally change decorative banners along Main Street
13. Replace or repair defective hydrants as necessary; 32 hydrants were repaired, replaced or added during 1999.

TOWN COUNCIL

I am pleased to offer the following report concerning the office of the Town COUNCIL for the year 1999.

With respect to litigation to which the Town was a party, the following cases were disposed of this past year:

Basteri v. Town of Stoneham and its Building Inspector
Middlesex Superior Court No. 99-2516;

Commonwealth v. Sbraccia (Opposition By Town To Summons For Records)
Middlesex Superior Court No. 98933 (Criminal);

Rotundi v. Doucet and Town of Stoneham
Middlesex Superior Court No. 96-01722;

Downs, et al. v. Town of Stoneham, et al. (pending stipulation of dismissal to be filed.)
Land Court No. 256824;

Gerrior v. Stoneham Board of Appeals (case moot)
Land Court No. 256005;

Zaltman v. Planning Board of Stoneham
Land Court No. 226059;

Town of Stoneham v. Addesa d/b/a North East Development Hockey
Woburn District Court No. 9853CV0846;

Town of Stoneham v. James M. Merrill
Woburn District Court No. 9953CV1231;

Town of Stoneham v. Palerno
Woburn District Court, Small Claims No. 9953SC1101;

Town of Stoneham v. Turfco and Patricia Vanaria
Woburn District Court No. 9953CV1527;

Bush Used Computers and Parts v. Town of Stoneham
Commonwealth of Massachusetts Bureau of Relocation.

This list of resolved cases does not include the few legal actions filed at the Woburn District Court and resolved shortly thereafter by counsel with respect to the Town's parking lot and common projects.

The following cases were partially disposed of this year:

Atlas elevator v. Town of Stoneham
Middlesex Superior Court No. 96-01772;

Columbus, et al. v. Biggio, et al.
United States District Court For Massachusetts
Civil Action No. 11111JLT.

The following cases were added in 1999 and were still pending at the end of the year:

Belesis v. Town of Stoneham Board of Appeals, et. al.

Middlesex Superior Court No. 99-03165;

D'Annolfo, Trustee of Frederick Trust v. Town of Stoneham

Middlesex Superior Court No. 99-5606;

Scott v. Doherty, III

Middlesex Superior Court No. 99-2502;

Sullivan, et. al. v. Town of Stoneham

Middlesex Superior Court No. 99-5404;

Tecci v. Sullivan, Town of Stoneham, et. al.

Middlesex Superior Court No. 99-5504;

Town of Stoneham, Through Its Conservation Commission v. Palermo, et. al.

Middlesex Superior Court No. 99-3485;

Feuer, Trustee of Montvale Place Realty Trust v. Stoneham Board of Appeals, et. al.

Land Court Case No. 256005;

Halchak, Trustee of the Medhal Trust v. Stoneham Board of Selectmen

Land Court Case No. 260416;

In Re: Boston Regional Medical Center, Inc., Debtor
United States Bankruptcy Court for the District of Massachusetts
No. 99-10860-CJK

With respect to the collection of monies owed the Town of Stoneham as a result of damage to Town property, injury to personnel, the provision of police and fire details, and the use of Town facilities, this office was directly involved in the collection of over Fifteen Thousand Dollars (\$15,000.00) in the past year. The practice of the Town, and this office, has been to actively pursue amounts owed to the Town, and thus its residents, but to do so in a spirit of cooperation and respect. The success in this area reflects the efforts and fine work of the Police and Fire departments and the Department of Public Works, in documenting and pursuing these collection matters, and assisting this office.

Time and attention was also provided to assist with the numerous town construction projects in progress or planning. The value of these projects and contracts is in the many millions of dollars. As in the past, this office drafted or redrafted each architectural and construction contract, rather than simply using contract provisions proposed by contractors or third parties, such as the American Institutes of Architects, which do not sufficiently protect the interests of the Town. In fact, the models developed in Stoneham are used, in significant portion, by a number of other municipalities largely as a result of this office's participation in educational programs in contracts and construction law.

In addition to construction contracts, all other Town contracts which this office "approves as to legal form", are carefully reviewed and revised, paragraph by paragraph. One of the many such contracts reviewed this past year was the document assigning the rubbish and recycling services from one contractor to another. By redrafting the document to insure that a gap in responsibility and any potential liability does not occur, and by restating the continued contractual obligation of the contractor, the Town continues to obtain cost effective services, while retaining the protections of the initial Agreement. This document also served as a model for other municipalities.

This office also continued to actively represent the Town in cable television matters. That representation included three license transfers. More specifically two transfers of the cable system serving the Jerry Jingle area, the first from Time Warner Cable to MediaOne and the second, a transfer of control from MediaOne to AT&T. The third transfer was of the primary Stoneham cable license from MediaOne to AT&T. Among the significant issues and matters addressed by the Board of Selectmen and this office with respect to cable television this past year is the forthcoming provision of Stoneham access channels and programming to residents of the Jerry Jingle area, the provision of equipment and personnel for the cablecasting of School Committee meetings, and, most significantly, the acquisition of equipment, funding and assistance for broadcasting a government channel this coming year. In addition to the direction and efforts of the Board of Selectmen with respect to the government channel, recognition should be given to the Town Clerk, John Hanright and the Information and Technology Officer, Brian Clapp.

The myriad of other matters before this office this past year, as with other departments, is too great to specifically mention, much less address in an annual report. However, I would like to make brief reference to three matters. The first, and most significant from a financial perspective, was the Boston Regional Medical Center Bankruptcy case, referenced above. Primarily as a result of the fine work of special bankruptcy counsel retained by the Town in this matter the Town had great success in protecting its interests, and insuring that payment of outstanding monies owed will be significant and expeditious, whether judged on its own or in comparison to every other creditor. The other two matters are the drafting and implementation of an Internet and E-Mail policy and the continued efforts of this office, with the direction and leadership of the Board of Selectmen, to monitor and regulate the expansion of the lottery game of KENO. As the results of friendly discussions with one business, that establishment chose for reasons of its own, consistent with the Town's perspective, not to apply for a KENO License.

Finally, I express my appreciation to the Board of Selectmen, Town officials, department heads and employees for their assistance and support. It is an honor to serve as Town Counsel and a pleasure to work with these fine individuals.

William H. Solomon
Town Counsel

**STONEHAM PUBLIC SCHOOLS
STONEHAM, MASSACHUSETTS**

**1999 ANNUAL REPORT
OF
STONEHAM PUBLIC SCHOOL**

JANUARY 2000

SCHOOL COMMITTEE

The 1998-1999 school year proved to be extremely busy and very productive for the Stoneham School Committee. After three years of extensive planning, the elementary school building program moved into its construction phase. AMG Construction Co. of Stoughton was hired as the general contractor. Werner Grabowski of Andover MA, a structural engineer with several years experience overseeing school building projects, was hired as the Clerk of the Works for the South School project. Construction began in March 1999 and by late summer the three-story steel frame of the new South School stood proudly in place.

Midway through the 1999 school year the School Committee was advised that the State of Massachusetts School Building Assistance Bureau (SBAB) planned to accelerate the reimbursement schedule for all approved projects. Originally, Stoneham's four-school construction schedule called for one school to be built every two years over an eight-year period. As a result of the SBAB accelerated reimbursement schedule, which requires a school project to be under construction to be eligible for reimbursement, the Stoneham School Committee and Stoneham School Building Committee revised their construction schedule. The revised schedule now calls for the Central School to be under construction from March 2000 until June 2001, with the Robin Hood and Colonial Park Schools simultaneously being in the construction phase from September 2001 to January 2003. The revised schedule will allow each school project to be in construction phase when it is projected to be eligible for reimbursement. It also completes the entire elementary school building program 36 to 42 months ahead of schedule.

During this year, the School Committee spent considerable time discussing and evaluating the merits of purchasing the former Mann Chemical site at 105 Central Street. It was felt this two acre parcel of land, if purchased by the town, would enhance the traffic flow and parking capabilities of the current Stoneham Middle School and future new Central Elementary School. Due to site improvements that had been completed by the current owner of 105 Central Street, it was determined the property would be too costly to purchase. Negotiations with the owners did result in an agreement being reached which allowed the Stoneham School Department to gain easement rights to 105 Central Street for a thin strip of land along the Middle School property line and including a small triangular section of land at the rear of the site.

The easement was approved at May 1999 Town Meeting. Access to this additional property allowed the new Central School architects to shift approximately 45 parking spaces to this area, allowing existing school prop-

erty located between the Middle School and new Central School to be retained as grass (recreational) space.

For several months during the 1998-1999 school year, the School Committee was engaged in lengthy negotiations with the Visiting Nurse Association of Middlesex, Inc., who were leasing the former East School on Beacon Street since 1980. In September 1998, the School Committee notified the VNA that they did not wish to renew the current lease, which had expired in March 1998. On November 24, 1999 the Stoneham School Committee and the Middlesex Visiting Nurse Association signed a Settlement Agreement that required the VNA to vacate the East School site on or before October 31, 2000.

Working closely with the Stoneham Board of Selectmen and Stoneham Finance and Advisory Committee, the Stoneham School Committee successfully implemented \$250,000 in locally appropriated capital improvement projects. In addition, \$150,000 in capital projects funded by a Foundation Reserve Grant (Pot Hole Grant) and an Emergency SBAB Grant were accomplished. The following list identifies the capital projects that were funded and successfully completed from these funds during the 1998/1999 school year:

1. Middle School east wing brick veneer and window replacement
2. High School library computer lab
3. Year 1 of three-year locker replacement plan at the Middle School
4. Middle School computer lab upgrade
5. Partial administrative computer conversion to IBM
6. Robin Hood and Middle School roof repair
7. High School outside bleacher replacement
8. High School baseball/softball fence repair and replacement
9. Softball field upgrade
10. Middle School/High School computerized circulation system installation
11. High School baseball/field hockey field upgrade and sprinkler system
12. High School/Middle School Fine Arts equipment and computers

In October 1998 the School Committee reviewed their Strategic Plan, concluding that all objectives identified in the areas of Facility Planning, Staffing, and Curriculum/Program Development had been accomplished or were on schedule to be accomplished by the end of the 1999-2000 school year. At this time, the School Committee initiated plans to form another broad-based long-term Strategic Planning Committee during the fifth and final year of the current five-year plan. This committee would be charged with the development of a new Five-Year Strategic Plan covering school years 2000 through 2005.

The 1998-1999 school year saw the first Massachusetts Comprehensive Assessment System (MCAS) Test administered to students in grades four, eight, and ten in the areas of English, Mathematics, Science and Technology, and History/Social Science. MCAS tests were designed to evaluate each school system's effectiveness in implementing the recently adopted Statewide Curriculum Frameworks. First year results indicated most school systems throughout Massachusetts needed more time to adequately align their K-12 curriculum to the state frameworks. In spite of this, Stoneham's first year results compared favorably to regional and statewide scores. When comparing Stoneham's grade eight and grade ten MCAS scores to the ten school systems within the Middlesex league, Stoneham tied in rank for first in English and fourth and fifth in Mathematics and Science.

The results of the 1998 MCAS scores in Stoneham were publicly presented at a School Committee meeting held in January 1999. In addition, individual scores were sent home to all fifth, ninth, and eleventh grade students. The school administration also conducted a public hearing to discuss the Stoneham scores with parents and concerned citizens. The Stoneham School Committee continues to be steadfast in its efforts to provide the necessary teaching staff, curriculum materials, and on-going professional development training required to fully implement all aspects of Education Reform.

During budget deliberations for the FY 2000 school year budget, the School Committee approved the funding of a MCAS directed studies teacher at the High School and three fulltime reading specialists for the elementary schools. In addition, the School Committee approved the purchase of \$125,000 in new state framework aligned curriculum materials and textbooks.

Dr. Frank Gagliardi, Director of Special Education and principal of the North School and Colonial Park elementary schools, submitted his resignation at mid-year. The School Committee appointed Mr. Thomas Ryan as the Acting Director of Special Education, Dr. Paula Sline as principal of the Colonial Park school and Ms. Maureen Burke as Principal of the North School pre-school program.

In addition, a Search Committee was formed to hire a permanent Administrator of Pupil Personnel Services. The Search Committee was comprised of teachers, parents, school administrators, and a School Committee representative. The search process included preliminary interviews with the Search Committee, follow-up interviews with the Superintendent of Schools, in-depth reference checks and a public interview before the School Committee. Following a three-month search process, two final candidates were interviewed by the School Committee at a special public meeting held on May 20, 1999. Mr. Robert McArdle was the unanimous first choice of the Selection Committee, Superintendent of Schools and School Committee. Before coming to Stoneham, Mr. McArdle had served as Pupil Personnel Administrator at Greater Lawrence Technical High School for six years and Administrator of Special Education in Woburn for sixteen years. He officially began his services in Stoneham on July 18, 1999.

At their June 10, 1999 School Committee meeting, the School Committee paid special tribute to this year's Boys' and Girls' track teams. The Boys' team were the Eastern Massachusetts Class C Relay Champions. The Girls' Track Team earned its first ever Division II All-State Championship. They were also the Class C State Relay Champions for 1999.

At the final School Committee meeting of the year, Chairperson Jeanne Craigie announced the 1999 Stoneham School Committee Crystal Apple Award recipients as Wayne Fillback and Alain Rocher.

In addition, several past and present School Committee members and former Superintendents of Stoneham gathered to express their gratitude to school attorney Duane Batista of Nutter, McClennan, and Fish, who was retiring after representing the Stoneham School Committee for over twenty years.

The 1999 Town elections saw Paul Melkonian step down after two terms in office. Jeanne Craigie won reelection to her fourth term on the School Committee. Mary Pecoraro was voted in to serve her first three-year term.

On March 11, 1999 the School Committee proudly accepted four United States flags from Ben Craigie as part of his Eagle Scout project. The four U.S. flags were designated to fly over the four new elementary schools in Stoneham.

STUDENT REPRESENTATIVES TO THE SCHOOL COMMITTEE

Each year five high school students are selected by their peers to represent the views of students at all School Committee meetings. These student representatives receive all non-confidential materials and are encouraged to state their opinions on public agenda items and reports. Although the students do not vote, their views are carefully considered by the town-elected Committee members. The resulting discussions enable the members of the Committee to understand the issues at hand from a student's perspective. In 1999 that perspective included views on courses at the high school, the budget process and grouping procedures. Representing the student body during 1999-00 are Robert Barresi, Daniel Blanchard, Frank Cho, Katie Doherty, and Patrick Finn. We wish to also acknowledge the contribution of Craig Bambery, Melissa Callan, Jillian DeTeso, Mary Giordano, and Michael Pappas who served through June 1998.

SUPERINTENDENT OF SCHOOLS

Dr. Joseph J. Connelly began his tenure as Superintendent of Schools in Stoneham on August 4, 1999. During the first quarter of school year 1998-1999, Dr. Connelly spent considerable time coping with the projected school budget deficit that had developed during the prior school year. Once Dr. Connelly had determined a substantial portion of the budget problems being experienced in Stoneham were driven by escalating special education costs, he requested, and the School Committee approved, the funding necessary to conduct a full audit of all Stoneham special education accounts and related state and federal grants.

Melanson and Heath audit firm was hired to conduct the special education audit. Do in part to the findings of the Melanson and Heath audit, Dr. Connelly implemented several budgetary management procedural changes. Due to the reallocation of existing special education funds and the utilization of existing state and federal grants to off-set direct service salary expenses several hundred thousand dollars was able to be used to off-set projected deficits in other non special education line items. By January 1999 the School Committee was able to inform the Board of Selectmen and Finance and Advisory Committee that a year-end successfully avoided the need for requesting additional funds during the remainder of the 1998-1999 school year.

Mid-year budget actions taken by the school administration enabled the School Committee to return to the Town's General Fund \$100,000 in unspent special education funds.

Dr. Connelly, during his initial year as Superintendent, also implemented a new budget development process that utilized a detailed school-based program budget format that provided in depth detail for all budgetary requests for the next school year. Following several months of school budget deliberations the School Committee received full support from the Finance and Advisory Committee for their proposed FY 2000 school budget. A 1999-2000 school year budget of \$17,575,000, which represented a 4.2 percent or \$540,000 increase over the prior school year budget, received unanimous approval at the May 1999 Town Meeting.

1998-1999 was the sixth year of implementation of the Education Reform Act of 1993. Much of the school administrations' time and efforts were dedicated to the successful implementation of all aspects of Education Reform. By the fall of 1998 the Stoneham school system had adopted and had received Department of Education approval for their local Standards of Effective Teaching and Standards for Effective Administration and Evaluation. This initiative also included the implementation of a formal performance evaluation process for all instructional personnel.

FY 1999 was also the year Education Reform required all teaching and administrative personnel to be recertified. Recertification was contingent upon everyone's ability to demonstrate that had undergone at least 120 hours of professional development in their area of certification. June 18, 1999 was the established deadline for all recertification work to be completed and submitted to the Department of Education. Dr. Connelly reported to the School Committee that every teacher and school administrator in Stoneham had successfully met this Education Reform mandate and would be properly recertified to begin school year 1999-2000.

Due in large part to the budget problems experienced by the Stoneham School Committee during the past two school years, much discussion had taken place regarding Stoneham's continued ability to offer regular school busing to students in grades K-12 living less than two miles from their school. At the request of Superintendent Connelly, the School Committee formed a School Bus Study Committee to investigate ways Stoneham could continue to offer school busing to the families of Stoneham. This Committee was comprised of school administrators, a School Committee representative, and a parent representing each of Stoneham's six schools. Following two months of study the Stoneham School Bus Committee presented a report to the School Committee in December 1999. This Committee unanimously supported the continuation of regular school busing, but recommended a school bus user fee be implemented for all students living less than two miles from school. This "user fee" was de-

signed to cover approximately half the operating cost per bus. It was also designed to be an affordable and fair user fee that all families in Stoneham could reasonably afford. The fee structure called for a family with one child to pay \$195 per year, a family with two children riding the bus to pay \$250 per year and families with three or more children riding the school bus to pay \$350 per year.

The School Committee endorsed this plan and during the spring of 1999 the user fee program was implemented for the next school year. Over 500 children were registered to ride school buses in school year 1999-2000. The program has proved to be so successful the School Committee has been able to eliminate for the foreseeable future, any discussion of eliminating busing in Stoneham.

During the 1998-1999 school year the South School kindergarten to grade three-student population was relocated to the rear wing of Stoneham High School while the new South School was being constructed. Due in large to the tremendous cooperation between the High School and South School personnel and the strong volunteer assistance received from the parents of South School, this temporary relocation plan for the South School students while successful beyond anyone's expectations that parents petitioned the School Committee to expand the relocation plan to allow the two grade four South School classes located in the Robin Hood to be allowed to attend classes in the South School in the High School during the 1999-2000 school year. This request was supported and implemented for school year 1999-2000.

The 1998-1999 school year also saw the Stoneham pre-school program undergo several operational changes, including the expansion of services to include a two-day per week option. Changes implemented in the pre-school program allowed Stoneham to extend these services to approximately 20 additional children ages three and four. This increased student population also helped the school department generate an additional \$30,000 in pre-school tuition revenue, which helped substantially offset the cost of special education services to this student population.

Another major accomplishment of FY 1999 included the resolution of the Visiting Nurse Association lease of the former East School on Beacon Street, Stoneham. Following a lengthy negotiation period between the V.N.A. and Stoneham School Committee, a settlement agreement was signed that would require the V.N.A. to vacate the East School property on or before October 31, 2000. The School Committee was pleased with this outcome because it would allow them to utilize the East School, if needed, during the construction phase of its four elementary schools. It also provided for the V.N.A. adequate time to relocate without adversely affecting the valuable work they perform in our Middlesex region.

As the school year closed, the Superintendent of Schools was able to report to the School Committee that budget management efforts of all principals and department heads during the 1998-1999 school year had allowed monies to be available to fund the adoption and purchase of several systemwide textbook programs. These textbook adoptions included a full grade 1-6 Scott Foresman math textbook adoption and a grade 6 McGraw Hill geography and a grade 8 McGraw Hill U.S. History textbook adoption. All of these curriculum materials were chosen for their compatibility to the state frameworks and the MCAS testing program.

CONCLUSIONS

As you can tell from the preceding pages, nineteen ninety-eight was a busy productive, challenging, and exciting year for the Stoneham School Department. The many achievements of our students in academic, extra-curricular, and service arenas are a source of pride. The professionalism and many contributions of a competent and caring staff are a source of pride. The support of a community that acts on the belief that our children hold our future in their hands is a source of pride. And the testimony to the future that was voted in three different arenas in 1998 to provide modern, safer, and equitable facilities for learning is a tremendous source of pride.

Our communal pride is based on clear evidence that together we are making a difference. Good schools are found in good communities and good communities demand good schools. We thank the residents of Stoneham for the many contributions they make to support the School department and also for the confidence this community places with us. It is a privilege and an honor to be entrusted with the education of the children of Stoneham.

RETIREES

A number of veteran staff members retired this year. On the elementary level, Mrs. Sonja Enstad, who taught grade 4 at Colonial Park School, retired after twenty-nine years' service. Mr. Donald McGillicuddy, Robin Hood School, who taught elementary physical education, retired after thirty-five years' service. Ms. Elizabeth Riordan, resource teacher at Central School, retired after serving thirty years, and Mrs. Margaret Wohrle, who taught grade 5 at Central School, retired after thirty-two years' service. On the secondary level, Mr. Paul Atkinson, world languages teacher at the High School, retired after thirty-six years' service. Mrs. Dorothy Corkum, High School nurse, retired after seventeen years' service, and Mrs. Janet Hanley, chemistry teacher at the High School, retired after twenty-seven years' service.

These seven employees represent a combined total of 206 years of service to the Stoneham Public Schools. We are extremely grateful for their many years of dedicated service and wish them all the best in the years ahead.

NORTH SCHOOL

North School is the home of the Early Childhood Program for the Stoneham Public Schools. The building currently houses the Chapter I Preschool, two integrated preschool programs, a new two-day program, and S.E.E.M. collaborative and Project Bridge preschool programs for hearing impaired students. The Director of Pupil Personnel and the Special Education Department occupy offices on the second floor. The second floor also accommodates the North School and Special Education secretaries as well as the adaptive physical education specialist, team chairpersons, itinerant specialists and a system-wide health teacher. Both the S.E.E.M. and Project Bridge programs generate revenue to the Town of Stoneham.

The North School facility meets safety standards and provides a comfortable setting for the preschool population. Classrooms are cheerful and well-maintained and families enjoy a fenced in, developmentally appropriate playground designed to provide maximum safety. North School is handicapped accessible according to guidelines established by the American Disabilities Act.

The preschool classes accommodate 109 children from ages 3-6. To meet a community need for additional preschool openings, a two-day program was added for the 1999/2000 school year. Both the Title I and preschool children attend classes in one of two sessions: morning or afternoon. Tuition is assessed for non-special education students and financial aid is available. At this time 17% of preschool families receive financial assistance.

The educational program provided to the students meets and exceeds the recommendations of the National Association for the Education of Young Children. Special education preschool children receive a variety of educational and special education services in speech and language therapy, sensory motor integration therapy and occupational and physical therapy. Students without special education needs are provided the highest quality preschool experience. The integrated classes are lauded for their ability to provide typical role models for special education children and thus support diversity and acceptance of all students.

Through parent workshops, individual conferences and home visits, parents of preschool children receive individual consultation to enhance their child's educational experience.

SOUTH SCHOOL

The South School has been housed at the High School throughout the 1999 year. Students, staff and parents enjoy a successful partnership between South and high school personnel. Several high school students assist in classes offering elementary children the opportunity to see model high schoolers.

All classes are on line, making it easier for teachers to use computer technology to access resource material and to form long- distance pen pals. The addition of a technology assistant has enhanced the use of technology in the classroom.

Students at South continue to grow and learn in an atmosphere that is both caring and educationally challenging. A new math program has been adopted. This program integrates math, language and technology skills that are aligned with the curriculum frameworks.

South enjoys a strong relationship with the PTO and School Council. Parents, teachers and community work closely together to provide enrichment activities that are aligned with curriculum. A main goal is to offer parent workshops on how to help children prepare for the state-mandated MCAS tests.

South School students are excited about the building of the new South School. The South community looks forward to welcoming students from other districts into South School as we move from the High School to our new school next September.

COLONIAL PARK SCHOOL

Colonial Park is an elementary school housing 132 students in kindergarten through fifth grade. It is a school where parent involvement is a key to the successful partnership that exists between home and school. The PTO and School Council actively pursue culturally enriching programs that expand students' appreciation of science and the arts. One of these projects is the creation of an "outside classroom." Weather instruments, created habitats for wild life and a garden are a few of the features of this classroom. Plans are in the works to collaborate with the Audubon Society to provide training for staff to integrate the outdoor classroom with the science program.

Another initiative at Colonial Park is the planning by the School Council for a series of workshops for parents on preparing their children for the MCAS tests which are administered each spring. Parents and teachers are working together to expand and align learning opportunities for students. This will assist them in their daily work as well as on tests.

All staff members have actively participated in professional development workshops with topics ranging from the "Links" course which taught participants more instructional strategies, to computer courses so that teachers can access current research as well as use the internet with students.

The long range plans are to have a full-time principal before students and staff move into a new school in 2003.

ROBIN HOOD SCHOOL

In addition to its usual geographic population, Robin Hood has added a special needs kindergarten and is housing South School's kindergarten students for the 1999 school year. With 412 students in attendance the Robin Hood facility continues to be taxed beyond its limits. Parents and staff all look forward to the relief that the school building program will bring. Despite the building limitations, the staff continues to focus on individual student growth and program improvement.

The Scott Foresman Addison Wesley math program was initiated in all K-5 classrooms. Three members of the staff outlined the program for parents at an evening meeting.

Professional development release time was used to discuss the management of the program. Professional development time was also used to do an item analysis of each discipline assessed in the Massachusetts Comprehensive Assessment System. Questions that proved difficult for students were reviewed for alignment with the state frameworks and Stoneham curriculum. Teachers also worked with science kits to establish what grade level at which skills and activities would be presented. The Child Study Team process was revised. Special Education and classroom teachers met weekly to insure articulation and modification of curriculum.

The Robin Hood School Council implemented a school improvement plan that encouraged parent participation in student learning. An evening informational meeting was provided by staff who presented ideas for developing early literacy and assistance with test preparation, project completion and report writing. The Council also organized after school student clubs in cooking, drama, arts and crafts and sports.

The Parent Teacher Organization offered enriching supplemental programs. Field trips were funded to Sturbridge Village, the Museum of Science, Peabody Museum, a whale watch and The Butterfly Place. Speakers were brought into the school to cover such topics as mapping, ancient Egypt, electricity and westward expansion.

All students participated in a P.T.O. fostered job fair in the spring. Health, retail, community service and the arts were all areas represented.

Robin Hood staff and parents are committed to the best learning opportunities for all of our children.

CENTRAL SCHOOL

At present, Central School houses four sections each of kindergarten, first and third grades and five sections each in grades two, four and five. Class size ranges from 24 to 28, with a total population of 618. Space and increasing class size continue to be a great concern.

Our school vision for 1999, as well as the upcoming year, has been guided by among other things, our School Improvement Plan. The plan was developed in the spring of 1999 by the Central School Council with input from our entire school community. The 1999-2000 plan calls for attention to the following areas:

- **TECHNOLOGY:** Increase the amount of instructional support, hardware, software and on-line capabilities available to our students and teachers. A committee is presently working on the writing of a grant to increase technology support.
- **CLASS SIZE:** Maintain class size in primary grades K-2 with student Population not to exceed 22-24 pupils; intermediate grades 3-5 not to exceed 24-26.
- **SCHOOL SAFETY:** Supervise traffic patterns at opening and dismissal times, install one additional electrical outlet in each classroom, repair classroom windows and replace floor tiles.
- **FACILITIES:** Repair roof, paint hallways and classrooms, find additional work space, improve gym acoustics and outdoor play area.
- **SCHOOL ENVIRONMENT:** Continue the development of caring Communities within our school that promote respect for all individuals and groups. Continue work on the infusion of Central School Core Values into the everyday life of the school.

Core Values in Our School Community:

- We have respect for self, others and property.

- We take responsibility for ourselves and our actions.
- We put our best effort into all that we do.
- We love to read and write.

Special Education inclusion models vary from classroom to classroom, dependent upon students' needs. In some classrooms there are two full-time teachers, one general education and one special education. In other cases, one special education teacher may coordinate efforts with two or three classroom teachers. Models are based on the needs and individual education plans of the children involved. Our inclusion programs have met with great success. We look forward to the continuation of this most important work.

In addition, the school year of 1999-2000 will see the continuation of two unique classroom settings: G1 integrated and a developmentally delayed classroom for 7-10 year olds. This will enable us to better meet the educational, emotional and social needs of our children.

Highlights of the Year at Central School

- The Central School Council, composed of parents, educators and a community representative, continued to work toward implementation of the School Improvement Plan.
- We added two new vital positions in elementary education, a Reading Specialist and .5 Computer Technician Assistant. Their expertise and contributions have enhanced instruction at all levels.
- A successful school-wide community service project was our holiday Friendship Boxes. Families, students, classroom groups participated by filling shoe boxes with new small toys, games and toiletries for homeless and needy children of all ages. The children of Central School showed their enormous generosity with filling and wrapping over 350 individual friendship boxes.
- The Central School PTL continued to be a valued component in the life of our school community. Through their support, students at Central were enriched through field trips, assemblies, as well as grade level classroom activities. Our school-wide literacy project theme for this school year has been focused in the celebration of the millennium that will involve displays, musicals, poetry readings and individual

poetry writing, time capsules and workshops. Our PTL was actively engaged in selecting two authors-in-residence for Central School.

- Professional development continues to be a top priority at Central School. The State Curriculum Frameworks are being implemented and continue to be a focus for professional development in the upcoming year. At present, several Central school staff members serve on system committees working to address curriculum in the areas of math, computer and media technology. Additional topics of professional development included conflict resolution, multiple intelligence, developmental education, hands-on science and math team teaching, inclusion and authentic assessment.
- American Education Week and National Book Week were two highly celebrated events at Central School this past year. Hundreds of parents, grandparents and friends visited Central School to participate in educational events. Invited guests readers from the school and business community shared their favorite stories with our children.

During this past school year of 1999-2000, the Central School faculty and staff focused on the continued improvement of students' written communication skills. Additional professional development in this area was provided by Elizabeth Hastings from ERS. This hands-on training focused on strategies, techniques and activities being used in the classroom.

The Central School Chorus, comprised of nearly 200 fourth and fifth grade students, continued to receive accolades for their performances around Stoneham. In November, our school chorus performed student-composed selections as well as patriotic songs for Veterans' Day at Town Hall. In December Mrs. Cruickshank and the Central School chorus performed the annual Holiday concert for faculty, students, family and friends.

Our "Lunch Buddy" system had our youngest students in kindergarten assigned an older fourth grade buddy to sit with them during their lunch period. Our fourth graders eagerly await the assignment of their new buddy each September. The program continues to be successful and is another way of instilling our Core Value of Responsibility.

With a dedicated and caring staff, involved and loving parents and a supportive Central Office and School Committee, our school will continue to thrive.

STONEHAM MIDDLE SCHOOL

Stoneham Middle School opened the 1999-2000 academic school year with an enrollment of 669 students—eighth grade-214, seventh grade-221, and sixth grade-234. The Middle School staff now consists of approximately seventy full-time and part-time staff members from teachers, assistants, counselors, aides, and support staff. There are six teams or clusters of students throughout the school. Each team carries an average size of approximately 110 students who are under the charge of five teachers in the following disciplines: English, social studies, science, math, and special education. We continue our educational initiatives that align with both middle school philosophy and the Massachusetts Curriculum Frameworks. Our classes are heterogeneously grouped in each grade, with the exception of mathematics (two levels in grade seven, three levels in grade eight). In order to meet the social, academic, and emotional needs of the early adolescent, Stoneham Middle School's professional staff utilizes a variety of strategies to ensure that students can meet with success: hands-on activities, portfolios, alternative assessment, interdisciplinary curriculum units, co-teaching models, cooperative learning, extra-curricular activities, and inclusionary practices.

In the fall of 1999, the following new staff members arrived at the Middle School: Richard Harty (social studies), Kathleen Shanley (special education), Margie Gordon (world languages), Kristine Toomey (reading), Cheryl Stavrinis (physical education), Anita Adler (art), Rita Carter (Italian), Greg Condakes (music), Gail Greenbaum (teacher aide) and Robert Lague (Program Supervisor Fine Arts). In the area of technology, we acquired a new Gateway PC lab for keyboard instruction and internet access. In addition, the sixth grade exploratory world language program was restored from the 1997-1998 school year. Lastly, in community partnership news, the National Coalition for Educational and Cultural Programs, under the direction of Pauline (Bee) Russo and Cecilia Testa, has set up a pilot program at the Middle School titled "Access to Art through Recyclables." This project delivers clean, safe surplus materials from businesses and industry directly to Stoneham Middle school for re-use and recycling in arts education and classrooms.

The events mentioned below took place at Stoneham Middle School throughout the year 1999.

January:

- Our early release in-service time was spent on developing advanced learning strategies for heterogeneously grouped classrooms. Discussion centered on more in-depth questioning techniques, compacting curriculum, and extending activities for gifted students. Kathleen

Porcaro of Educational Performance Systems served as a consultant to the faculty.

- First semester DARE graduates attended their graduation ceremony. Officer Tom Cullen conducted the program with Molly Shannon, Olympic fencer, serving as guest speaker. Her message of perseverance and overcoming adversity was very well-received by the entire audience.

February:

- Middle school art club members helped to beautify the building by creating a mural in the cafeteria depicting the sea and its creatures. Students worked throughout the school year, under the direction of Danielle Catalano, to complete the project. This afterschool group was also featured in a Stoneham Sun article.

March:

- Teachers and administrators conducted a needs assessment in the area of gifted and talented instruction. Through a grant from the Department of Education, parents, students and faculty were polled to give opinions on opportunities, programs, and services offered for advanced learners and students with special talents/ interests.
- Yoko Watkins, Japanese author, makes her annual visit to eighth grade English classes. All eighth graders study her novel "So Far from the Bamboo Grove" which discusses her experiences as a Korean prisoner of war during World War II. In a powerful and honest manner, she is able to communicate a message of tolerance, respect, and honor.
- Theatre Espresso brings another enrichment experience to 8th graders entitled "Justice at War: The Story of the Japanese Internment Camps." Students participate in a mock trial against the U.S. government as to whether these camps were a matter of national security or an act of racism. These above-mentioned programs were made possible through the generosity of the Parent Teacher League.

April:

- The Drama Club, under the direction of Linda Lamm, performed "Pompadors and Poodle Skirts." Over 60 students were involved in the production from cast to set design to crew to

singers. Middle school students enjoyed a performance during the day, and parents and friends were treated to a special evening show.

- Mark Brown, a nationally recognized motivational speaker, gave a powerful talk on tolerance to an audience of over 700 students and faculty. Team Harmony members prepared a welcome banner for his arrival with posters promoting anti-hate and respect for differences. Team Harmony members also created a display to help commemorate "A World of Difference Week" sponsored by the Anti-Defamation League and A World of Difference Institute.

May:

- Students in Grade 8 participated in the Massachusetts Comprehensive Assessment System battery of exams in English Language Arts, Mathematics, Science and Technology and a pilot test in History and Social Science.
- Sixth grader Katie Tillotson entered a Nabisco contest on behalf of our school. The Nabisco Cool School Bus arrived at Stoneham Middle School on May 11th to reward her and the school with Nabisco products and computer software/games.
- The PTL sponsored another diversity awareness enrichment program for the whole school. This assembly was an interactive performance entitled "Right to Dream," which chronicled a young black man's journey through the Civil Rights Movement.
- Daniel Pecci, a Middle School art student of Danielle Catalano, won a Silver Key at the Boston Globe Art Competition for his scatchboard drawing "King of the Winds."

June:

- The Fifth Annual Recognition Night was held on Friday, June 18th. Families, friends, and community members were on hand for eighth graders as awards were handed out for exemplary achievement, academic success, and certificates of completion. An afternoon assembly was held where students were recognized for participation in extra-curricular activities. The Thomas C. Cleary Award, the top eighth grade award, was presented to Ashley Stockbridge and Kevin Cassidy. In addition, the first annual Eleanor Selvitella Book Award was pre-

sented to Andrea Aeschlimann, Christina Rose Kenney, Grace Kim, and Keara Gaffey.

- On the last day of classes, the entire school assembled in the courtyard for Ellie Selvitella Dedication Day. The sixth grade Red Team held a fund-raiser to purchase a bench for the courtyard in memory of this wonderful teacher and friend. Ellie's husband Jim was able to attend the program where flowers were planted, poems were read, and students and faculty remembered.
- Second semester DARE graduates had the honor of hearing Martha Coakley, Middlesex County's District Attorney, speak at their ceremony. Many town officials and community members were on hand to see these sixth graders receive hats, certificates, and tee-shirts for completing the DARE program.

September:

- The World Languages Department brought back the sixth grade program "Introduction to World Languages." For the first time ever, the Middle School offers Italian as a major subject for both grades seven and eighth.
- The first Team Building activity was held for students and staff on September 24th, during 6th and 7th periods. This is a vehicle to assist students and staff in building spirit, camaraderie, and personal relationships. Hands-on/interactive activities included: making a team quilt(paper), creating a team banner, cooperative games, icebreakers, etc. This is one way in which the Middle School tries to promote our core values which are:

— We have respect for ourselves, for others, and for our community.

—We accept responsibility for our learning and for our behavior.

—We are creative problem solvers and competent decision makers.

- The Homework Club began its third year. The afterschool activity, which provides a quiet and supportive place to work on assignments, is sponsored by a grant facilitated by the Community Policing Unit, headed by Sergeant Herb Moore.

October:

- Six Team Harmony members attended the Sixth Annual Youth Congress sponsored by the anti-Defamation League and A World of Difference Institute. These students participated in stereotype reduction activities and several -ism workshops.
- Throughout the month of October, three workshops were held for 24 teachers. Funding for this professional development opportunity was provided by the Emergency Immigration grant (DOE) written by Kathleen Trider.
- On October 26th, Living Voices presented "The New American," the story a young Irish girl who emigrated to the United States in the early 1900's. This program inspired students to think about their own freedoms and encouraged them to put themselves into someone else's shoes for a moment. This program was coordinated and funded by the PTL.
- Students at Stoneham Middle School celebrated United Nations Day with a week filled with ethnic foods, multicultural displays, and morning announcements made in over ten different languages spoken by our own students. This program was developed to help meet the goals of Team Harmony (creating a prejudice-free zone) and our school improvement plan (increasing awareness and respect for diversity).

November:

- Community Service class members from Stoneham High School piloted a Peer Listening program for 6th, 7th, and 8th graders. Five high school mentors meet with younger students to listen to peer problems, school issues, and family struggles that they may be dealing with during the school day.
- Fifteen students from the Middle School attend Team Harmony VI at the Fleetcenter accompanied by Officer Steve Nims (Community Policing Unit) and Victoria Watchko (Massachusetts Commission Against Discrimination). The key note speaker was TJ Leyden, former neo-Nazi skinhead, who now spreads a message of tolerance and non-violence around the globe.
- Sixth grade students were privileged to attend a performance of "El Trato" (The Deal). This innovative program was presented in a puppet show format, but incorporated a number of

cross-curricula themes: artisan work/handicrafts, folk tales, Spanish language and Mexican culture.

- Eighth graders were administered the Differential Aptitude Tests over two days. This standardized test allows students to gauge their interests in certain areas/skills and also allows them to distinguish between their strengths and weaknesses.
- The second annual Fall Clean-up was held outside the Middle School. The PTL organized over 30 parents, students, and community volunteers to assist in beautifying the grounds around the building.

December:

- Stoneham Middle School eighth graders fared well on the state mandated MCAS tests. Combining all three scores (Math, Science and Technology, and English Language Arts), eighth graders finished 18th in the state of Massachusetts.
- PTL Community Outreach ran a holiday toy drive at the December 3rd dance. Middle School students donated the most toy/gift items ever that will go to underprivileged children at Christmas.
- The PTL gifted the Middle School with an illuminated message board for the front of the building. This sign is used to better communicate and promote school events. In addition, the board can be used to announce town-wide and community programs because of its central location and great visibility. Stoneham Middle School continues its commitment to work as a team with parents, town organizations, community businesses, and staff members to offer the best education possible to its students.

**FINE ARTS
MIDDLE SCHOOL ANNUAL REPORT**

ART

- Last year the Art Department took part in an independent study group on curriculum and the Massachusetts Arts Curriculum Frameworks.
- Students of Danielle Catalano took part in a very successful May Arts Festival.
- The after school Art Club completed a beautiful mural in the cafeteria.
- Ms. Catalano received her MSAE in Art Education in May.
- The National Coalition for Educational and Cultural Programs (NCECP) has set up a pilot program in the Middle School in which they provide the school with recyclables. The Art Club will be designing a logo for this new Recyclable/Resource Center.
- Middle School students participated in Youth Art Month (March) with an exhibit of student art work in the Public Library.
- Danny Pesci, a Middle School Art student of Ms. Catalano, won a Silver Key for his scratchboard drawing, "King of the Winds," at the Boston Globe Art Competition.
- Anita Adler has joined the Art staff at the Middle School in addition to her duties at Robin Hood School. Barbara Haber, Art teacher and Director of Fine Arts, is on a leave of absence with the Department of Education for two years.

MUSIC

- The Stoneham Sixth Grade Band, directed by Mr. Len Simboski, performed an All-Elementary School tour on April 8th. They performed for grades 4 & 5 at the Robin Hood School, Colonial Park School, and the Central School.
- The 7th & 8th Grade Band, directed by Mr. Ed Grammar, along with the 6th Grade Band and the Middle School Chorus, directed by Mr. Robert Lague, perform a Winter and Spring Concert, as well as a Chamber Group concert each year.

- Students from all the groups are involved with the Massachusetts Music Educators Conference Northeast Junior District Festival Concert. This past year Matt Reoppel, a 7th grader, represented the Middle School in the Junior District Chorus and Eric Blackman, an 8th grader, was in the Junior District Band.
- Mr. Robert A. Lague is replacing Barbara Haber as Interim Director of Fine Arts. He is also directing the Middle School Chorus and Chamber Chorus.
- Mr. Greg Condakes has joined the Music staff at the Middle School and is teaching General Music classes.

**FINE ARTS
ELEMENTARY**

ART

- Elementary students had the opportunity to participate in the exhibits at the Stoneham Public Library in March and also in the Annual May Arts Festival.
- The creative talents of students at all Elementary Schools in Stoneham continue to be displayed throughout school areas.
- Art staff participated in developing the Stoneham Art Curriculum Guide. Staff members include Carol Miller (Central), Lynn Murray (Colonial Park), and Diane Pierce (South). Anita Adler has joined the Art staff at Robin Hood and the Middle School.
- Art staff members often take students on field trips to enrich their studies. Carol Miller took 5th graders to visit the Gardner Museum and the Museum of Fine Arts in Boston.

MUSIC

- Grades K-3 at Robin Hood and South Schools, under the direction of Nancy Mangion, presented a Holiday Program. Grades 2 and 4 also performed at a Nursing Home.
- All grades K-5 from Robin Hood and South Schools performed with the Music in Our Schools World Concert using video.
- Every year Central School, directed by Gerry Cruickshank, presents a Holiday Program featuring all grades. On November 11th, Veteran's Day, the Central Chorus performs a program at

Town Hall. They also perform a Spring Concert and sing for the 5th Grade Breakfast.

- At Colonial Park, Grades 4 & 5, directed by Joan DiCologero, presented a winter concert. In the Spring, the entire school performed, joined by recorder and band ensembles.
- At South School Joan DiCologero and Nancy Mangion directed Winter and Spring concerts. Grades K-3 performed a song and classroom teachers had their classes recite poetry.
- The 5th Grade Instrumental Program continues as a feeder program to the Middle School instrumental ensembles.

STAFF

- Members of the Art staff attended a Computer Graphics course for four weeks at Burlington High School.
- Members of the Music staff were involved with writing of curriculum with Sandra Nicolucci, Performing Arts Director from the Wellesley Public Schools.
- Nancy Mangion attended the Fall Symposium sponsored by Administrators in Music Education (AIME) along with instrumental instructor, Ed Grammer, and Interim Director of Fine Arts, Robert A. Lague. Barbara Haber, on leave from Stoneham Public Schools, was there representing the Department of Education.
- Diane Pierce took a Graduate Course at Salem State entitled: "Cultural Diversity in Artistic Expression" funded by the Professional Development Content Institute.
- Carol Miller and Barbara Haber presented a workshop at the Mass Art Educators Conference at the Worcester Art Museum in May. They have also presented a workshop in Hyannis in November at the Art Educators Annual Conference.
- Robert A. Lague, Interim Director of Fine Arts, was awarded the Lowell Mason Award by the Massachusetts Music Educators Association at the annual All-State Festival in March.

HIGH SCHOOL

Stoneham High School's October 1, 1999 enrollment was 756 in grades 9-12. For the 1999-2000 school year, nine new members of the faculty were hired: in English and World Languages, where Andrea Brown, Karyn Convey, Todd Matthew, and Patricia Nolan; in Fine Arts, Diane Pierce; in Occupational Education, Sean Doherty; in Special Education, Kathy Allard; and in Science, Charles Mixer and Michelle Wynn.

The High School submitted a Special Report to the New England Association of Schools and Colleges as requested in their response to the Two-year Report. This report was submitted on July 1, 1999.

This is Stoneham High School's second year as the location of the South School. Eight classrooms are given to South School and many high school students volunteer in classrooms. This two-year program is going very well. The new South School will open in the fall of 2000.

Stoneham High School's longer block, alternate day schedule is also in its second full year in 1999 – 2000. The faculty has a committee that will evaluate the schedule during the year and receive input from students and parents. In the spring of 2000, the schedule for the next academic year will be decided. All students at Stoneham High School take seven (7) subjects.

BUSINESS/TECHNOLOGY EDUCATION, FAMILY AND CONSUMER SCIENCES DEPARTMENT

- The PC lab in room 151 has recently included a SmartBoard and projector to its classroom technology.
- Computer Aided Drafting (CAD) is incorporated into the Technical Drawing classes using the new equipment for both mechanical/engineering and architectural drafting with new and upgraded software.
- Due to increased enrollments for the Technical Drawing/Computer-Aided-Drafting course at the High School, a part-time teacher, Sean Doherty, was hired.
- Twenty-five students qualified and competed in the statewide DECA competition held at the Tara Ferncroft last March.
- Curriculum changes are being implemented in all areas of Business Education, Technology and Family & Consumer Sciences in conjunction with the Frameworks.

- "Parks' Place," our culinary arts restaurant, is now in its fourth year of preparing and serving lunch to faculty members a couple of times a month.

ENGLISH

- 18 (out of 19) students took the Advanced Placement test in English and received scores of 3 or better. Three students received the highest score of 5; ten received 4; and five received 3.
- This past summer, Patricia Norelli helped score the long composition section of the 10th grade MCAS.
- The English Dept. participated, for a second year, in vertical team training, a College Board program for getting students to achieve on a higher level.
- Amy Principato won the Voice of Democracy speech contest at the district level. We presently have five seniors vying for the up-coming Voice of Democracy speech contest.
- Three ninth grade students won 2nd, 3rd, and 4th place in the State Garden Club essay contest.
- We have established a liaison with Avid Technology in Tewksbury. Five student interns are participating in a year-long program involving high tech creations.
- Kathy Plati and Peggy Puffer continued their study of Spanish at Academia Hispano Americano.

FINE ARTS DEPARTMENT

The Fine Arts Department has offered a wide variety of activities for students in Art, Drama, and Music. Fine Arts educators have been involved in workshops, exhibits, conferences and courses throughout the year. There have also been changes in staff. Mr. Ben Yougman, choral teacher, has left to teach at Newton South High School, and Barbara Haber, Director of Fine Arts, has taken a two-year sabbatical to work with the Department of Education. Mr. Robert A. Lague has taken over the duties of teaching the Spartan Chorale and Harmony/Theory Class; he also serves as the Interim Fine Arts Director while Ms. Haber is away. Mr. Lague has taught in the Lexington and Andover Public Schools and he is the Director of the Lexington Pops Chorus and Organist and Choir Director of the First Congregational Church in Natick. Last March Mr. Lague was

the recipient of the Lowell Mason Award given by the Massachusetts Music Educators Association. He is also the "Official Organist" for the Massachusetts Teachers Association and the National Education Association. Ms. Diane Pierce has joined the Art Staff at SHS in addition to her duties at South School.

MUSIC

- The High School Jazz Ensemble, directed by Mr. Ed Grammer, performed at the Massachusetts Music Educators' Association All-State Conference in March.
- The entire Music staff had an in-service training in Music Technology with Mr. Mike Moniz.
- The performing ensembles include the Spartan Chorale, Chamber Chorus, Band, and the Jazz Ensemble. Collectively, they present a Winter and Spring Concert each year. Other performances include Rotary meetings, football games, parades, chamber concerts, and District and All-State concerts.
- Students who were accepted to perform in MMEA Northeast District Festival Ensembles were Frank Cho, Violin - Orchestra; Ted Breen, Alto Sax - Band; and Jen Duchene, Alto - Chorus.
- The High School Band and Jazz Ensemble did an exchange concert with Weymouth High School in the Spring.

DRAMA

- Drama Classes and Drama Productions are taught by Beth Zieff, who is also a Guidance Counselor at Stoneham High School.
- Productions included:
 - January - In class production- "Running" and "Something Different"
 - March - Drama Festival- "alice'S wonDerland"
 - May - Spring Musical- "Guys and Dolls"
 - May - In class production- "Under the Influence" and "Secrets"
 - November - Senior Class Play- "Father of the Bride"

ART

- In January three SHS students were recipients of Silver Key Awards in the Annual Boston Globe Scholastic Art Competition. Deborah Berkman, a Sophomore, and Chris Mullins, a Junior, were awarded Silver Key Awards in Ceramics. Richard Radka, a Senior, was awarded a Silver Key for his drawing, "Bus Stop." All were students of Ted Schwalb.
- SHS students of Barbara Gilchrist and Ted Schwalb exhibited in the Stoneham Library during Youth Art Month (March).
- SHS students of Barbara Gilchrist exhibited at the North Shore Photo Club in May.
- The Art Majors painted four murals for the South School inside door areas.
- Mr. Schwalb built a thirty-five foot display panel which was mounted in the SHS Library lobby.

MATHEMATICS DEPARTMENT

- Eight students scored a 3 or better on the Advanced Placement test in Calculus AB. Two students earned a score of 5 on the test.
- Professional development by the members of the mathematics department is directed towards the state frameworks in Mathematics, improving MCAS test scores and using technology in the classroom.
- When appropriate, technology is used in math classes to facilitate learning.
- The math team continues to be successful in the competitive North Shore Math League.

SCIENCE DEPARTMENT

- Two teachers attended an Environmental Science Advanced Placement Workshop at the Taft School in Connecticut, then began work on a course of study for this course to be added to our offerings in the 2000-2001 school year.
- The department staff is working to align our High School Offerings with the existing State Science Frameworks.

- Over 200 students participated in the Harbor Exploration program in Conjunction with Umass Boston. This program brings the students to Boston Harbor for a hands-on Oceanography program on Envirolab III.
- Meg Tabasco from the Mass Water Resources Authority presented four days of classroom programs in our Biology and Earth Science Classes this year. These programs look at how sewage treatment occurs in the MWRA system.
- High school science teachers attended the National Science Teachers Annual Convention held in Boston in March. Here they were able to participate in workshops on new technology, and see the latest books and equipment for science instruction.
- Howard Dimmick received the 1999 outstanding Science Educator Award for Middlesex County from the Massachusetts Association of Science Teachers at their November conference in Worcester.

SOCIAL STUDIES DEPARTMENT

The Social Studies Department initiated curriculum modifications in 1999 in order to align with the Massachusetts's Social Studies Framework, which was adopted by the Board of Education in the fall of 1997. Members of the class of 2003 (present ninth graders) will study World History in grades nine and ten. Students formerly studied World History for only one year. The time span has also changed significantly; ninth grade will no longer study Ancient history but will concentrate on the 500 AD to 1815 and in grade ten 1815 to present will be studied. These changes also will align the high school curriculum with the modifications made to the middle school program.

The Social Studies Department is comprised of eight certified social studies teachers. All eight members have master's degrees and have achieved the ranking of "Professional Status".

The department participated in the Washington DC "Close Up" program sending eight students and a teacher to Washington to study government. This was the twenty-seventh year that the department has participated in the program.

WORLD LANGUAGE

- Seven students took the Advanced Placement test in Spanish; all seven passed. Two received the highest score of 5 and five received the next highest score of 4.
- The World Language Dept. participated in vertical team training, a College Board program for getting students to achieve on a higher level.
- American Sign Language II and Latin II have been added to the program.
- Eight students studying Spanish traveled to Costa Rica on an ecological, educational adventure. They visited indigenous tribes and learned about the rain forest.
- Paige Griglun had an article published in *Yankee* magazine and another published in *Cat Fancy*.
- Language teachers traveled over the summer to Alaska, Magdalen Islands in the Canadian Maritimes, and Italy.

GUIDANCE SERVICES

The goal of the Guidance Department is to assist each student in becoming an effectively functioning, self-directed individual with a sense of responsibility to himself and others. The major functions of the guidance department are educational, personal and career counseling, and group testing. Special programs are conflict resolution, peer tutoring and peer counseling.

Students in grades five and seven were administered the Iowa Test of Basic Skills. Eighth grade students took the Differential Aptitude Test and Career Planning Program. An individual written report interprets the educational and vocational planning implications for each student based on nine aptitudes, the student's educational goals, interests and grades. The College Entrance Examination Board Tests and the Armed Services Vocational Aptitude Battery are given to interested high school students.

The Massachusetts Board of Education mandates state tests will be administered to students in grades 3, 4, 8 and 10.

In 1999, the Massachusetts Board of Education mandated that the Massachusetts Reading Assessment Test be given to students in grade three and the Iowa Test of Educational Development be given to students in grade ten.

IOWA TEST OF BASIC SKILLS MASSACHUSETTS GRADE 3 READING ASSESSMENT 1999 RESULTS

	NATIONAL PERCENTILE RANK
Vocabulary	68%
Reading Comprehensio	69%
Total Reading	69%
Spelling	65%

*50 is average

The Iowa Test of Basic Skills is an achievement test given to students in grades five and seven. The scores are reported as grade equivalents.

**IOWA TEST OF BASIC SKILLS
1999 RESULTS**

	VOC	READ	LANG SKILLS	WORD STUDY SKILLS	MATH SKILLS	COMPOSITE	SOCIAL STUDIES	SCIENCE
GRADE 7								
*Test Date/								
Grade Level	7.6*	7.6	7.6	7.6	7.6	7.6	7.6	7.6
Actual G.E.	7.7	8.0	8.3	8.1	7.6	8.0	8.4	9.1
Difference	+1.1**	+4	+7	+5	.0	+4	+8	+1.5

GRADE 5								
Test Date/								
Grade Level	5.7	5.7	5.7	5.7	5.7	5.7	5.7	5.7
Actual G.E.	6.1	6.2	6.2	5.9	5.9	6.1	6.3	6.8
Difference	+4	+5	+5	+2	+2	+4	+6	+1.1

*7.6 = 7th grade 6 months

**+1.1 = 1 month above grade level

Students in grades 4, 8, and 10 took the Massachusetts Comprehensive Assessment System tests (MCAS) in May, 1999. History and Social Studies scores were only released for Grade 8. The results* were as follows:

	ENGLISH		MATH		SCIENCE & TECH		SOCIAL STUDIES	
	STONEHAM	STATE	STONEHAM	STATE	STONEHAM	STATE	STONEHAM	STATE
Grade 4								
Advanced	2%	0%	9%	12%	11%	10%		
Proficient	24%	21%	25%	24%	52%	46%		
Nds Imprvmt	67%	67%	54%	44%	35%	36%		
Failing	7%	12%	11%	19%	2%	9%		

Grade 8								
Advanced	11%	3%	13%	6%	13%	5%	3%	1%
Proficient	73%	53%	31%	22%	41%	23%	18%	10%
Nds Imprvmt	12%	31%	38%	31%	28%	27%	47%	40%
Failing	5%	13%	17%	40%	18%	45%	32%	49%

	ENGLISH		MATH		SCIENCE & TECH		SOCIAL STUDIES	
	STONEHAM	STATE	STONEHAM	STATE	STONEHAM	STATE	STONEHAM	STATE
Grade 10								
Advanced	10%	4%	8%	9%	1%	3%		
Proficient	48%	30%	21%	15%	24%	21%		
Nds Imprvmt	30%	34%	30%	23%	49%	39%		
Failing	12%	32%	41%	53%	25%	38%		

*Percentages may not total 100% due to rounding.

The results of the Scholastic Aptitude Tests of the College Entrance Examination Board taken by 81% of Stoneham High School students in the class of 1999 were:

RANGE	VERBAL	MATHEMATICAL
700 and above	5%	6%
600 and above	24%	18%
500 and above	63%	56%
400 and above	95%	87%
300 and above	99%	98%

SCHOLASTIC APTITUDE TEST SCORES CLASS OF 1999

STONEHAM	NATIONAL MASSACHUSETTS	
VERBAL	532	505 511
MATHEMATICS	513	511 511

The guidance staff, teachers and administrators function as an effective team in placement of graduates. The follow-up of the members of the Class of 1999 indicated:

Four-Year Colleges	62.3%
Two-Year Regionally Accredited Colleges	15.3%
Other Schools	4.9%
Service	1.6%
Employed	15.9%
TOTAL	100.0%

PHYSICAL EDUCATION AND ATHLETICS - 1999

The Physical Education and Athletic Department conducts a variety of programs including, but not limited to, required Physical Education, Adaptive Physical Education, Intramural Programs, and an Interscholastic Athletic program. These programs were planned with attention to equal access to program offerings and facilities.

The physical education department presently employs a total of 8.5 physical education teachers:

- 2.4 for the high school - 2 full-time
- 2.9 for the middle school - 1 full-time and 3 part-time .9, .6 and .4
- 3.2 for the elementary schools -3 full-time and .2 part-time

Our physical education teachers and one adaptive physical education teacher, grades K-12, follow the physical education curriculum and present the proper physical conditioning for appropriate activities as well as teach skills in a safe and sequential manner.

The current fitness testing program consists of the following:

- screening test - grades K, 1, & 2
- youth physical fitness test-grades 4, 5, 7, & 8
- health-related test - grades 3, 6, 9, 10, 11, & 12

Our objective is to combine assessment of our fitness program with practical follow-up on why and how to stay fit for a lifetime. During the past year, 50% of the students passed the above fitness tests.

Postural screening for students in grades 5 through 9 and cardio-pulmonary resuscitation (CPR) classes for all grade 9 students were effectively conducted. Also, an adaptive physical education program that serviced the special physical needs of some students continued with measurable success.

The Intramural Program is a series of voluntary, organized physical activities available to students in grades 4-12, offered within the schools. Emphasis is on participation at all ability levels.

Our athletic program is made up of 20 varsity interscholastic sports, 10 sports for the girls' program and 10 sports for the boys' program. In addition, there are fall and winter Cheerleading squads. In total there are 36 high school squads including freshman, junior varsity and varsity. The overall goal of the athletic program at Stoneham High School is to provide equal opportunity for all student-athletes to reach their full potential as members of competitive teams. Each sport and each level of participation has specific goals and objectives which fit into the framework of the athletic program.

During the past 1998-1999 school year, 745 slots were filled by participants in our sports program (Fall - Winter - Spring). There were 425 girls and boys participating in one or more sports; this represents an impressive 58% of our total high school enrollment of 732.

1998 - 1999 MAJOR ACCOMPLISHMENTS

- Girls Outdoor Track won the Coaches Relays, Class C State Meet and the Division II All-State Meet, bringing the first girls state championship to Stoneham
- Boys Outdoor Track won the Coaches Relays
- Girls Softball qualified for the state tournament
- Boys and Girls Indoor track won the Coaches Relays

- Boys and Girls Cross Country, Girls Soccer and Volleyball qualified for the state tournament

1999 FALL ACCOMPLISHMENTS

- Boys and Girls Soccer, Golf, Boys and Girls Cross Country and Volleyball qualified for the state tournament
- 12 Student-athletes were selected All Stars for the Fall Season

ATHLETIC DEPARTMENT - ACKNOWLEDGMENTS

Safety is an important part of our athletic program. The major items listed below are some of the highlights insuring the health and welfare of our student-athletes:

- students were equipped well for personal safety
- our equipment received proper maintenance
- our trainers from Advantage provided excellent medical support to our students
- our school physician Dr. Pifko, and the school nurses screened and cared for the physical health of our athletes, and
- school maintenance workers gave careful attention to the condition of our fields for practices and games and
- capital improvements took place to improve fields and facilities

Sport	Year	Athletes	Won	Lost	Tied	Coach	Season
Cheerleading-Fall	98-99	15				Eileen DiLisio	Fall
Cross Country (B)	98-99	9	8	1		Wayne Fillback	Fall
Cross Country (G)	98-99	16	6	3		Wayne Fillback	Fall
Field Hockey (V/JV)	98-99	40	3	13	2	Susan Christofi	Fall
Football (V/JV/FR)	98-99	77	1	8		Al Lanni	Fall
Golf	98-99	15	1	8		Bill Seabury	Fall
Soccer (B) (V/JV/FR)	98-99	59	5	7	6	Jim Carino	Fall
Soccer (G) (V/JV)	98-99	32	7	7	4	Sharon Chapman	Fall
Volleyball (V/JV)	98-99	25	13	5		Michele Cahill	Fall
Basketball (B) (V/JV/F)	98-99	38	0	18		Bill Killilea	Winter
Basketball (G) (V/JV/FR)	98-99	31	0	18		Deb Deacon	Winter
Cheerleading - Winter	98-99	15				Eileen DiLisio	Winter
Gymnastics	98-99	11	2	4		Susan Christofi	Winter
Ice Hockey (V/JV)	98-99	31	6	9	3	Bob Carr	Winter
Track - Winter (B)	98-99	58	7	2		Bob Powers	Winter
Track - Winter (G)	98-99	39	8	1		Alain Rocher	Winter
Baseball (V/JV/F)	98-99	47	6	12		Bill Seabury	Spring
Softball (V/JV/F)	98-99	23	11	7		Dick Burnham	Spring
Tennis (B)	98-99	10	5	13		Paul Atkinson	Spring
Tennis (G)	98-99	13	1	17		Jim Carino	Spring
Track - Spring (B)	98-99	86	8	1		Wayne Fillback	Spring
Track - Spring (G)	98-99	55	8	1		Alain Rocher	Spring
Total Participation		745					
Cheerleading-Fall	99-00	15				Eileen DiLisio	Fall
Cross Country (B)	99-00	12	7	2		Wayne Fillback	Fall
Cross Country (G)	99-00	9	4	5		Wayne Fillback	Fall
Field Hockey (V/JV)	99-00	49	1	12	4	Susan Christofi	Fall
Football (V/JV/FR)	99-00	74	0	9		Al Lanni	Fall
Golf	99-00	16	4	5		Bill Seabury	Fall
Soccer (B) (V/JV/F)	99-00	61	13	3	2	Jim Carino	Fall
Soccer (G) (V/JV)	99-00	35	7	6	5	Sharon Chapman	Fall
Volleyball (V/JV)	99-00	29	9	9		Michele Cahill	Fall

SCHOOL HEALTH SERVICES

The district is served by 4.0 FTE school nurses. In addition to routine first aid and the assessment and treatment of ill students, they are responsible for all student health records and state mandated health programs and for creating and maintaining individual health care plans for children with chronic medical needs. This year the nurses conducted vision and hearing screenings for 2,700 students, postural screening for 1,500 students, and assisted with 400 physical exams. They administered medications according to school policy and checked student health records for both compliance and follow up of all student immunizations. A free Hepatitis B clinic was again offered to all sixth grade students. A clinic was held at the middle school and the high school to provide the second measles immunization for students who were not in compliance with mandated state law. An immunization clinic was also held at the high school for students needing an updated tetanus booster. Preschool classes, including special needs students attending North School this year, have been screened according to law, and the nurses participated with the special education team, whenever necessary, for children with medical needs. All new public health immunizations are now being enforced for all preschool students in compliance with new requirements. The school nurses provided emergency care for both ill and injured students and served as a resource for the school staff by providing monitoring and counseling for health related issues. Dr. Marc Pifko serves as school physician for the Stoneham Public Schools and as a medical resource for the nursing staff.

The school nurses assisted with the town-wide Flu Clinic held in October and also offered the flu vaccine to school employees at the various schools.

Our school nurses serve as a resource and provide an important additional link to the community, whether the linkage is to support a parent with an ill child, to answer health related questions, or to assist the Board of Health with community immunizations.

SPECIAL EDUCATION

The Special Education Department is charged with (1) evaluating and assessing referred children to determine if they meet the criteria for special education services, (2) providing special education services, (3) reevaluating and reviewing student progress and (4) developing educational plans to meet students' needs. This includes students who are hearing impaired, visually handicapped, physically handicapped, learning disabled, multi-handicapped, emotionally disturbed, and/or intellectually handicapped.

The Special Education Department adheres to the rules and policies set forth by state (Chapter 766) and federal (IDEA) laws governing the education of students with special education needs. Under these laws, schools are mandated to deliver services required to assist children in receiving a free, appropriate public education and to ensure the maximum possible development of children with special needs in the least restrictive environment. Under these regulations, all students between the ages of three and twenty-two are eligible for services. The State Department of Education has encouraged outreach to preschool children through early screening, beginning at age two and one half.

The Special Education Department continues to support pre-referral measures through building-based Child Study or Teacher Assistance Teams that allow for modifications and adaptations of students' educational programs without the need for referral to special education. This is accomplished in conjunction with a variety of interdisciplinary and consultation models provided to classroom teachers by specialists. Special educators also provide services, whenever feasible, within the classroom. This reduces the need for labeling children, often eliminating the need to use a "pull-out" model and thereby reducing the number of referrals to special education.

Another model of service is provided through inclusion classrooms, where a regular and special education teacher co-teach. This allows children who might otherwise be placed in a more restrictive setting an opportunity to be with age-level peers. Our experience with this model over the past four years demonstrates all (regular and special education) students benefit from the support provided by two skilled teachers as well as the diversity of the classroom. Special education students, in particular, learn more age-appropriate social and academic behaviors and exhibit an increased level of self-esteem. Teachers continually enhance each other's teaching style through a daily exchange of skills and knowledge. The provision of special services within the regular classroom setting also demonstrates the Special Education Department's commitment to the integration of all services to children through an interdisciplinary model. Such a model allows for specialists of speech and language, hearing, vision, physical and occupational therapies to work with classroom teachers and invest the classroom curriculum with services relevant to the child's specific needs within the academic context of the classroom throughout the entire school day. Consultation between specialists and classroom teachers allows special education goals and objectives to be integrated in a relevant, clear and consistent manner.

The array of service provision models within the Special Education Department continues to help reduce the number of children referred for special education. The

Special Education Department is committed to reducing the numbers of children identified as having special education needs and increasing children's ability to learn and develop. Despite the decline in numbers of children referred to special education, there continues to be an increase in the numbers of children referred for outside placements, resulting in increased costs. Transportation costs also continue to rise.

In an attempt to contain costs, Special Education continues its membership within the SEEM Collaborative. This provides the district the ability to share, in a more cost effective manner, programs and services to children who may otherwise be placed in more expensive and restrictive outside placements to meet their special education needs. The Stoneham Schools' participation in the SEEM Collaborative allows the Special Education Department to take a proactive role on behalf of its special education students.

The Special Education Department continually evaluates the needs of its special education students and uses this information to plan and implement programs that best meet the needs of all special education students.

In compliance with regulations, a copy of Stoneham's Annual Program Plan for Special Education will be on file at the Public Library for community inspection and comments.

Lited below is the total number of students currently being serviced by prototype.

502.1	—	55
502.2	—	232
502.3	—	55
502.4	—	26
502.4i	—	15
502.5	—	22
502.6	—	2
502.7	—	2
502.8	—	19
502.11b	—	2

430

This is approximately 14% of the school district population.

MEDIA & TECHNOLOGY SERVICES

We continue to purchase new media and technology for the purpose of networking and connecting our schools to each other and the World Wide Web. More has been done in creating local area networks in each school and connecting them together using our local cable company's wires.

In the summer of 1999, eighty-three new Gateway PCs were purchased for administrative offices, labs and classrooms. Each computer has a communications card and is connected to the internet using the Merrimack Education Center as the schools' internet service provider and email server. All PCs have Microsoft Office software which has been set as a standard on Macintosh as well, so that files are transferred easily between each format.

This PC computer purchase allowed us to build two "state of the art" computer labs, one at the middle school and one at the high school. We chose Windows NT as our operating system and have begun to set up an NT server. Additional network help has been contracted to establish the PC networked computers in our schools. As the NT network is built upon, additional staff will need to be added to manage our windows network.

Additional support staff is needed at the Middle School to keep our new PC lab operational. As our elementary schools begin using PCs rather than Macintosh computers, we will have a need for support staff in each building.

Training teachers and selecting new software for PC use are the next issues in the switch over to PC Windows computers. Training courses offered through Salem State College and the Northeast Consortium for staff development along with in-service workshops will be offered.

The four key elements of our five-year technology plan are being met, creating successful use of technology in our schools. They are:

1. More computers
2. Network connections
3. Teacher/Staff training
4. Network/Software/Hardware support staff

Our third year of our five-year technology plan was aggressive and successful thanks to the help of many caring staff members from each building. Our dedicated administrative and clerical staff continues to carry on planning and integration of technology in our schools. Our new Superintendent is supportive and is active in all aspects of technology integration and planning in our schools.

I look forward to next year's advancements towards the effective purchase and practical educational use of technology for our children.

Respectfully submitted,

Robert C. Hogan,
K-12 Supervisor
Media & Technology
Stoneham Public Schools

SPECIAL SERVICES

Special Services is struggling to keep up with the ever-increasing demand for repairs and/or services. Severe cutbacks in department staff has created a backlog of service requests. On a more positive note, the window replacement project at Middle School has been completed and is now in the punch list stage. The Business Office at the High School was relocated to make additional space for two more classrooms for the South School and is temporarily located in the science wing of the High School.

This department is working in conjunction with the Athletic Director to provide a sprinkler system for the baseball field and, hopefully, the football field. Two sets of portable bleachers have been set in place for use by the football and baseball fans during the season.

Special Services is making every effort to conserve fuel oil, since prices are predicted to rise dramatically in the very near future.

SUPPORT SERVICES

The office of Business Management is responsible for most of the support services for the educational program and is also entrusted with the care of all of the property of the school district. The major support services include food service, maintenance and custodial services, data processing, transportation and student health services.

CAFETERIA SERVICES

This department is responsible for providing breakfast at the High School for approximately 200 students and staff, and lunch throughout the system for approximately 1,300 students and staff every day. Under the direction of Diane Grandinetti, Cafeteria Services Director, 22 employees operate a full-service cafeteria at the High School, partial-service cafeterias (some cooking) at the Middle School and Central School, and satellite cafeterias (serving of food cooked at the High School) at Robin Hood and Colonial Park elementary schools.

In addition to the School Lunch Program, certain community outreach and educational programs are sponsored by the department. We continue to work with the Stoneham Council on Aging to provide "Sunday Dinner at the High School" for Stoneham's Senior Citizens several times a year. This program is supported financially by the Marconi Club. Students from various groups at the High School and Middle School serve as waiters and waitresses. Choral and drama groups sometimes provide entertainment as well. Average attendance is about 100. We are very pleased and proud that this program has been so successful.

Distributive Education students continue to operate the pizza concession and the slush concession at the High School, enabling them to obtain practical retailing experience and help to fund some extracurricular activities.

A major concern for the future is, of course, money. Cafeteria Services is operated as a revolving fund entity. Revenues generated by sales to students and staff are expected to cover all expenses, including equipment replacement. As our equipment ages, we are faced with more and more replacement needs. Our challenge is to maintain our level of service in the face of increasing expenses and still keep our prices reasonable. We are confident that our dedicated staff will respond successfully to this challenge.

TRANSPORTATION SERVICES

In response to budget challenges, Stoneham Public Schools instituted a bus rider user fee for the School Year 1999-2000. Over 400 students have taken advantage of the opportunity to ride the buses. The fee provides approximately half of the cost of the four buses, enabling us to reduce our regular education transportation budget by about \$60,000.

The transportation function is contracted. Mr. Donald Simpson, Business Manager, oversees this service. Mrs. Ruth Cronin manages the billing and collection process.

SYSTEMWIDE DATA PROCESSING

The systemwide Data Processing department operates and manages a computer system that maintains and reports student data pertaining to the scheduling of classes, grade reporting, academic history, attendance, discipline and other demographics. The computer system utilizes a state-of-the-art file server in an on-line, interactive, multi-user environment running STAR BASE, a third party software product in ORACLE, a relational database management system.

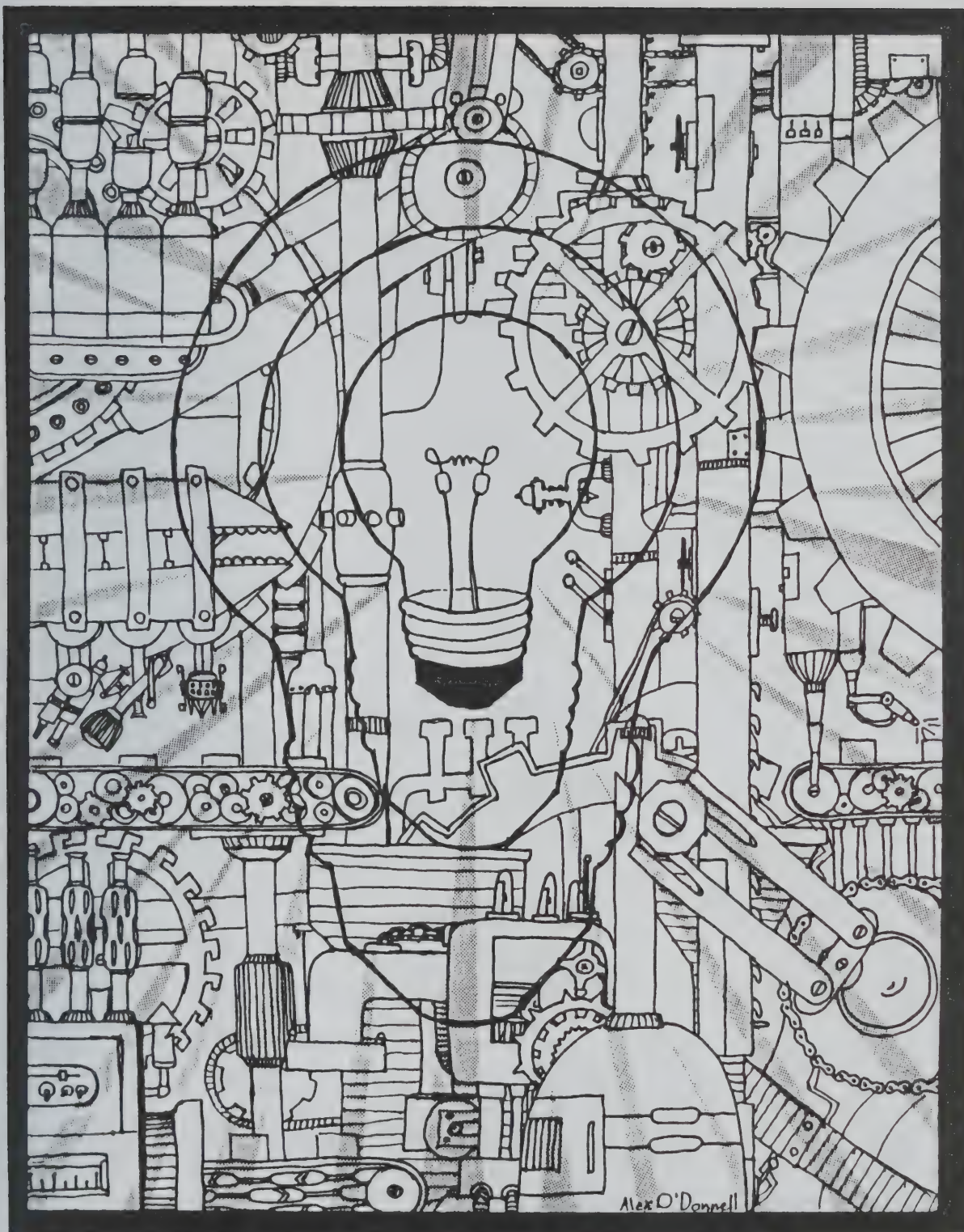
At present, remote terminals and printers in the high school and middle school interface directly with the computer, but elementary school work requires batching paperwork and processing it centrally via keyboard at entry or optical scanner.

A future plan, if implemented, would enable direct interfacing of all schools using the institutional loop already provided to the Town by Continental Cablevision. This effort, however, requires the acquisition of additional communications equipment and is presently constrained by budget considerations.

EVENING SCHOOL

Ten (10) courses were offered in Stoneham Evening School.

One hundred twenty-two registrations were received. The most popular courses were Sewing, Quilting and Introduction to Computers.



THE PAST

**GRADUATION
STONEHAM HIGH SCHOOL
JUNE 4, 1999**

**GRADUATION
STONEHAM HIGH SCHOOL
JUNE 4, 1999**

PROGRAM

Prelude: El Capitan John Philip Sousa
The Syncopated Clock Leroy Anderson
The Einzug March Johann Strauss/ McLeod
The City of Lights Andrew Watkin

THE CONCERT BAND

Edmund Grammer, Conductor

Pomp and Circumstance Sir Edward Elgar

THE CONCERT BAND

(The audience is asked to remain seated
as the graduates enter the field.)

CLASS MARSHALS

Lauren Kelleher, Class of 2000
Christopher Serino, Class of 2000

National Anthem Francis Scott Key

THE SPARTAN CHORALE

Benjamin Youngman, Conductor

SPEECH OF WELCOME

Kristina D'Alelio, President

And So It Goes Billy Joel
..... arr. Bob Chilcott

The Spartan Chorale

HONORS ADDRESS

Pamela Neri

Hello, Good-bye Lennon and McCartney

Edward Breen, Michael DiDonato, and Steven Werlin

PRESENTATION OF MACDONALD MEDALS

to

Marc Azer and Jacqueline Feke

by

Wayne Fillback and Thomas Grondin

PRESENTATION OF SCHOLARSHIP WINNERS

Joseph J. Connelly, Superintendent
Elizabeth Keroack, Assistant Superintendent

PRESENTATION OF CLASS GIFT

to
Stephen Gucciardi
Vice Chairperson, School Committee
by
Amy Manganiello
Vice President, Class of 1999

I Will Remember You Sarah McLachlan

Johanna Buckley
Elizabeth Francis, Accompanist

PRESENTATION OF WILLIAM M. NADEAU AND WENDELL W. HORTON MEMORIAL AWARDS

Thomas F. Ryan, Jr., Principal

AWARD OF DIPLOMAS

Jeanne Craigie, School Committee Chairperson

Fanfare and Recessional James D. Ployhar

GRADUATES . . . CLASS OF 1999

* William R. Adams	Daniel S. Christie	Michael E. Emery
Jennifer Marie Addonizio	Stacy L. Ciampa	Pierre Bobet Erhard, III
Michael C. Amazeen	Jason C. Conrad	Christina M. Evola
Christopher E. Aprile	Peter O. Conroy	Albert Facada
David Armsden	Jeffrey A. Corcoran	Jonathan Fallon
+* Marc S. Azer	Victor Albuquerque F. Da	+* Jacqueline A. Feke
Scott S. Bacevic	Costa	Mark Ferrante, Jr.
Katy Elizabeth Barnhill	Jillene Marie Cotter	Cara Lynn Fisher
Donald J. Bates	Kristen S. Cullen	Casey T. Fisher
+* Shannon Melissa Beals	Sean E. Cullen	* Eric P. Fitch
Mark J. Bell	Scott T. Cuniff	+* Abby V. Folger
Vanessa S. Berman	Elisabeth Cutone	Rebecca Anne Forbes
Peter F. Boris	Kristina S. D'Alerio	Christopher John French
* Tina M. Bramante	Richard J. Darragh	Lindsay K. Fresco
+* Edward Paul Breen	Laurie M. Davis	John Charles Fucci
Kerianne T. Breen	Christopher H. DeCaro	Roberto Furioso
+* Michael B. Brezinski	+* Andrea S. Dennis	+* Mary Elizabeth Giordano
+* Ryan W. Brown	+* Melanie J. Derry	Leigh Sorenson Goddard
Candice H. Bruno	+* Julie M. DeStefano	Evan Vincent Golini
Johanna L. Buckley	+* Michael A. DiDonato	Paul Michael Goncalves
+* Kenneth L. Bukoski	Michael A. DiLisio	David A. Goralski
Ian Michael Butters	Nicole Maria DiLorenzo	Kathleen Allison Goss
Caroline Marie Buttiglieri	+* Nicholas Vincent DiSanto	Heather Lea Grace
+* Melissa J. Callan	Keith M. Doherty	Paul Granata
John Zachary Campbell	+* Brian J. Domoretsky	Michael Christopher Gualtieri
Robert Ryan Carr	Craig W. Donahue	* Leah M. Gucciardi
* Melanie Laura Carroll	Jane M. Donovan	Erin K. Hagerty
+* Erin Marie Chan	Michael P. Downing	Robert W. Hanley
Danielle A. Chiachio	Jeremy W. Eicher	Shara Anne Hastings

Karoline Misser Hauch Hatting
 Brandon C. Hodgkin
 Timothy Daniel Horgan
 Joseph Michael Incatasciato
 Michael Robert Jeffery
 Christine A. King
 * Andrew J. Kirk
 Ram K. Krishnan
 +* Colleen L. Lacey
 Steven John Launie
 Nicole Rene LeBlanc
 +* Adele T. LeGault
 Michael A. Lentine
 Christina M. Leo
 Melissa Loperfido
 Danielle Ludemann
 Jennifer Marie Lunetta
 +* Melissa Ann Lupis
 * Adam M. Mahoney
 Jeremy Mahoney
 * Amy L. Manganiello
 +* Steven A. Marek
 Lisa J. Martinez
 Jennifer Martins
 +* Susan E. Mattatall
 Scott A. McAskill
 * Michael D. McCarron
 +* Maura H. McCusker
 Nancy McGagh
 Joseph T. McLaughlin
 +* Sarah L. McManus
 Erin McMenimen
 Brian Merrill
 Julie A. Messina
 Adam C. Miller
 Terisa Joy Minghella
 Stefano Mitrano
 Laurie B. Mooney
 Anderson S. Moore
 Erin Moores
 Richard Morrell
 Caitlin Murphy
 Julie Nicole Murray
 Melessa Musto
 * Jozef Nagy
 +* Pamela M. Neri
 Piseouth Nup
 * Christine Marie O'Brien
 Devin J. Shapleigh O'Brien
 Elizabeth F. O'Connor

+* Alexander M. O'Donnell
 Timothy O'Donnell
 Brian O'Keefe
 Nicholas Paul Palermo
 Jessica L. Perrone
 +* Amy Elizabeth Principato
 +* Amanda Jane Puopolo
 Richard K. Radka
 Andrea Reinold
 Elisa M. Ricciardi
 +* Thomas E. Richer, Jr.
 Jessica L. Rickard
 Deanna Risti
 James Rogers
 +* Jozsef Rosta, Jr.
 David Ruff
 Joseph G. Sarno
 +* Sean D. Sarno
 Amanda Marie Saunders
 Anthony Michael Scenna
 Elizabeth Nora Schifano
 Jennifer Ann Scullin
 Jessica Lynn Scully
 Stephen M. Shapiro
 Jennifer Marie Silva
 +* Melanie M. Steeves
 Carley Rachel Stewart
 Cristen Stockbridge
 +* Sheila M. Sullivan
 * Jaclyn A. Tammara
 Mary Julia Tarabelli
 Joseph E. Taranti
 Shannon Lynn Thomas
 S. Michael Tobin
 Brian K. Trepanier
 +* Kelly Jean Turner
 Julie A. Uglietto
 Craig T. Vacca
 Nicholas Vallarelli
 Katelyn Vaughan
 Joseph W. Venuti
 Michael C. Vozzella
 David M. Wall
 Gregory Watchko
 +* Steven H. Werlin
 Jamie Marie White
 Veronica Ann Whooley
 Richard G. Woods
 Rosemarie Michelle Woods

+ National Honor Society
 * Honors Group

SUPERINTENDENT OF SCHOOLS

Joseph J. Connelly

ASSISTANT SUPERINTENDENT

Elizabeth Keroack

PRINCIPAL

Thomas F. Ryan, Jr.

VICE PRINCIPAL

James J. Campagna, Jr.

VICE PRINCIPAL

Edward J. Russo

SCHOOL COMMITTEE

Jeanne Craigie, Chairperson

Mary Carey

Marie Christie

Stephen Gucciardi

Mary Pecoraro

CLASS ADVISOR

James Carino

CLASS OFFICERS

President, Kristina D'Alelio

Vice-President, Amy Manganiello

Secretary, Lisa Martinez

Treasurer, Julie Murray

Social Chairpersons,

Elizabeth Cutone and Maura McCusker

CLASS OF 2000 USHERS

Julie Aresco

John Bardis

Darcy Bennett

Amanda Bergquist

Deborah Berkman

Peter Brennan

Leanne Carlson

Stephanie Celata

Felecia Cerrato

Patricia Chan

Frank Cho

Christopher Ciano

Cynthia Cirignano

Michael Clark

Benjamin Craigie

Jacqueline Crosby

John Curtis

Michelle Davison

Brad Doherty

Robert Duffy

Larissa Farnam

Danielle Festino

Lauren Fitch

Julie Fowler

Lin Gan

Jacqueline Gatta

Alexis Golini

Christina Goodrich

Michael Graves

Melissa Gregorio

April Harrington

Michael Hsia

Danielle Izzicupo

Jeremy Jamieson

Lauren Kelleher

Liana Lee

Katelyn Lynch

Domenic Martignetti

Matthew McDonald

Erin McManus

Jennie Nocella

Jennye Nolan

Jennifer Palladino

Luke Peng

Jennifer Reilly

Julie Sarno

Ryan Seabury

Christopher Serino

Edward Silva

Paul Sodergren

Ryan Szloch

Marcos Valles

Leigh Warren

STONEHAM HIGH SCHOOL**CLASS OF 1999****GRADUATION COMMITTEE**

Jennifer Addonizio

Marc Azer

Edward Breen

Melissa Callan

Erin Chan

Elisabeth Cutone

Kristina D'Alelio

Michael DiDonato

Brian Domoretzky

Michael Downing

Jacqueline Feke

Adele LeGault

Christina Leo

Melissa Lupis

Amy Manganiello

Lisa Martinez

Maura McCusker

Sarah McManus

Julie Murray

Melessa Musto

Pamela Neri

Melanie Steeves

Jaclyn Tammaro

SPOT POND COMMITTEE

Public Access Plan Suggestions

The Spot Pond Committee was formed in March 1998 by the Stoneham Board of Selectmen to suggest possible recreational use for Stop Pond subsequent to its transfer back to the MDC. Over the course of the year, the committee has met with Stoneham residents and with neighboring communities to solicit input and ideas for recreational activities. As well, the committee has been in close contact with the MWRA and the MDC in order to fully understand the limits and potential impact of recreational activity on the environment. The committee has determined a list of activities that we believe would balance the desire for public access with respect for the ecosystem. The suggestions are as follows:

Perimeter Walking/Hiking Trail

- Paved trails that would accommodate infant carriages and universal access (wheelchairs).
- More aggressive trails through some of the more rugged terrain for hikers.
- Signage denoting plants, flowers and trees to enhance the educational value of the area.

Shore Line Fishing

- Stocked pond for fishing from the shore.

Biking Trails

- Perimeter trail with possibility of linkage to other existing bike paths.

Boating

- Concession boating programs to allow access to the pond via water (no contact).

Picnic Areas

- Designated picnic-gathering areas with tables and trash receptacles.

Communal Area for Public Gatherings

- An area designated for holiday gatherings
- A bandstand for concerts.

OFFICE OF TOWN CLERK

December 31, 1999

To the Citizens of Stoneham,

The final year of the twentieth century in the Town Clerk's Office was indeed, very busy with several changes and many accomplishments.

As Boston Regional Medical Center was preparing to close it's doors, the responsibility of the Town Clerk was to retrieve all vital records before it closed completely. Working closely with the clerical staff in the maternity department, this task was accomplished and all vital records are intact in the Town Clerk's Office. However, the closing of the hospital does not diminish the activity for requests of vital records generated in this office.

After several weeks of compiling information relating to town departments, organizations and general information relating to the town, we were able to publish what we hope to be an, "Annual Stoneham Community Resource Book." This publication was provided at no cost to the Town of Stoneham because of the generosity of the local businesses. This book is distributed at town hall, public library, banks and real estate offices throughout the town.

In November, The U.S. State Department approved this office to become a Passport Agency. Training will be completed in January 2000, and anyone wishing to apply for a passport may do so at my office. We are pleased to be able to add this service for the convenience of those applying for passports. For further details regarding hours and what is required when you apply, please call this office.

I would like again to thank my staff members, Kathleen Chaplain, Barbara Pollack, Carol Callan and Mary Guarneri for their help and support throughout the year. I would also like to thank Lois Lyons for filling in temporarily.

Our office is gearing up for a busy 2000, starting with the Annual Town Census, followed by the Presidential Primary, Federal Census 2000, Town Election, State Primary Election and the General Election in that order. We are looking forward to this challenge and if we can be of any assistance to you, please do not hesitate to call or come by our office. We will continue to work closely with the people of Stoneham and will act in the best interest of the town, while maintaining the integrity of the Office.

Sincerely,

John J. Hanright

TREASURER/COLLECTOR

The principal function of this office is the management of funds. This office is responsible for the deposits of all income as well as the disbursement of all personnel payroll and vendor checks. Investment management and bond indebtedness are also functions of the Treasurer; the objective being that all funds are safe, liquid and invested daily at the highest possible yield.

The bull market has facilitated our ability to borrow substantial funds for capital projects at a relatively low rate. In turn, we have been able to reinvest these funds, tax-free, to earn interest on the surplus. We anticipate the tightening of interest rates over the next 12-18 months.

This office remains fully automated in all aspects of tax receivable collection. A major focus of this department has been to structure debt in such a way as to minimize its impact on the taxpayer. We are currently exploring several mechanisms to lessen any spikes in a given year.

In addition, this office is gearing up for a change in the computer system. Technology is evolving so quickly, and our state of the art software is becoming obsolete. We hope to be able to offer more services with the upgrade to a more current version of tax administration software.

We had yet another turnover in our office this past year. Patricia Sullivan left after only one year and was replaced by Kathleen Sullivan. The successes of the past year are due to the diligent efforts of Peggy Columbus, Clara DiMarco, Barbara Hanafin, Kathleen Sullivan, and Patricia Sullivan.

YOUTH COMMISSION

The Youth Commission is comprised of seven members appointed by the Board of Selectmen, and one Director of Youth Commission Activities. The Youth Commission's primary function is to establish and carry out programs that are designed to satisfy the challenges, needs, and problems of the youth in Stoneham. The board members are Chairman Steven Sylvester, Vice-Chairman, Chris Abreu, Secretary, Denise Healy, Stephen McDonough, Dennis Visconti, Scott Fields and Bob Kennedy. Meetings are held on the third Tuesday of every month, unless a quorum (4 members) cannot attend. Meetings start at 6:30 p.m. and take place at the Recreation Park Field House or the Senior Center.

Approximately 1,410 children participated in the Youth Commission sponsored and co-sponsored activities during the calendar year.

PERMITS

In the spring, sixty-two field permits were issued and in the fall twenty-six permits were issued to various individuals and community organizations including the school department, to use town playing fields.

OPEN PARKS PROGRAM

Under the supervision of Christine DelRossi, Director of the Youth Commission, and staff, 350 children from the ages 6 to 13 participated in the Summer Parks program. (An older sibling must accompany six-year-olds). The following playgrounds were open from July 12, 1999 through August 27, 1999, Monday through Friday, from 9:00 a.m. to 12 noon and from 1:00 p.m. to 4:00 p.m.: Colonial Park, East School, Robinhood School, Central School and North School. Each playground was staffed with at least two instructors who were responsible for organizing and supervising activities. Staff included: Megan McDonough, Assistant Director, Arts & Crafts instructor Jessica Perrone. Location and staff: Colonial Park, Fernando Valles, Jennifer Addonizio and James Previte, East School, Brad Bambery, Jeanine D'Angelo and Chris Aprile, Robinhood School, Chris Torres, Brian Domoretzky and Kristen Cullen, Central School, Jennifer Graham and Billy Adams and at North School Matt Medugno and Christina Leo.

Children are required to register on their first day and are given an enrollment form, a schedule and permission slips. When enrollment forms are returned, the children are allowed to participate in playground games, arts and crafts projects and may attend field trips. Program highlights included field trips to Pawtucket Rhode Island on

July 22, Canobie Lake Park on August 4, South Shore Music Circus on August 12, Hampton Beach on August 18 and Water Country on August 25, 1999. Local trips were taken to the Woburn Cinema, Candy Castle, Baskin Robbins, Hago Harrington's Miniature Golf and Dairy Dome. Costs of the field trips were paid by each individual, and are subsidized by the Youth Commission to allow more children to participate. Financial assistance is also considered to families in need. Special events included the Summer Blast on July 29, co-sponsored by the Boys & Girls Club and Carnival Day that was held on August 27 at Recreation Park. The Youth Commission rented three carnival rides for the children from 10:00 a.m. to 3:00 p.m. and provided a pizza lunch with activities and prizes for everyone.

OPEN GYM PROGRAM

The Open Gym is a recreational activity for Middle School and High School Students designed to keep the students off the streets. There are three to four teams on both sides of the basketball court. This program is under the direction of Christine DelRossi and the supervision of Michelle Bernhard and George Noonan. This program is a recreational basketball program held on Tuesday and Thursday evenings from October to April at the Middle School Gymnasium from 7:00 p.m. to 9:00 p.m. There is no fee. The gym is closed on vacations, holidays, and special school event days and when there are inclement weather conditions.

NORTH AMERICAN SOCCER CAMP at Broadway Clinic Field

The first session was offered from July 26 through July 30, 1999. Ages 5 & 6 played from 9:30 a.m. to 11:00 a.m. for \$53 and ages 7 and up played from 9:00 a.m. to 12 noon for \$95. There were nineteen participants in the 5 & 6 year old group and eight participants in the 7 and up group. A second session was offered from August 9 through August 13, 1999. Fourteen 5 & 6 year olds from 9:30 a.m. to 11:00 a.m., and twenty-five children participated in the 7 and up age group. Each participant received a shirt and ball. The Youth Commission provided Popsicle's to the participants and coaches.

JOHN SMITH #1 SOCCER CAMPS at Broadway Clinic Field

John Smith canceled the camp because of low registration. It was planned to run from July 19 through July 23, 1999 from 3:00 p.m. to 6:00 p.m. at \$95.00 per person.

TENNIS LESSONS

Stoneham resident, Jennifer Banks returned for her second summer to teach tennis to the Stoneham youth. Lessons were given on a weekly basis from June 28 through August 27, 1999 at the High School tennis courts. Lessons were available for ages 4 and up. Groups were divided into four levels depending on age, ability and experience. The levels included peewee (4 to 7) from 9:00 a.m. to 10:00 a.m., beginner (8 and up) from 10:00 a.m. to 11:00 a.m., advanced beginner (10 to 15) from 11:00 a.m. to 12 noon and advanced intermediate (12 to 16) from 12 to 1:00 p.m. The lessons cost \$25 for one hour a day, for one week. The groups were kept to a maximum of 10.

DRAMA PROGRAM

Two sessions were offered. Stoneham drama teacher Linda Lamm was hired for the second year to teach the first session from July 19 through August 4, 1999. The program was held at the Town Hall Auditorium from 9:00 a.m. to 12 noon for ages 10 to 14. There were eighteen participants. The production was called "Magic Island", and was held at 6:45 p.m. on the last day of the program. The cost per child was \$120. Stoneham resident Christina McCarthy assisted Linda Lamm. A special thank you was given in the program to custodian Charlie Walker and Town Clerk John Hanright for their support.

(New)

Elyse Becker from Kidstock in Winchester was hired to teach the second session from August 16 through August 20, 1999, from 1:00 p.m. to 3:00 p.m. in the Town Hall Auditorium. Elyse gave the students a chance to participate in a unique creative theater team experience. The workshop promoted self-expression through the arts in a safe and nurturing environment free from auditions and performance pressure. There were fifteen participants between the ages of 7 and 10. A shared event was held on the last day for parents, siblings and friends. The cost per child was \$60.

CABLE WORKSHOP

MediaOne changed the name of the summer program "Kids for Cable" to "MediaOne's Cable Camp". The Youth Commission co-sponsored this workshop with MediaOne in Woburn for the seventh consecutive year. The workshop was offered for two sessions from July 12 through July 16 and August 16 through August 20, 1999 from 11:00 a.m. to 2:00 p.m. The camp was open to Stoneham residents between the ages of 11 and 14. Children brought their own lunch for the half-hour lunch break. The workshop is designed to teach the children the basic operation of a television studio, as well as provide them

with the opportunity to use their new skills. The children discover that shooting a program is far more complicated than pointing a camera at a bunch of actors. After learning the ins and outs of camera operation, audio directing and computer graphics, the children formed teams (crews) and created a new product for which they created a television advertisement. They completed the whole production process from conception to storyboarding to scripting to videotaping their ad in the studio. Twelve children participated in each session. The camp was so popular that there were ten children on a waiting list for the first session and fifteen on the waiting list for the second session.

GOLF LESSONS

Free golf lessons were provided to Stoneham youngsters by Unicorn golf pros Paul and Mike Munroe at Broadway Field. The Unicorn Recreation and the Youth Commission sponsored the event.

SKATEBOARDING & IN-LINE SKATING

In March, the Fire Alarm Crew installed a Firebox on Capen Street. The firebox will allow the public to contact the Fire and Police Department and the Ambulance Company in case of an emergency. In April the Town ordered and posted signs. The signs included Skateboard Park Rules, No Trespassing after Sunset, Hours of Operation and No In-Line Skating/Skateboarding on Stairway. A sign was later purchased that stated "Stoneham Residents Only". The Department of Public Works visited the park on numerous occasions in April to replace and tighten screws on the fixtures. Once a month the DPW inspected the fixtures. In May, Frank Sparrow from Zero Gravity visited the site to make repairs and added materials to the fixtures to help reduce the noise from contact. In late August, Town Administrator Jeff Nutting called a public hearing to discuss problems at the park. Trash, excessive noise, rules and uncontrolled language and behavior were discussed. The meeting appeared to have a positive turning point for the users, Town Officials and the neighbors. On November 1st the park closed at 4:30 p.m. due to day light savings. The park officially closed for the season on December 6, 1999.

GIRLS FIELD HOCKEY CLINIC (New)

Michelle White, a Simmons College coach and former Boston University field hockey player, provided the instruction. The clinic took place at the High School Field Hockey field from 9:00 a.m. to 12 noon for \$36. Fourteen students entering grades 9 through 12 attended the camp July 12 through July 16 and seven students entering grades 6 through 8 attended July 26 through July 30. The clinic was a combination of field hockey skill drills and conditioning that lead to team field hockey drills and game play.

Emphasis was put on building players confidence, skill level and game understanding. The High School provided field hockey sticks, shin guards and field hockey balls.

GIRLS VOLLEYBALL CLINIC (New)

Joe Regan, a known volleyball coach, provided instruction to twenty-five students entering grades 8 through 12. The clinic took place in the High School gymnasium from August 9 through August 13 from 8:00 a.m. to 3:00 p.m., which included one hour for lunch. The cost of the clinic was \$75. A minimum of 12 participants was required with a maximum of 25 participants. The clinic was a combination of volleyball skill drills and conditioning that led to team volleyball drills and game play. Emphasis was placed on building players' confidence, skill level and game understanding. Erin McMenimen, Laura Ottaviani and Kelly Davison assisted Joe during the course of the week.

SPECIAL NEEDS ACTIVITIES

FRIDAY NIGHT LIVE PROGRAM

This program is for adults 18 years and older with special needs. This program is offered in the fall, winter and the spring. The cost of this program is \$120 per session. Each session runs for six weeks. There is a limit of 13 people. Vans are used for transportation plus financial assistance is available. Social activities and trips included a BC Hockey Game, Dinner Night at the new Rainforest Café in Burlington, ShowTime at the movies, a trip to the Fiddlehead Theatre to see "Hello Dolly", Make your own craft evening with refreshments, A night out bowling, T.G.I.F. for dinner, Bingo Night, Karaoke at Brunswick Bowling Alley, Haunted Hayride & Hot Chocolate, "A Christmas Carol" the play, Miniature Golf & Driving Range, "A Chorus Line" at Turtle Lane Playhouse, Dinner at Vinny Testa's, a Boston Harbor Cruise and a trip to Canobie Lake Park. Drew Billies from Alternative Leisure Company is the sub-contractor hired to run this social program. The Youth Commission pays Drew \$400 per session (\$1,200) per year. The program is self-sustaining except for the cost of the Director's services and scholarships.

"CAMP FOR ALL" PROGRAM

This was the sixth consecutive summer for "Camp for All". This program is a day camp for children between the ages of 4 to 10 years old who look for a smaller camp, with more individualized programs, with less competition. The camp is held at Recreation Park field house and swimming is held at Bedford Brook Springs in Bedford one day a week. The camp was offered for seven weeks from July 12 through August 27, 1999, Monday through Friday from 8:30 a.m. to 3:30 p.m. Extended hours from 3:30 to 5:30 was available for an additional \$5 per hour paid directly to

the staff member. The cost of the camp was \$120 per week, with a \$5 discount for an additional family member. Financial assistance was available to families in need. The cost includes field trips and a "Camp for All" T-shirt for each participant. Each week the camp has a different field trip theme: Science (Trip to Children's Museum), Sports (Pawtucket Red Sox Game), Drama (Chunky's to see a movie), Sea Creature (Lobstering in Plymouth), Pirates (Battle an Enemy Pirate Ship, Hunt for Treasure, Face Painting & Dancing), Amusement Park (Canobie Lake Park) and Transportation (Boston Duck Tour). The Youth Commission hired Drew Billies from Alternative Leisure Company to coordinate the program.

RECREATION PARK FIELD HOUSE

The Youth Commission under the direction of the Town Administrator is responsible for the maintenance and usage of the Recreation Park Field House. The "Camp for All" is held at the Field House as well as Open Registrations for all summer programs offered by the Youth Commission and Carnival Day, which is a special celebration, held on the last day of the summer. The field house is used by organizations such as Little League, Youth Soccer and Youth Basketball for meetings, clinics and registrations during the course of the year.

The field house is available to all interested groups or organizations in the Town of Stoneham to conduct registrations and meetings during the year.

FREE SKATE

On Saturday, January 8, 2000, the Youth Commission, Tobacco Control Program, Dare Program and Safe Program sponsored a free skate at the Stoneham Unicorn Arena from 4:00 p.m. to 5:20 p.m. This event was open to Stoneham residents in grades K through 5. Approximately one hundred and twenty-five children and forty adults participated. It was optional for a child to bring an advertisement on smoking and drinking and discuss with the sponsors why it is unhealthy to drink or smoke. Thirty-three children brought an article and received their choice of a free movie pass to the General Cinema or a smiley plush toy. The Dare Program and Safe program gave out stickers, pencils and bags to the participants. Christine DelRossi represented the Youth Commission, Ruth Brophy, the Tobacco Control Program, Dare Officer Tom Cullen and Fire Prevention Safety Officer Frank Gould. Michelle Simpson, Michelle Bernhard, Donny Jackson and Chris Abreu assisted on behalf of the Youth Commission and Scott Greenleaf, Bill McNulty, Joe Cryan and Jim McLaughlin assisted on behalf of the Fire Department.

RENOVATION OF PARKS

The Youth Commission continues to play a role in this area working with Jeff Nutting, the Town Administrator, Robert Grover and Larry Brophy from the Department of Public Works and the school department.

TOWN DAY

The Youth Commission participated in the annual Town Day festivities. For the eighth year, the Youth Commission participated in the "Kids Korner" activities. "Kids Korner" was sponsored by the following local businesses: Stoneham Motor Ford Company, Bud's Sunoco, Vining Disposal and Cummings Properties. Due to the renovation of the Police Station, the Kids Korner was located in the playground area behind the Town Hall. The location wasn't as visible as the previous year's sidewalk location between the Town Hall and Fire Department. The Youth Commission received 1/3 of the proceeds from Kids Korner (\$1,290.00), which was used to offset some of the expenses of the carnival held on the last day of the Park Program and "Camp for All" program. The Youth Commission also sold Richie's Slush and My Brother's Place pizza and soda to raise additional funds. Workers/helpers at the booth included: Christine DelRossi, Michelle Simpson, Michelle Bernhard, Joanne Simpson, Karen Price and Leo Carriglio.

SPOT POND COMMITTEE

In March 1998, Youth Commission member Steven Sylvester volunteered to participate on the Spot Pond Committee. Steve Sylvester is in his second year as Chairman on the Committee. The Committee is responsible for preserving Spot Pond and assisting with recreation opportunities around Spot Pond. The Committee works closely with the Metropolitan District Commission, Massachusetts Water Resource Authority and Friends of the Fellsway. Spot Pond is no longer a major drinking water source. The pond is now under the jurisdiction of the Metropolitan District Commission and is known as Spot Pond Reservation. Spot Pond is presently open to the public for boating, fishing walking and hiking with an additional access plan.

SENIOR CENTER EVENTS

Barbara Mahoney, Senior Center Director, and Christine DelRossi, Recreation Coordinator, are members of the Mystic Valley Elder Services Board.

Christine DelRossi also assists Barbara Mahoney by coordinating senior events and intergenerational programs.

ICE CREAM SOCIAL

On March 23, 1999 the Senior Center sponsored an ice cream sundae party. Seniors enjoyed making their sundaes with chocolate sauce, cherries, m & m s, nuts and whip cream.

DRESS UP DAY (New)

Senior Center Director Barbara Mahoney designated October 20, 1999 as Dress up Day. This idea came about because many seniors mentioned how they had a beautiful dress that they had worn to a wedding and it now sits in their closet. The participants modeled their beautiful dresses in the dining room. Seniors and staff participated in this extravaganza and were awarded with a smiley plush toy.

HALLOWEEN EVENT

Halloween dress up day was held on Monday, October 25, 1999. Christine organized Halloween activities from 10:30 p.m. to 11:30 p.m. Seniors played the pumpkin game, mixed nuts scramble and played Halloween Jingo. Prizes were given to the winners.

"TAKE TIME OUT FOR HEALTH" (New)

Senior Center Director Barbara Mahoney created this wonderful idea. Once a month a local doctor visits the Senior Center to discuss senior health related issues. Dr. Patwa visited the Center on October 5, 1999 to discuss medical services and on November 23, 1999 to discuss "Insomnia" and answer questions from the audience. Christine DelRossi contacted Stop & Shop and Shaw's Supermarkets for healthy food donations. We would like to thank Stop & Shop for donating a \$25 merchandise certificate and Shaw's for donating paper cups and napkins and a \$20 merchandise certificate.

TREE TRIMMING PARTY

On December 1, 1999, Barbara Mahoney, Christine DelRossi, Ginny Ray and Frank Durgan held the third annual tree trimming party at the Senior Center. Seniors enjoyed placing beautiful ornaments on the tree. Fred Mosley our former Town Health Inspector did the honors and once again placed the Angel on the top of the tree. All the participants enjoyed the event.

COMMUNITY SERVICE LEARNING PROGRAM INTERGENERATIONAL ACTIVITIES

VALENTINE SOCIAL

For the second year students from the Community Service Learning Class at the Stoneham High School visited the Senior Center with warm hearts on February 11, 1999. Students accompanied by teacher Paula Sampson provided thirty-seven seniors with a red carnation and a homemade valentine. The seniors gave each student a valentine goody bag. The students and seniors socialized for one hour enjoying each other's company and refreshments.

EASTER EGG COLORING

On March 30, 1999 students from the High School visited the Senior Center and provided supplies to color and decorate Easter eggs. Twelve seniors participated. The students enjoyed helping the seniors decorate the hard-boiled eggs.

EASTER EGG HUNT

On April 1, 1999 twenty-seven students joined seniors and a flock of pre-school children in locating eggs hidden on the grounds of the senior center. This event was followed by an ice cream social. Four generations enjoyed this event.

SENIORS AND STUDENTS – HEART TO HEART (New)

On November 22, 1999 High School students and senior citizens work side by side to create decorative heart ornaments to help raise money to benefit the Free Care Fund. The ornaments were sold at the High School Craft Fair. This program was coordinated by the Visiting Nurse of Middlesex East and Visiting Nurse Hospice. The students provided the supplies and delicious baked cookies and the seniors provided refreshments. Everyone had a wonderful artistic time.

CHRISTMAS TEA VISIT

On December 6, 1999 students brought holiday cheer for a couple of hours to eight seniors in the comfort of their own homes providing refreshments and a special homemade gift. The social visit was a wonderful experience for everyone especially to the seniors who are homebound.

CHRISTMAS SPIRIT (New)

On December 9, 1999 Maureen Lee from Our Place in Stoneham brought 30 youngsters to the Senior Center to sing the twelve days of Christmas playing various instruments. Both seniors and children enjoyed playing Christmas Jingo and socializing. The seniors gave candy canes to the children.

COMMUNITY PICTURE BOARD (New)

The picture display was created to say a thousand words without verbal communication. It is located in the Community Services area on the second floor of the Senior Center. The board is covered with snapshots of all the special people, some who are still with us, and some that have moved on to a superior place. It is a board that remembers special times and speaks about the events and positive attributes that the Senior Center brings to every one of all ages. Pictures are replaced quarterly as new events unfold.

STONEHAM PRIDE WEEK (New)

A business thank you dinner was held at Montvale Plaza on September 15, 1999 from 5:30 p.m. to 7:30 p.m. to recognize the contributions of the Stoneham Business Community to Town Day 1999. Organizers Mary & Jim Brunini (Pop Warner Football), Sharon Iovanni (Director Chamber of Commerce) and Christine DelRossi (Youth Commission Coordinator) worked together to organize this event. Montvale Plaza hosted the event for more than one hundred and fifty businesses primarily in Stoneham who contributed to Stoneham's youth groups. The support typically consisted of a program book, schedule, ads, and sponsorships of teams, donated merchandise or coupons to be raffled off. Joe Sarno and Mike Macone who grew up with Stoneham's youth programs spoke at the event to thank the businesses. They discussed how essential it is for the local businesses to support the community financially, emotionally, and spiritually. Martin Murphy, the new owner of Montvale Plaza stated "We are delighted to take part in thanking the Stoneham business community. We certainly recognize the value of community involvement especially in the importance of supporting our young people".

An invitation flyer was sent to all the businesses that were identified as donors to the youth groups including members of the Chamber of Commerce. This event was one way in which parents, kids, coaches and group leaders had an opportunity to share Town pride in the business community.

SPECIAL ACKNOWLEDGEMENTS

The Youth Commission extends gratitude to the Department of Public Works for their cooperation with the summer programs and field house maintenance. The School Department for allowing the Youth Commission to use the Middle School gymnasium for the Open Gym Program and as a back up facility for the soccer camps. Senior Center Director Barbara Mahoney for her support and cooperation with youth programs. Insurance Administrator Ginny Ray for assisting when needed. High School teacher Paula Sampson, leaders Crystal Epstein, and Allyson Paonessa and the fantastic students in the Community Learning Service Class for participating in the Intergenerational programs.

WARRANT FOR ANNUAL TOWN MEETING Tuesday, April 6, 1999

To either of the Constables of the Town of Stoneham
in the County of Middlesex,

GREETING:

In the name of the Commonwealth of Massachusetts,
you are directed to notify and warn the inhabitants of the
Town of Stoneham qualified to vote in elections and Town
affairs to meet in the Town Hall, 35 Central Street, on Tues-
day, April 6, 1999, at seven o'clock in the forenoon to act
on the following articles of this warrant:

Article 1. To choose the following officers:

One (1) Selectman for three (3) years.

Two (2) School Committee Members for three (3)
years.

One (1) Moderator for two (2) years.

One (1) Planning Board Member for five (5) years.

Two (2) Library Trustees for three (3) years.

One (1) Board of Assessors Member for three (3)
years.

One (1) Housing Authority Member for five (5) years.

One (1) Board of Health Member for three (3) years.

All on one ballot.

The polls for the Annual Town Election shall be closed
at eight o'clock in the evening.

For consideration of the following Articles, the meet-
ing shall be adjourned to meet in the Town Hall at 7:30
o'clock in the evening on Monday, May 3, 1999, in accor-
dance with provisions of Article 1, section 2-3 of the By-
Laws of the Town of Stoneham.

Agreeable to the warrant signed by the Selectmen
on March 9, 1999 the inhabitants of the Town of Stoneham
qualified to vote in elections and affairs met in the Stoneham
Town Hall on Monday May 3, 1999 at 7:35 PM in the
evening.

Tellers were appointed to check the names of voters
entering Town Hall and the checklist showed 279 voters
attended the meeting.

The meeting was called to order by the Moderator,
Michael Rotondi, and the warrant was read.

Father William Schmidt - Invocation

John DeGeorge — Point of Interest

Rosemary Geary — Point of Order — No motions to
be taken out of order

Article 2. To choose all other necessary Town offic-
ers for the ensuing year in such a manner as the Town
may determine.

Board of Selectmen

Article 2. Voted that the Board of Selectmen be au-
thorized to choose all other necessary Town officers for
the ensuing year in such a manner as the Town may de-
termine.

UNANIMOUS

Article 3. To hear the reports of Town officers and
committees and to act thereon and to choose committees.

Board of Selectmen

Article 3. Voted that the reports of Town officers and
committees as printed in the Annual Town Report for 1998
be accepted.

PASSES

Article 4. To see if the Town will vote to fix the sala-
ries of the several elective officers and the Boards of the
Town for the 1999/00 fiscal year.

Board of Selectmen

Article 4. Voted that the Town fix the salaries of the
several elective officers and the Boards of the Town for
the 1999/00 fiscal year as follows:

Moderator	\$ 200
Selectmen	\$ 3,000
Assessors	\$ 1,200
Town Clerk	\$ 46,500

UNANIMOUS

Article 5. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purchase and installation of software and hardware for the Board of Assessors Office, or do anything in relation thereto.

Board of Selectmen

Article 5. Voted that the Town appropriate the sum of \$18,000 for the purchase and installation of software and hardware for the Board of Assessors Office, said sum to be raised from revenue of the current year.

UNANIMOUS

Article 6. To see if the Town will vote to accept Section 2 through 5 of Chapter 456 of the Acts of 1998 establishing a COLA for non-contributory petitioners or do anything in relation thereto.

Board of Selectmen

Article 6. Voted that the Town accept Section 2 through 5 of chapter 456 of the Acts of 1998 establishing a COLA for non-contributory petitioners.

UNANIMOUS

Article 7. To see if the Town will vote to raise and appropriate from taxation or by transfer from available funds, such sums as may be necessary to defray Town charges for the ensuing year, including debt and interest and a reserve fund, or do anything in relation thereto.

Board of Selectmen

Article 7. Voted that the Town raise and appropriate the sum of \$40,898,430 to defray Town charges for the ensuing year including the Town operating budget for the year beginning July 1, 1999 through June 30, 2000, said sum to be itemized as on Exhibit A, Side one. And further, the forgoing appropriation be raised or transferred as itemized on Exhibit A, Side two.

Department	Personnel	Operating	Intergover.	Total
#114 Town Moderator	\$200	\$50		\$250
#122 Selectmen	\$70,642	\$17,400		\$88,042
#123 Town Administrator	\$256,880	\$118,850		\$375,730
#131 Finance Board	\$17,654	\$4,015		\$21,669
#132 Reserve Fund		\$85,000		\$85,000
#135 Town Accountant	\$155,423	\$21,490		\$176,913
#141 Assessors	\$111,105	\$14,950		\$126,055
#145 Town Treasurer	\$182,295	\$82,750		\$265,045
#151 Town Counsel	\$79,553	\$30,200		\$109,753
#155 MIS/GIS	\$53,528	\$45,850		\$99,378
#161 Town Clerk	\$108,355	\$9,850		\$118,205
#162 Election & Registra.	\$19,750	\$26,490		\$46,240
#172 Whip Hill Park	\$32,094	\$8,580		\$40,674
#182 Community Dev./Planning	\$285,244	\$28,555		\$313,799
#210 Police Dept	\$2,637,828	\$184,200		\$2,822,028
#211 Traffic Directors	\$124,200	\$4,000		\$128,200
#212 Dispatchers	\$209,731	\$5,570		\$215,301
#220 Fire - Emergency Rescue	\$2,118,018	\$127,850		\$2,245,868
#291 Emergency Management	\$26,488	\$4,950		\$31,438
#300 Public Schools				\$17,575,000
#399 N.E. Voke School		\$206,176		\$206,176
#400 DPW Admin	\$936,284	\$1,934,980		\$2,871,264
#440 Sewer	\$268,779	\$49,400	\$3,403,000	\$3,721,179
#450 Water	\$352,336	\$143,250	\$1,386,000	\$1,881,586
#500 Community Services	\$183,603	\$106,450		\$290,053
#610 Public Library	\$422,021	\$189,260		\$611,281
#630 Unicorn Recreation	\$376,745	\$452,120		\$828,865
#710 Maturing Debt & Int.		\$1,178,959		\$1,178,959
#910 Non-Contrib. Pensions		\$77,000		\$77,000
#911 Contributory Pensions		\$2,398,544		\$2,398,544
#918 Capital Improv.		\$150,000		\$150,000
#919 Unclassified	\$440,000	\$1,316,000		\$1,756,000
#920 Non-Departmental		\$42,935		<u>\$42,935</u>

TOTAL				<u>\$40,898,430</u>
-------	--	--	--	---------------------

FROM REVENUE OF THE CURRENT YEAR	\$34,609,740
By transfer from the Perpetual Care Interest Income Account	\$28,000
By transfer from the sale of lots & graves account	\$40,000
By donation from the Conservation Commission	\$10,000
Cops Universal Hiring Grant	\$60,000

BY TRANSFER FROM THE ESTIMATED WATER RECEIPTS TO:

Water Department Personnel Account	\$352,336
Water Department Operating Account	\$143,250
Water Department Intergovernmental Account	\$1,386,000
Department #710 maturing water debt & interest	\$75,000
Department #135 Town Accountant Personnel Account	\$8,840
Department #135 Town Accountant Operating Account	\$1,205
Department #145 Treasurer Personnel Account	\$10,345
Department #145 Treasurer Operating Account	\$4,648
Department #155 MIS/GIS Personnel	\$3,040
Department #155 MIS/GIS Operating	\$2,590
Department #911 Contributory Pensions Operating Account	\$95,562
Department #919 Unclassified Operating Account	\$42,891

BY TRANSFER FROM THE ESTIMATED SEWER RECEIPTS TO:

Sewer Department Personnel Account	\$268,779
Sewer Department Operating Account	\$49,400
Sewer Department Intergovernmental Account	\$3,403,000
Department #710 Maturing & Interest Sewer Debt	\$155,882
Department #135 Town Accountant Personnel Account	\$15,866
Department #135 Town Accountant Operating Account	\$2,164
Department #145 Treasurer Personnel Account	\$18,568
Department #145 Treasurer Operating Account	\$8,342
Department #155 MIS/GIS Personnel	\$5,458
Department #155 MIS/GIS Operating	\$4,647
Department #911 Contributory Pensions Operating Account	\$38,432
Department #919 Unclassified Operating Account	<u>54,445</u>

TOTAL	<u>\$40,898,430</u>
--------------	----------------------------

Motion to table
Cannot be tabled - no 2/3's vote
Motion as stated
Motion passes

Article 8. To see if the Town will vote to grant an access easement to Stoneham-Wg-Elm & Main, L.L.C. over a portion of the railroad right-of-way beginning at Main Street Westerly a distance of thirty-one and two hundredths feet (31.02'); thence Northwesterly a distance of forty-two and twenty-nine hundredths feet (42.29'); thence Southwesterly along Main Street thirty-two (32.00'); and further to authorize the Board of Selectmen to execute all documents necessary and proper to grant said easement and to petition the legislature to authorize the use of the above described portion of the railroad right-of-way for said access easement.

Board of Selectmen

Article 8. Voted that the Town grant an access easement to Stoneham-Wg-Elm & Main, L.L.C. over a portion of the railroad right-of-way beginning at Main Street West-erly a distance of thirty-one and two hundredths feet (31.02'); thence Northwesterly a distance of nineteen and ninety-seven hundredths (19.97) thence Northeasterly a distance of forty-two and twenty-nine hundredths feet (42.29'); thence Southerly along Main Street thirty-two (32.00'); and further to authorize the Board of Selectmen to execute all documents necessary and proper to grant said easement and to petition the legislature to authorize the use of the above described portion of the railroad right-of-way for said access easement.

Enlisted tellers to count

YES	NO
192	14

PASSED
Reconsideration
Voted down

Article 9. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization fund, or do anything in relation thereto.

Board of Selectmen

Article 9. Voted that the Town appropriate the sum of \$25,000 for the Stabilization Fund, said sum to be raised from revenue of the current year.

UNANIMOUS

There is no Article 10 due to a clerical error in num-bering

Article 11. To see if the Town will vote to accept as Public Ways the following ways as laid out by the Town Administrator:

1. Chapel Way from Stevens St. to cul-de-sac; 386' more or less.
2. Martin Louis Way from Perkins St. to cul-de-sac, 280' more or less.
3. Rebecca Lane from Fatima Road to cul-de-sac, 562' more or less.
4. Robin Hood Road from previous acceptance to cul-de-sac, 425' more or less.
5. Sullivan Circle from Spring Lane to cul-de-sac, 485' more or less.
6. Fairlane Road from previous acceptance to Wakefield Town line 570' more or less.
7. Boxwood Road from Fieldstone Drive to end, 200' more or less.
8. Magnolia Terrace from previous acceptance to Rogers Road, 140' more or less
9. Sheffield Road from Avalon Road to Windsor Road, 415' more or less.
10. Rustic Road from previous acceptance to Field-stone Drive, 330' more or less.
11. Birch Street from Carol Street to end, 210' more or less.
12. Whipple Avenue from previous acceptance to Brookbridge Road 390' more or less.

and authorize the Board of Selectmen or Town Ad-ministrator to obtain by purchase, accept as a gift, take by right of eminent domain under provisions of Chapter 79 or 80A of the General Laws, or otherwise acquire any land or interest in land necessary or proper for the acceptance of such ways, and to raise and appropriate or transfer from available funds a sum or money for plans, recording fees, legal expense in connection with acceptance of said ways, or do anything in relation thereto.

Board of Selectmen

UNANIMOUS

Article 11. Voted that the Town accept as Public Ways the following ways as laid out by the Town Administrator:

Motion OK'd by Town Counsel that particulars were not read

#5 Taken out

- 8 Chapel Way from Stevens St. to cul-de-sac; 386' more or less
- 9 Martin Louis Way from Perkins St. to cul-de-sac, 280' more or less
- 10 Rebecca Lane from Fatima Road to cul-de-sac, 562' more or less
- 11 Robin Hood road from previous acceptance to cul-de-sac, 425' more or less
- 17 Fairlane Road from previous acceptance to Wakefield Town line 570' more or less
- 23 Boxwood Road from Fieldstone Drive to end, 200' more or less
- 29 Magnolia Terrace previous acceptance to Rogers Road, 140' more or less
- 35 Sheffield Road from Avalon Road to Windsor Road, 415' more or less
- 41 Rustic Road from previous acceptance to Fieldstone Drive, 330' more or less
- 47 Birch Street from Carol Street to end, 210' more or less
- 53 Whipple Avenue from previous acceptance to Brookbridge Road 390' more or less

UNANIMOUS

Article 12. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the construction, or reconstruction, of recreational facilities including fencing of Broadway soccer field, or do anything in relation thereto.

Board of Selectmen

Article 12. Voted that the Town appropriate the sum of \$25,000 for the construction, or reconstruction, of recreational facilities including fencing of the Broadway soccer field, said sum to be raised from revenue of the current year.

Article 13. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of embellishing Lindenwood Cemetery, including but not limited to, grounds maintenance, landscaping, equipment purchase and other improvements, or do anything in relation thereto.

Board of Selectmen

Article 13. Voted that the Town transfer from the Cemetery Perpetual Care Interest Account the sum of \$25,000 for the purpose of embellishing Lindenwood Cemetery, including but not limited to, ground maintenance, landscaping, equipment purchase and other improvements.

UNANIMOUS

Article 14. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of defraying the cost of constructing water mains or replacing or relining existing water mains, hydrant replacement, water meter installations, purchasing equipment or maintaining the water system within the limits of the Town, or do anything in relation thereto.

Board of Selectmen

Article 14. Voted that the Town transfer from estimated water receipts the sum of \$250,000 for the purpose of defraying the cost of constructing water mains or replacing or relining existing water mains, hydrant replacement, water meter installations, purchasing equipment or maintaining the water system within the limits of the Town.

UNANIMOUS

Article 15. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of defraying the cost of constructing or rehabilitating sewer mains, manholes, pump stations or appurtenances purchasing equipment or maintaining the sewer system within the limits of the Town, or do anything in relation thereto.

Board of Selectmen

Article 15. Voted that the Town transfer from estimated sewer receipts the sum of \$250,000 for the purpose of defraying the cost of constructing or rehabilitating sewer mains, manholes, pump stations or appurtenances purchasing equipment or maintaining the sewer system within the limits of the Town.

UNANIMOUS

Article 16. To see if the Town will vote to raise and appropriate, transfer from available funds or by borrowing, a sum of money for the purpose of defraying the cost of making drainage improvements to the Town's drainage system within the limits of the Town, or do anything in relation thereto.

Board of Selectmen

Article 16. Voted that the Town appropriate the sum of \$500,000 for the purpose of defraying the cost of making drainage improvements to the Town's drainage system within the limits of the Town and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$500,000 under Chapter 44 of the General Laws or any other enabling authority; and that the Town Administrator is authorized to take any other action necessary to carry out this vote.

UNANIMOUS

Article 17. To see if the Town will vote to authorize the Town Administrator to grant easements for utility purposes for the benefit of Storage U.S.A., its successors or assigns, over land owned by the Town of Stoneham (Stoneham Arena - Montvale Avenue) or do anything in relation thereto.

Board of Selectmen

Article 17. Voted that the Town authorize the Town Administrator to grant easements for utility purposes for the benefit of Storage U.S.A., its successors or assigns, over land owned by the Town of Stoneham (Stoneham Arena - Montvale Avenue).

Motion to lay on the table – Hand Count

YES	NO
80	87

**Cannot be laid on the table
Motion to postpone**

Passes

Amendment – bring article back – time certain

Thursday evening

Question moved

Motion to postpone till Thursday May 6, 1999

Passes

AMENDMENT: Move that the Town authorize the Board of Selectmen to grant a ten foot (10') wide drainage easement and a ten foot (10') wide sewer easement for the benefit of Storage USA, its successors or assigns, over land owned by the Town of Stoneham at Stoneham Arena, 101 Montvale Avenue and to petition the state legislature to authorize the above described easements:

Said drainage easement is shown on a plan entitled "Sketch Plan in Stoneham, Mass." By Hayes Engineering, Inc., dated February 25, 1999 and is described as follows:

Beginning at a point being the northwest corner of the easement herein described at a point on the town/city line between Stoneham and Woburn; thence running

N78 49'30"E a distance of 19.14 feet to a point; thence turning and running

S 22 44'21"E a distance of 18.38 feet to a point; thence turning and running

S 31 57'53"W a distance of 15.73 feet to a point; thence turning and running

S 45 13'12"E a distance of 44.96 feet to a point; thence turning and running

N 88 52'53"E a distance of 201.68 feet to a point; thence turning and running

S 18 47'52"E a distance of 10.50 feet to a point; thence turning and running

S 88 52'53"W a distance of 209.10 feet to a point; thence turning and running

N 45 13'12"W a distance of 57.17 feet to a point; thence turning and running

N 09 47'57"W a distance of 28.48 feet to the point of beginning

Containing an area of 3,146 square feet

Said sewer easement is shown on a plan entitled "Sketch Plan in Stoneham, Mass." By Hayes Engineering, Inc., dated February 25, 1999 and is described as follows:

Beginning at a point being the southeast corner of the easement herein described; thence running

S 72 43'08"W a distance of 172.27 feet to a point; thence turning and running

N 17 16'52"W a distance of 10.00 feet to a point; thence turning and running

N 72 43'08"E a distance of 172.46 feet to a point; thence turning and running

S 16 10'29"E a distance of 10.00 feet to the point of beginning

Containing an area of 1,723 square feet.

**Question Moved
Motion on Amendment (majority)
Main Motion as amended**

YES	NO
170	40

**Motion Passes
Reconsideration
Voted Down**

Needs Legislature Approval

Article 18. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to provide public school bus transportation for FY 00 or act in any relation thereto.

**Joanne Tortorici et al
305 Broadway**

Article 18. Voted that the Town appropriate the sum of \$53,000 for the purpose of providing public school bus transportation for FY00, said sum to be raised from revenue of the current.

Amendment – Rosemary Geary

- A To amend the motion to include the wording that any child misplaced by School construction be transported at no cost to the family. School Department should cover the cost.

**Question moved
Unanimous
Amendment fails
Voted main motion
Motion Fails
Reconsideration
Voted Down**

Annual Town Meeting adjourned at 11:32 PM to reconvene Thursday May 6, 1999 at 7:30 PM

Article 19. To see if the Town will vote to dedicate for Park and Conservation use the town-owned land described below:

Land known as Lot 32 on Map 14 of the Town of Stoneham Assessor's Office, situated on Pond Street, recorded in Book 9919 Page 243 at the Middlesex South Registry of Deeds, and further described as follows:

Beginning at a point in the westerly sideline of Pond Street, a public way, said point being 383 feet, more or less, north of the point of intersection with High Rock Road, the line runs westerly 149 feet, more or less, to a point; thence the line turns and runs northerly, 526 feet, more or less; easterly 23 feet, more or less; northerly, 20 feet, more or less; and easterly 215 feet, more or less, to another point in the westerly sideline of Pond Street; thence the line turns and runs along said westerly sideline southerly by four courses; southerly 22 feet, more or less, to a point of curvature; by a curve to the right of radius 1156.51 feet, 304.96 feet to a point; southerly 100 feet, more or less, to a point; and turning and running southerly 75.37 feet, to the point of beginning.

Containing approximately 104,000 sq. ft.

or do anything in relation thereto.

**Robert Manfra et al
75 Pond Street**

Article 19. Voted that the Town dedicate for Conservation use, under the control of the conservation Commission, the town-owned land described below:

Land known as Lot 32 on Map 14 of the Town of Stoneham Assessor's Office, situated on Pond Street, recorded in book 9919 Page 243 at the Middlesex South Registry of Deeds, and further described as follows:

Beginning at a point in the westerly sideline of Pond Street, a public way, said point being 383 feet, more or less, north of the point of intersection with High Rock Road, the line runs westerly 149 feet, more or less, to a point; thence the line turns and runs northerly, 526 feet, more or less; easterly 23 feet, more or less; northerly, 20 feet, more or less; and easterly 215 feet, more or less, to another point in the westerly sideline of Pond Street; thence the line turns and runs along said westerly sideline southerly by four courses; southerly 22 feet, more or less, to a point of curvature; by a curve to the right of radius 1156.51 feet, 304.96 feet to a point; southerly 100 feet, more or less, to a point; and turning and running southerly 75.37 feet, to the point of beginning

Containing approximately 104,000 sq.ft.

UNANIMOUS

Article 20. To see if the Town will vote to amend the Stoneham Town Code, Chapter 15, the Zoning By-Law, by amending Section 4.4.3.2 to read as follows:

Section 4.4.3.2

Combined business-residential use in one building, provided that the residential use shall be permitted above or below the ground floor and further provided that no more than five (5) dwelling units shall be allowed in a building.

**Richard S. Jackson et al
47 Summerhill Street**

Article 20. Voted that the Town amend the Stoneham Town Code, Chapter 15, the Zoning By-Law, by amending Section 4.4.3.2. to read as follows;

Section 4.4.3.2

Combined business-residential use in one building, provided that the residential use shall be permitted above or below the ground floor and further provided that no more than five (5) dwelling units shall be allowed in a building.

YES
128

NO
17

MOTION PASSES

Attorney General Approval – July 14, 1999

Article 21. To see if the Town will vote to amend the Stoneham Town Code, Chapter 15, the Zoning Bylaw Map by adding the following described lands to the Wireless Service Facilities Overlay District:

All parcels of three (3) or more acres which abut the Eastern side of interstate Route 93, excluding Residence A zoned property.

**Celia L Schulhoff et al
144 Marble Street – Unit 507**

Article 21. Voted that the Town amend the Stoneham Town Code, Chapter 15, the Zoning Bylaw Map by adding the following described lands to the Wireless Service Facilities Overlay District:

A certain parcel of land situated at the intersection of Route 93 and Marble Street in Stoneham, Commonwealth of Massachusetts, and being shown on a plan entitled "As Built Plan of Phase I and Phase II the Gates at Stoneham, Stoneham, Mass. Dated: February 3, 1975, owned by Marble Street Realty Trust, K.J. Miller Co., Inc. Civil Engineers and Land Surveyors;" which land is further bounded and described as follows:

Easterly by land of owners unknown, six hundred seventy-seven and 92/100 (677.92) feet;

Southerly by land of owners unknown, one hundred twelve and no/100 (112.00) feet;

Southwesterly by Route 93, six hundred fifty-nine and 88/100 (659.88) feet; and

Northerly on a curving line by Marble Street a total distance of four hundred seventy-seven and 10/100 (477.10) feet.

**Move question
Question moved
Enlisted tellers to count**

2/3 VOTE

YES
85

NO
81

**Motion Failed
Reconsideration
Cannot be reconsidered**

Article 22. To see if the Town will vote to petition the General Court for a Special Act that provides as follows:

Section 1

Notwithstanding the provisions of any general or special law to the contrary, including, but not limited to Sections 11 of Chapter 138 of the General Laws, the Board of Selectmen of the Town of Stoneham, as the licensing authority, is hereby authorized to grant to certain restaurants with seating capacities of seventy-five (75) or more seats, a license for the sale of all alcoholic beverages or a license for the sale of wine and malt beverages. Such licenses, if granted, shall be subject to all other provisions of Chapter 138, including the limitation on the number of such licenses allowed in the Town.

Section 2

Notwithstanding the provisions of any general or special law to the contrary, including, but not limited to the provisions Sections 11 of Chapter 138 of the General Laws as to the time and manner of voting on the question, this act shall be submitted for its acceptance to the qualified voters of the Town of Stoneham at an annual or special Town Election following the effective date of this act in the form of the following question: "Shall an Act passed by the General Court authorizing the Board of Selectmen of the Town of Stoneham to grant to certain restaurants with seating capacities of fifty (50) or more seats, a license for the sale of all alcoholic beverages or a license for the sale of wine and malt beverages. Such licenses, if granted, shall be subject to all other provisions of Chapter 138, including the limitation on the number of such licenses allowed in the Town. Such licenses, if granted, shall be subject to all other provisions of Chapter 138, including the limitation on the number of such licenses allowed in the Town, be accepted?"

YES

NO

Section 3

The Board of Selectmen of the Town of Stoneham is hereby authorized to include a summary of the aforesaid question, including a statement of its position, on the ballot with said question.

Section 4

If a majority of the votes cast in answer to said question is in the affirmative, this act shall take effect in the Town of Stoneham upon said vote, but not otherwise.

**Charles F. Houghton et al
15 Kimball Drive**

Article 22. Voted that the Town vote to petition the General Court for a Special At that provides as follows:

YES
75

NO
45

Section 1

Notwithstanding the provisions of any general or special law to the contrary, including, but not limited to sections 11 of Chapter 138 of the General Laws, the board of Selectmen of the Town of Stoneham, as the licensing authority, is hereby authorized to grant to certain restaurants with seating capacities of fifty (50) or more seats, a license for the sale of all alcoholic beverages or a license for the sale of wine and malt beverages. Such licenses, if granted, shall be subject to all other provisions of chapter 138, including the limitation on the number of such licenses allowed in the Town.

Section 2

Notwithstanding the provisions of any general or special law to the contrary, including, but not limited to the provisions Sections 11 of Chapter 138 of the General Laws as to the time and manner of voting on the question, this act shall be submitted for its acceptance to the qualified voters of the Town of Stoneham at an annual or special Town Election following the effective date of this act in the form of the following question: "Shall an Act passed by the General court authorizing the Board of Selectmen of the Town of Stoneham to grant to certain restaurants with seating capacities of fifty (50) or more seats, a license for the sale of all alcoholic beverages or a license for the sale of wine and malt beverages. Such licenses, if granted, shall be subject to all other provisions of Chapter 138, including the limitation on the number of such licenses allowed in the Town. Such licenses, if granted, shall be subject to all other provisions of Chapter 138, including the limitation on the number of such licenses allowed in the Town, be accepted?"

YES

NO

Section 3

The Board of Selectmen of the Town of Stoneham is hereby authorized to include a summary of the aforesaid question, including a statement of its position, on the ballot with said question.

Section 4

If a majority of the votes cast in answer to said question is in the affirmative, this act shall take effect in the Town of Stoneham upon said vote, but not otherwise.

**Question moved
Majority Vote
Request Hand Count
Enlisted tellers to count**

**Motion Passes
Reconsideration
Cannot be Reconsidered**

Needs Legislature Approval

Article 23. To see if the Town will vote to amend the Stoneham Town Code, Chapter 2, by adding Section 2-26, as follows:

No person shall be appointed to or serve on a board, commission or committee of the Town or any other board, commission or committee for which the appointment thereto is by a town board or officer, unless such person is a resident of the Town. Any person serving as a member of a board, commission or committee who, during the term of office for which appointed, ceases to be a resident of the Town, shall be deemed to have vacated such membership.

The provisions of this bylaw shall not apply to ex-officio members (including any non-resident town officer(s) or employee(s) representing the Town in such capacity), non-voting members, or members of a board, commission or committee holding such membership at the time this bylaw becomes effective.

Or do anything in relation thereto.

Board of Selectmen

Article 23. Voted that the Town amend the Stoneham Town Code, Chapter 2, by adding Section 2-26, as follows:

No person shall be appointed to or serve on a board, commission or committee of the Town or any other board, commission or committee for which the appointment thereto is by a town board or officer, unless such person is a resident of the Town. Any person serving as a member of a board, commission or committee who, during the term of office for which appointed, ceases to be a resident of the Town, shall be deemed to have vacated such membership.

The provisions of this bylaw shall not apply to ex-officio members (including any non-resident town officer(s) or employee(s) representing the Town in such capacity), non-voting members, or members of a board, commission or committee holding such membership at the time this bylaw becomes effective.

Amendment – John J. Scullin

OF To amend the motion as follows: Delete the second paragraph so that the

Article now reads: To see if the Town will vote to amend the Stoneham Town Code, Chapter 2, by adding section 2-26 as follows: No person shall be appointed to or serve on a board, commission, or committee of the Town or any other board, commission or committee for which the appointment thereto is by a town board or officer, unless such person is a resident of the Town. Any person serving as a member of a board, commission or committee who during the term of office for which appointed, ceases to be a resident of the Town, shall be deemed to have vacated such membership. Or do anything in relation there to.

**Question moved
Amendment fails
Main motion as stated
Motion Passes**

Article 24. To see if the Town will vote to authorize the Town, including its School Department, through its authorized procurement officer(s), to enter into contracts in excess of three (3) years, but no greater than five (5) years, pursuant to Chapter 30B, Section 12 of the Massachusetts General Laws, or do anything in relation thereto.

Board of Selectmen

Article 24. Voted that the Town authorize the Town, including its School Department, through its authorized procurement officer(s), to enter into contracts in excess of three (3) years, but no greater than five (5) years, pursuant to Chapter 30B, Section 12 of the Massachusetts General Laws.

Motion Passes

Article 25. To see if the Town will vote to authorize, pursuant to Chapter 30B, Section 12 of the Massachusetts General Laws, a contract for the lease/purchase of a high volume copier machine for up to and including five (5) years, or do anything in relation thereto.

Stoneham Public Schools

Article 25. Voted that the Town authorize, pursuant to chapter 30B, Section 12 of the Massachusetts General Laws, a contract for the lease/purchase of a high volume copier machine for up to and including five (5) years.

**Motion indefinite postponement
Voted indefinite postponement**

Article 26. To see if the Town will vote to authorize, pursuant to Chapter 30B, Section 12 of the Massachusetts General Laws, a contract for bus transportation of public and private school pupils and athletic teams for up to and including five (5) years, or do anything in relation thereto.

Stoneham Public Schools

Article 26. Voted that the Town authorize, pursuant to chapter 30B, Section 12 of the Massachusetts General Laws, a contract for bus transportation of public and private school pupils and athletic teams for up to and including five (5) years.

**Motion to Indefinite postponement
Passes**

Dissolve Annual Town Meeting 11:57 PM

UNANIMOUS

John J. Hanright
Town Clerk

And you are directed to have five hundred (500) copies of the Warrant printed and to serve the same by posting duly attested copies in at least ten (10) public places in the town seven (7) days at least before the time for holding said meeting and by causing a duly attested copy of the said Warrant to be published in some newspaper in the Town, the publication to be not less than three (3) days before said meeting.

The remaining copies you are to have at the place and time of said meeting as aforesaid.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at the time and place aforesaid.

Given unto our hands this ninth day March in the year of our Lord one thousand nine hundred and ninety-nine

Board of Selectmen

Albert B. Conti, Chairman
John W. Biggio
Cosmo M. Ciccarello
Patrick F. Jordan, Jr.
Anthony C. Kennedy

WARRANT FOR SPECIAL TOWN MEETING Thursday, May 6, 1999

To either of the Constables of the Town of Stoneham
in the County of Middlesex,

GREETING:

In the name of the Commonwealth of Massachusetts,
you are directed to notify and warn the inhabitants of the
Town of Stoneham qualified to vote in elections and Town
affairs to meet in the **TOWN HALL, 35 CENTRAL STREET**
on

Thursday, May 6, 1999

At 7:30 o'clock in the evening to act on the following
Articles of this Warrant:

Agreeable to the warrant signed by the Selectmen
on April 15, 1999 the inhabitants of the Town of Stoneham
qualified to vote in elections and Town Affairs met in the
Town Hall, 35 Central Street on Thursday, May 6, 1999 at
7:35 PM in the evening.

Tellers were appointed to check names of the voters
entering Town Hall and the checklist showed 240 voters
attended the meeting.

The meeting was called to order by the moderator,
Michael Rotondi, and the warrant was read

Article 1. To see if the Town will vote to raise and
appropriate, transfer from available funds or by borrowing,
a sum of money for the design, demolition, construction,
furnishing and all other related costs of a DPW Garage, or
do anything in relation thereto.

Board of Selectmen

Article 1. Voted that the Town appropriate the sum
of \$350,000 for the design, demolition, construction, fur-
nishing and all other related costs of a Department of Pub-
lic Works Garage, and to meet this appropriation the Trea-
surer, with the approval of the Board of Selectmen, is au-
thorized to borrow \$350,000 pursuant to chapter 44 of the
General Laws or any other enabling authority; and the Town
Administrator is authorized to take any other action nec-
essary to carry out this vote.

YES
125

NO
3

Motion Passes

Article 2. To see if the Town will vote to transfer from
available funds a sum of money for repairs/replacements
of the Fire Station roof, or do anything in relation thereto.

Board of Selectmen

Article 2. Voted that The Town transfer the sum of
\$45,000 for repairs and/or replacement of the Fire Station
Roof, said sum to be transferred from the FY99 Depart-
ment #132 Reserve Fund

UNANIMOUS

Article 3. To see if the Town will vote to transfer from
various FY99 departmental budgets a sum of money for
the purpose of funding FY99 salary increases, and further
to authorize the Town Administrator to fund collective
bargaining agreements from said fund, or do anything in
relation thereto.

Board of Selectmen

Article 3. Voted that the Town transfer the amount
of \$107,000 into a separate account designated by the
Town Accountant, for the purpose of funding FY99 salary
increases. Said sum to be transferred from the following
FY99 Departmental budgets:

#123	Town Administrator — Personnel	\$16,000
#182	Community Development — Personnel	\$ 4,000
#212	Central Dispatch — Personnel	\$15,000
#220	Fire department — Personnel	\$35,000
#500	Community Services — Personnel	\$10,000
#500	Community Services — Operating	\$ 5,000
#440	Sewer — Personnel	\$ 5,000
#450	Water — Personnel	\$ 7,000
#630	Unicorn Recreation — Personnel	\$10,000

and further to authorize the Town Administrator to fund
collective bargaining agreements from said fund.

UNANIMOUS

Article 4. To see if the Town will vote to transfer from
available funds a sum of money to amend the FY99 de-
partmental budgets voted under Article 17 of the May 1998
Annual Town Meeting as amended, or do anything in rela-
tion thereto.

Board of Selectmen

Article 4. Voted that the Town Transfer \$72,000 to amend
the FY99 departmental budgets voted under Article 17 of
the May 1998 Annual Town Meeting as amended. Said
sum to be transferred as follow:

Decrease Department		
#132	Reserve Fund — Operating	\$15,000
Decrease Department		
#500	Community Services — Operating	\$ 7,000
Decrease Department		
#630	Unicorn Recreation — Personnel	\$10,000
Decrease Department		
#710	Maturing Debt and Interest — Operating	\$40,000
Increase Department		
#162	Elections and Registrations — Personnel	\$ 2,000
Increase Department		
#210	Police — Personnel	\$40,000
Increase Department		
#211	Traffic Directors — Personnel	\$ 5,000
Increase Department		
#400	Public Works — Operating	\$15,000
Increase Department		
#630	Unicorn Recreation — Operating	\$10,000

UNANIMOUS

Article 5. To see if the Town will vote to petition the Legislature as follows:

Any person otherwise eligible for reinstatement to active service in the Town of Stoneham under the provisions of subsection two of section eight of chapter thirty-two of the general laws shall be reinstated only if the head of the department employing said person reports in writing to the Town Administrator of said Town (and if there is no department head or in the case of a department head, then the Town Administrator shall satisfy himself) that such person satisfies all standards and requirements which would be applied to the appointment or promotion of any active employee to such position, excepting only those concerning physical capabilities. In addition to the foregoing and prior to the reinstatement of any such person, the Town of Stoneham may require any such person to swear under the pains and penalties of perjury that he or she has not engaged in any activity while on disability retirement status which would be grounds for dismissal for any similar employee in active service to the Town.

This act shall take effect upon passage.

Board of Selectmen

Article 5. Voted that the Town petition the Legislature to enact the following Special Act:

Any person otherwise eligible for reinstatement to active service in the Town of Stoneham under the provisions of subsection two of section eight of chapter thirty-two of the general laws shall be reinstated only if the head of the department employing said person reports in writing to the Town Administrator of said Town (and if there is no department head or in the case of a department head, then the Town Administrator) that such person satisfies all standards and requirements which would be applied to the appointment or promotion of any active employee to such position, excepting only those concerning physical capabilities. In addition to the foregoing and prior to the reinstatement of any such person, the Town of Stoneham may require any such person to swear under the pains and penalties of perjury that he or she has not engaged in any activity while on disability retirement status which would be grounds for dismissal for any similar employee in active service to the Town.

This act shall take effect upon passage

**UNANIMOUS
Needs legislature approval**

Article 6. To see if the Town will vote to amend the Zoning Map of the Town of Stoneham in the following manner:

Change parcels described in Stoneham Board of Assessors Map 13 parcels 531, 535 and 537 from Education District to Residential A.

Planning Board

Article 6. Voted that the Town amend the Zoning Map of the town of Stoneham in the following manner:

Change parcels described in Stoneham Board of Assessors Map 13 parcels 531, 535 and 537 from Education District to Residential A.

YES	NO
254	3

**PASSED
Attorney General Approval – July 14, 1999**

Article 7. To see if the Town vote to discontinue a portion of Fuller Street, described as follows, as a public way:

Beginning at a point in the northerly sideline of Franklin Street, a public way, the line runs along said northerly sideline North 54-20-00 West 40.74 feet, to a point; thence the line turns and runs along the westerly sideline of Fuller Street North 31-04-20 East, 137.13 feet, to a point; thence the line turns and runs across Fuller Street South 58-55-40 East, 25.78 feet, to a point in the easterly sideline of Fuller Street; thence the line turns and runs along said easterly sideline South 30-35-00 West, 125.56 feet, to a point; thence the line continues southeasterly by a curve to the left of radius 15.0 feet, 22.23 feet, to the point of beginning.

All according to the "Plan for Discontinuance for Portion of Fuller Street in Stoneham, Massachusetts," dated April 9, 1999, by Robert E. Grover, Town Engineer. on file at the office of the Town Clerk.

and further authorize the Board of Selectmen and/or Town Administrator to take any action necessary to complete said discontinuance.

Or do anything in relation thereto.

Board of Selectmen

Article 7. Voted that the Town indefinitely postpone the subject matter of article #7.

Indefinitely Postponed

Article 8. To see if the Town will vote to authorize the Board of Selectmen to accept as a gift or otherwise, for a public purpose, pursuant to the authority granted under the General Laws, including but not limited to G.L. c. 40, sec. 14, the ownership in fee or an easement for parking in the below described property, a portion of 103-105 Central Street, Stoneham, Massachusetts, more particularly described as follows:

Beginning at point on the easterly sideline of Central Street being the property boundary between the Town of Stoneham Middle School and 105 Central Street, thence running North 14-31-29 East, along the easterly sideline of Central Street for a distance of seven and fifty-eight one-hundredths (7.58') feet. Thence turning and running South 85-40-52 East for a distance of two hundred forty-eight and fifty-seven one-hundredths (248.57') feet. Thence following a curved line of radius of ninety-six and seventy-five one-hundredths (96.75') feet for a distance of thirteen and ninety one-hundredths (13.90') feet. Thence turning and running North 86-05-19 East for a distance of twenty-five and fifty-eight one-hundredths (25.58') feet. Thence following a curved line of radius of fifty-three and twenty-five one-hundredths (53.25') feet for a distance of seven and sixty-five one hundredths (7.65') feet. Thence turning

and running South 88-09-34 East for a distance of two hundred twenty and sixty one-hundredths (220.60') feet. Thence turning and running North 04-19-08 East for a distance of twenty and seventy-five one-hundredths (20.75') feet. Thence turning and running South 85-40-52 East for a distance of eighteen (18.00') feet. Thence turning and running North 04-19-08 East for a distance of forty-two and fifty-four one-hundredths (42.54') feet. Thence turning and running along a curved line of radius nine hundred seventy-five and twenty-one one-hundredths (975.21') feet. For a distance of one hundred twenty-four and sixty-seven one-hundredths (124.67') feet. Said line being the boundary line with property now or formerly owned by the Boston and Maine Railroad. Thence turning and running South 51-48-03 East for a distance of eighteen and one one-hundredth (18.01') feet along the boundary with property now or formerly owned by the Boston and Maine Railroad. Thence turning and running North 85-32-31 West for a distance of six hundred fifty-nine and sixteen one-hundredths (659.16') feet along the boundary line with property now or formerly owned by the Town of Stoneham to the point of beginning. Said property containing 9,208 +/- square feet and being shown as Lot 2 on a plan by Commonwealth Engineering, Inc. entitled "105 Central Street, Stoneham, MA, Proposed Lot Layout Plan", dated August 27, 1998 and revised through February 4, 1999.

Being a portion of the same property described in a deed from GM HOLDINGS, INC. formerly known as George Mann & Co. To KLKM, LLC, dated March 9, 1998, and recorded with the South Middlesex Land Court Registry District in Book 1185, Page 193. The owner of said property, although supposed to be correct, is based only upon opinion and belief.

Said land or easement to be placed under the care, custody and control of the School Committee of the Town of Stoneham.

Or do anything in relation thereto.

School Building Committee

Article 8. Voted that the Town vote to authorize the Board of Selectmen to accept as a gift or otherwise, for a public purpose, pursuant to the authority granted under the General Laws, including but not limited to G.L. c.40, sec.14, an easement for parking in the below described property, a portion of 103-105 Central Street, Stoneham, Massachusetts, more particularly described as follows:

Beginning at point on the easterly sideline of Central Street being the property boundary between the Town of Stoneham Middle School and 105 Central Street, thence running north 14-31-29 East, along the easterly sideline of Central Street for a distance of seven and fifty-eight one-

hundredths (7.58') feet. Thence turning and running south 85-40-52 East for a distance of two hundred forty-eight and fifty-seven one-hundredths (248.57'). Thence following a curved line of radius of ninety-six and seventy-five one-hundredths (96.75') feet for a distance of thirteen and ninety one-hundredths (13.90').

Thence turning and running North 86-05-19 East for a distance of twenty-five and fifty-eight one-hundredths (25.58') feet. Thence following a curved line or radius of fifty-three and twenty-five one-hundredths (53.25') feet for a distance of seven and sixty-five one hundredths (7.65') feet. Thence turning and running South 88-09-34 East for a distance of two hundred twenty and sixty one-hundredths (220.60') feet. Thence

Turning and running North 04-19-08 East for a distance of twenty and seventy-five one hundredths (20.75') feet. Thence turning and running South 85-40-52 East for a distance of eighteen (18.00") feet. Thence turning and running North 04-19-08 East for a distance of forty-two and fifty-four one-hundredths (42.54') feet. Thence turning and running along a curved line of radius nine hundred seventy-five and twenty –one one-hundredths (975.21') feet. For a distance of one hundred twenty-four and sixty-seven one-hundredths (124.67') feet. Said line being the boundary line with property now or formerly owned by the Boston and Maine Railroad. Thence turning and running South 51-48-03 East for a distance of eighteen and one one-hundredth (18.01') feet along the boundary with property now or formerly owned by the Boston and Maine Railroad. Thence turning and running North 85-32-31 West for a distance of six hundred fifty-nine and sixteen one-hundredths (659.16') feet along the boundary line with property now or formerly owned by the Town of Stoneham to the point of beginning. Said property containing 9,208 +/- square feet and being shown as Lot 2 on a plan by Commonwealth Engineering, Inc. entitled "105 Central Street, Stoneham, MA, Proposed Lot Layout Plan", dated August 27, 1998 and revised through February 4, 1999.

Being a portion of the same property described in a deed from GM HOLDINGS, INC. formerly known as George Mann & Co. to KLKM, LLC, dated March 9, 1998, and recorded with the South Middlesex Land Court registry District in book 1185, page 193. The owner of said property, although supposed to be correct, is based upon opinion and belief.

Said easement to be placed under the care, custody and control of the School Committee of the Town of Stoneham.

**Question moved
Passes – majority
Reconsideration
Cannot be reconsidered**

Article 9. To see if the Town will vote to amend the Stoneham Town Code, Section 7-11 by adding the following provisions:

aj The Board of Selectmen shall not grant a license for any automatic amusement device which, based on the totality of evidence, including, but not limited to, evidence submitted by the applicant, obtained as a result of an inspection of the device by the Board of Selectmen or their agent(s), or historical data presents a significant risk of misuse as gaming device. Automatic amusement devices which present a significant risk of misuse as gaming devices include those devices which have one or more of the following features, 1) involves matching random numbers, patterns or cards, 2) accumulates more than twenty six (26) plays, 3) is equipped with a "knock off" switch, button or similar device, 4) has a mechanism for adjusting the odds, 5) has a remote control feature that can reset the device from another location, 6) is capable of returning money to the player, other than the change for the excess amount put in, 7) permits a player to pay for more than one game at a time, and/or 8) has a metering device that accounts for both money/points in and money/points out.

hj Each game on an automatic amusement device shall cost exactly the same amount for each player and no player may change any aspect of the game by paying a different amount than any other player before or during the game.

Chief of Police

Article 9. Voted that the Town vote to amend the Stoneham Town Code, Section 7-11 by adding the following provisions:

oj The Board of Selectmen shall not grant a license for any automatic amusement device which, based on the totality of evidence, including, but not limited to, evidence submitted by the applicant, obtained as a result of an inspection of the device by the Board of Selectmen or their agent(s), or historical data presents a significant risk of misuse as a gaming device. Automatic amusement devices which present a significant risk of misuse as gaming devices include, but are not limited to, those devices which have one or more of the following features, 1) involves matching random numbers, patterns or cards, 2) accumulates more than twenty six (26) plays, 3) is equipped with a "knock off" switch, button or similar device, 4) has a mechanism for adjusting the odds, 5) has a remote control feature that can reset the device from another location, 6) is capable of returning money to the player, other than the change for the excess amount put in, 7) permits a player

to pay for more than one game at a time, and/or 8) has a metering device that accounts for both money/points in and money/points out.

wj (h) Each game on an automatic amusement device shall cost exactly the same

ek amount for each player and no player may change any aspect of the game by paying a different amount than any other player before or during the game.

UNANIMOUS

Article 10. To see if the Town will vote to amend the Stoneham Town Code, Section 2-10, which currently provides as follows:

The duties of the moderator, not specifically provided for by law or these bylaws, shall be determined by the rules of practice contained in Roberts Rules and Order, revised, so far as such rules are applicable to Town Meeting.

to read as follows:

In all matters not specifically provided for by law or town bylaw, the Moderator shall be guided by the rules and principles of practice and procedure contained in the most current edition of Town Meeting Time, A Handbook of Parliamentary Law, prepared, revised and amended by a Committee of the Massachusetts Moderators Association.

Town Moderator

Article 10. Voted that the Town amend the Stoneham Town Code, Section 2-10, to read as follows:

In all matters not specifically provided for by law or town bylaw, the Moderator shall be guided by the rules and principles of practice and procedure contained in the most current edition of Town Meeting Time, A Handbook of Parliamentary Law, prepared, revised and amended by a Committee of the Massachusetts Moderators Association.

**Motion to Indefinitely Postpone
Seconded**

**Moderator Michael Rotondi relinquishes chair
to Stephen Gucciardi to speak on motion**

Question Moved

**Motion to Indefinitely Postpone
Indefinite Postponement Carries**

Moderator Michael Rotondi resumes his chair

Article 11. To see if the Town will vote to amend the Stoneham Town Code by adding the following Street Opening Bylaw and Public Works Contractors Construction License Bylaw to Chapter 13, Streets and Sidewalks:

STREET OPENING BYLAW

1. INTRODUCTION

From time to time, it is necessary to excavate in a Public Way in order, for example, to install, repair, or remove utilities or install or realign a driveway including the possible removal or realignment of curbing and/or fencing. Excluded from the operation of this Bylaw is the general reconstruction or repair of Public Ways by the municipal or state agency responsible for the maintenance and repair of such Public Ways. This Street Opening Bylaw is necessary to protect the health and safety of all persons traveling on public ways and is adopted in accordance with the authority granted, *inter alia*, by Art. 89, section 6 of the Amendments to the Massachusetts Constitution, G.L. c. 40, sec. 21, G.L. c. 165, sec. 20, G.L. c. 166, sec. 25 and G.L. c. 166A.

2. DEFINITIONS

ADA: — The Americans with Disabilities Act of 1990, as amended (42 USC 1210112213), and the Accessibility Guidelines for Buildings and Facilities (Appendix to Part 1191) of the U.S. Architectural and Transportation Barriers Compliance Board, as amended.

Applicant: — Any Public Utility, municipal department, person or entity *who* owns or exercises general responsibility and control over: (I) utility or other pipes, ducts, lines or other things buried in or under a Public Way, or (ii) real property abutting a Public Way, or (iii) real property served by the Public Way or by items of the type specified in (I) above and who wishes to perform Street Opening Work.

Application Fee: — A nonrefundable processing fee, as provided in the Fee Schedule which is appended hereto, shall accompany each application for a Street Opening Permit.

Architectural Access Board Regulations: — The Rules and Regulations of the Architectural Access Board, Mass. Executive Office of Public Safety (521 CMR), as amended.

Awarding Authority: — The Superintendent of Public Works or his designee(s) to whom the Superintendent has delegated specific authority in writing, so that the process of permit-granting, inspection, and administration will proceed expeditiously, is hereby granted the authority to exercise the powers granted by this Bylaw.

Cold Patch: — A dense graded or open graded mix with cutback asphalt as the binder with 1% of the mix being hydrated lime based on the total weight of the aggregate. The mineral aggregates and bitumen shall be proportioned and combined to meet the limits specified in Table

A, Subsection M 3.11.03 and M 3.11.04 of The Standard Specifications. Bituminous material shall be either cutback asphalt, Grade MC250 or MC800 conforming to Section M3.02.0 of the Standard Specifications.

Compaction: — Compressing of suitable material and gravel that has been used to backfill a trench by means of mechanical tamping to within 95% of maximum dry density as determined by the modified Proctor Test in accordance with ASTM 1557 method D.

Contractor: — All officers or employees of Applicant performing Street Opening Work or any person or entity engaged by or on behalf of Applicant to perform Street Opening Work. The Contractor for purposes of this Bylaw and for all questions of liability in connection with any Street Opening Work shall be conclusively deemed agents of Applicant for whom Applicant is fully responsible.

Controlled Density Fill: — Also called flowable fill, CDF is a mixture of portland cement, flyash, sand and water. It shall contain a minimum of 250 pounds of class F flyash or high air (25%) and shall be selfleveling. It is handtool excavatable.

Default: — The failure of the Permit Holder (including all Contractors or other agents of Permit Holder) to (i) comply fully with provisions of applicable laws and regulations, (ii) comply fully with all of the applicable provisions of this Bylaw and the Street Opening Permit including written supplemental instructions, the Bylaws of the Town or other applicable law, and (iii) keep its Certificate of Insurance in full force and effect.

Department of Public Works: — The municipal agency generally responsible for the repair and maintenance of Public Ways within the Town.

Emergency Repair Work: — Street Opening Work which must be commenced immediately to correct (i) a hazardous condition which could reasonably be expected to result in injury, loss of life, property damage or (ii) a condition which has resulted in the catastrophic failure of a utility transmission trunk line.

Gas Company: — A Public Utility to which G.L. c. 164 sec. 70 applies.

InfraRed Process: — That restorative procedure whereby an infra-red heater softens existing pavement to a depth of one and one half inches, the softened area is treated with a penetrating asphalt emulsion, uniformly scarified and raked to a workable condition, and the treated surface then compacted by use of a steelwheeled roller for the purpose of creating a smooth driving surface consistent with adjacent pavement.

Licensed Contractor: — A Contractor who holds a current and valid Public Works Contractors Construction License issued by the Awarding Authority.

Newly Paved Road: — A road that has been repaved within the past five years.

Normal Working Hours: — 7:30am to 4:00 p.m. Monday through Friday excluding holidays.

Permit Holder: — An Applicant to whom a Street Opening Permit has been granted.

Permanent Patch: — A final repair of Street Opening Work to be performed in accordance with this Bylaw.

Permanent Patch Window: — That period of time commencing twelve months after and up to eighteen months from the date of installation of the Temporary Patch.

Processed Gravel: — Inert material that consists of hard, durable stone and coarse sand, free from loam and clay, surface coatings and deleterious materials and which meets Ml. 03.1 of The Standard Specifications.

Public Utility: — Includes a Gas and Electric Company as defined in G.L. c. 164 sec. 1, telephone and telegraph company subject to G.L. c. 159, sec. 12, and cable television companies or other telecommunication providers regulated by the Dept. of Telecommunications and Energy.

Public Way: — Any road, including such appurtenances as berms, curbs, drains, sewers, water mains, sidewalks and paved and unpaved shoulders within the public right-of-way layout to which the public has access and the Town is responsible for maintaining. Also referred to as a street.

Public Works Contractors Construction License: — A license required of all Contractors who are not officers or employees of a Public Utility or municipal department who wish to perform work including Street Opening Work on Public Ways.

Refundable Deposit: — That amount of cash or money represented by a certified bank check deposited by Applicant with its Application to secure Applicant's performance of Street Opening Work in accordance with this Bylaw.

Standard Specifications: — The Mass. Department of Public Works's Standard Specifications for Highways and Bridges, latest edition.

Street Opening Permit: — A permit granted by the Awarding Authority to an Applicant for permission to do Street Opening Work in a Public Way.

Street Opening Work: — Any cutting, excavating, compacting, construction, repair or other disturbance in or under a Public Way together with restoration of the Public Way in accordance with this Bylaw following such disturbance but excluding the location or relocation of utility poles for which a grant of location has been obtained pursuant to G.L. c. 166, sec. 27.

Temporary Patch: — The application of either Cold Patch or two separate gradations of bituminous concrete consisting of binder and top layers and compaction to achieve a density equal to that of the surrounding pavement following excavation and compaction.

3. GENERAL

No work (except the commencement of Emergency Repair Work in accordance with paragraph 7 hereof) in or under a Public Way shall commence until the Applicant shall have applied for in accordance with Paragraph 4, and obtained from the Awarding Authority, a Street Opening Permit. All work contemplated by this Bylaw shall be done in a good and workmanlike manner using best engineering and construction practices and shall be done in accordance with (i) all applicable laws and regulations, (ii) all of the provisions of this Bylaw, (iii) any conditions contained in the Street Opening Permit, and (iv) such reasonable supplemental instructions not inconsistent with the foregoing as the Awarding Authority may from time to time issue. A Permit Holder shall cause to be restored those portions of a Public Way disturbed by the Permit Holder to as good a permanent condition, in the reasonable judgment of Awarding Authority, as they were in when Permit Holder made application thereunder.

No person or entity may perform any work (including Street Opening Work or Emergency Repair Work) in or under a Public Way unless it is a Permit Holder and (i) is a municipal department or Public Utility or their respective officers or employees (ii) is the holder of a current and valid Public Works Contractors Construction License, or (iii) has engaged such a holder and such holder performs all such Street Opening Work or Emergency Repair Work as agent of Permit Holder.

4. APPLICATION PROCEDURE

The Applicant shall file on forms designated by the Awarding Authority a completed and signed application at the office of the Awarding Authority (with a copy delivered simultaneously to the Department of Public Works) each time it desires to perform Street Opening Work. The Appli-

cation shall be accompanied by any and all plans, certifications, certificates of insurance and other items specified in the Application or reasonably requested by the Awarding Authority. If the Applicant does not intend to perform the Street Opening Work itself it must in the Application designate a Licensed Contractor to perform the work as its agent. The Application shall also be accompanied by the Application Fee and the Refundable Deposit.

The Awarding Authority shall make a prompt determination on the Application taking into account the following and such other facts as it may reasonably consider:

- a. the recommendation of the Department of Public Works
- b. the reason for the Street Opening Work
- c. whether the street is recently constructed or repaved
- d. whether there are other reasonable means adequate to accomplish the purpose for which the Street Opening Permit is sought.

If the application is considered favorably, a Street Opening Permit containing such conditions and supplemental instructions as the Awarding Authority reasonably deems appropriate shall promptly issue. If the Application is not favorably considered, the Awarding Authority shall communicate in writing to Applicant the reasons its application was not favorably considered.

5. REFUNDABLE DEPOSIT AND ACCOUNT

The amount of the Refundable Deposit to secure proper restoration of a Public Way after Street Opening Work is determined in the reasonable judgment of the Awarding Authority based on the extent of the Work. (A current schedule of deposits for standard work is attached.)

Following notice given by Permit Holder that final permanent repairs to the Public Way have been completed, the Awarding Authority will make a final inspection. Once the Awarding Authority has concluded that permanent repair work has been satisfactorily completed and that Applicant has no other uncured defaults under Street Opening Permits, it shall release the unexpended balance of the deposit serving as security for the Street Opening Permit related to the inspected work.

All Refundable Deposits that an Applicant submits for Street Opening Permits shall be held by the Awarding Authority in one account which shall be designated as the Applicant's Refundable Deposit Account. Applicants upon request may receive periodic reports as to the balance

standing within this account. Should a deposit associated with a specific permit be insufficient to secure the proper repair of a Public Way following a Default by the Permit Holder, the Awarding Authority without limitation to other remedies available to it can deduct the cost of the proper repair from Applicant's Refundable Deposit Account for the purpose of funding the proper repairs. To the extent required by G.L. c. 164 applicable to Gas Companies, the provisions of this section and Section 6 hereafter shall not be applied to Gas Companies which in their application for Street Opening Permits claim the exemption set out herein.

**6. FEE AND DEPOSIT CHANGES—
MUNICIPAL EXEMPTION**

From time to time hereafter the Awarding Authority, after public notice and hearing, may amend the schedule of deposits, the application fee, the hourly afterhours inspection charges or any other amounts due under this Bylaw. A reasonable hourly charge for inspectional services which must be performed outside of Normal Working Hours in accordance with a posted schedule established by the Awarding Authority will be billed to Permit Holder and due and payable fifteen days after billing. In extraordinary situations where extensive installation or renewal of utility lines overburden the normal capacity of the municipal departments to conduct inspections, the Awarding Authority can, after notice to Permit Holder, or as a condition of the Permit, elect to treat all inspections as afterhours inspections and bill Permit Holder accordingly. Applicants which are municipal departments are exempt from payment of all fees and deposits hereunder. Public Utilities to the extent exempted as provided in Paragraph 5 above are exempt from payment of all fees except the Application Fee.

7. EMERGENCY REPAIR PROCEDURE

If the conditions for Emergency Repair Work exist, then an Applicant after giving oral, faxed or electronic notice to the Police and Department of Public Works may commence Street Opening Work. All such Emergency Repair Work shall be done in strict compliance with this Bylaw except for compliance with any notice provision inconsistent with such emergency action.

On the business day following the commencement of Emergency Repair Work, the Applicant shall file with the Awarding Authority (i) a written statement setting forth in detail the facts and circumstances constituting the conditions for Emergency Repair Work, (ii) an Application for a Street Opening Permit covering the Street Opening Work already commenced in accordance with Paragraph IV, (iii) the filing fee and required Refundable Deposit. If all of the materials such as plans, etc. are not then available to Applicant, Applicant shall supply them as soon as available.

The Awarding Authority will promptly process the Application and grant, if Emergency Repair Work is required, the Street Opening Permit with such conditions and supplemental instructions as it may reasonably require.

8. INSURANCE

The Permit Holder and/or each Licensed Contractor shall acquire and continuously maintain while it possesses any Street Opening Permits liability insurance coverage on all personnel and equipment to be used in the Street Opening Work which insurance is to be with insurance companies licensed to do business in the Commonwealth of Massachusetts and shall contain the following coverages and be in the following minimum amounts:

Commercial General Liability Insurance including operation, independent contractors, complete operations for a period of one (1) year from completing the street opening work, XCU hazards, broad form property damage and personal injury.

General Aggregate:	\$2,000,000
Products and complete operations:	
Aggregate	\$2,000,000
Each occurrence	\$1,000,000
Combined single limit	\$1,000,000

Automobile Liability Insurance - covers owned, nonowned and hired vehicles

Bodily Injury Liability	\$ 500,000	each person
	\$1,000,000	each accident
Property damage Liability	\$ 250,000	each accident

Worker's Compensation and Employer's Liability As required by law.

A Certificate of Insurance shall be provided to the Awarding Authority prior to the commencement of any work pursuant hereto, upon any insurance renewal and as may otherwise be required by the Awarding Authority. The Certificate of Insurance shall have a thirty (30) day notice of cancellation or material change. The Town of Stoneham shall be listed as an additional insured on the Certificate of Insurance.

9. LICENSED CONTRACTORS

Any Contractor or other person or entity that wishes to perform work on a Public Way and which is not either a municipality or a Public Utility (including their respective officers or employees) must be licensed by the Awarding Authority. Application for a Public Works Contractors Construction License must be made on a yearly basis.

10. TERMS OF THE STREET OPENING PERMIT

10.1. Term of Permit — All Street Opening Permits shall be valid for thirty (30) days and, upon written request to the Awarding Authority, renewable for an additional thirty (30) days. Permits must be present at the work site. Permits can be revoked by the Awarding Authority if the Applicant is in Default.

10.2. Inspections — Inspections may take place at the following events:

- a. prior to backfilling the trench
- b. following completion of Temporary Patch placement
- c. during the Permanent Patch Window
- d. following completion of Permanent Patch placement

Permit Holder or Contractor shall notify the Awarding Authority when an inspection is desired and coordinate the timing of such inspection.

10.3. Working Hours — Except in emergency situations, Street Opening Work shall occur during Normal Working Hours. The Permit Holder must give notice of the intended Street Opening Work seventytwo hours in advance to the Superintendent of Public Works, and, unless the requirement for a police detail is waived by the Chief of Police or his designee, must arrange for and pay for a police detail to be present throughout the period of time that Street Opening Work is being conducted.

10.4. DigSafe — The Permit Holder shall, in accordance with all current laws of the Commonwealth of Massachusetts, notify all Public Utilities seventytwo hours in advance of making any excavation in a street. Such notification shall be made by means of obtaining a DIGSAFE number. Said number shall be provided on the Street Opening Permit application.

The Permit shall not be issued until this information is provided.

10.5. Existing Utilities — Before starting any excavation, the Permit Holder or Contractor shall confer with all Public Utilities to obtain information from each as to the horizontal and vertical locations of existing utilities and other conditions that may affect the excavation. The Permit Holder or Contractor shall not interfere with any existing utility without the written consent of the Awarding Authority and the owner of the utility. If it becomes necessary to relocate an existing utility, this shall be done by its owner

and the cost of such work shall be borne by the Permit Holder. The Permit Holder or Contractor shall inform itself as to the existence and location of all underground utilities and protect the same against damage.

10.6. Protection of Existing Lines and Structures — The Permit Holder or Contractor shall adequately support and protect by timbers, sheeting, etc. all pipes, conduits, poles, wires, cables or other appurtenances which may be in any way affected by the excavation work and shall do everything necessary to support, sustain and protect them under, over, along or across such work area. The excavation work shall be performed and conducted in such a manner that it shall not interfere with access to fire stations, fire hydrants, water gates, underground vaults, catch basins or any other public structure.

10.7. Adjoining Property — The Permit Holder or Contractor shall, at all times and at its own expense, preserve and protect from injury any adjoining property by providing proper foundations and shall take such other precautions as may be necessary for this purpose. The Permit Holder or Contractor shall at all times and at its own expense shore up and protect all buildings, walls, fences, trees and other property likely to be damaged during the progress of the Street Opening Work and shall be responsible for all damages to public or private property or streets resulting from its failure to properly protect and carry out said work. The Permit Holder or Contractor shall not remove, even temporarily, any trees or shrubs which exist in planting strip areas without first obtaining the consent of the Issuing Authority.

10.8. Damaged trees — In the event a tree is either accidentally destroyed by the Permit Holder or Contractor or is authorized for removal by the Awarding Authority, the Permit Holder or Contractor shall remove the tree, stump and debris from the work site, and replace the tree with an identical species with a minimum caliper of two inches in the identical location.

10.9. Pedestrian Crossings, Open Trenches — The Permit Holder or Contractor shall, where possible, maintain safe crossings for two lanes of vehicle traffic at all public intersections as well as safe crossings for pedestrians. If the Public Way is not wide enough to hold the excavated material for temporary storage, the material shall be immediately removed from the location.

10.10. Traffic — The Permit Holder or Contractor shall take appropriate measures to assure that during the performance of the Street Opening Work, so far as practicable, normal traffic conditions shall be maintained at all times so as to cause as little inconvenience as possible to the occupants of the adjoining property and to the general public. The Awarding Authority may permit the closing of

streets and walks to all traffic for a period of time. Unless the requirement for a police detail is waived by the Chief of Police or his designee, the Permit Holder shall engage a police detail to maintain traffic control and public safety at the project site while Street Opening Work is in progress. Warning signs shall be placed a sufficient distance from the project site in order to alert all traffic coming from both directions. Cones or other approved devices shall be placed to channel traffic. Warning signs, lights and such other precautions shall conform to the

Manual on Uniform Traffic Control Devices. Construction materials and equipment on the site shall be limited in quantity and in the space they occupy so that they do not unduly hinder and block traffic.

10.11. Gutters and Basins — The Permit Holder or Contractor shall keep all gutters free and unobstructed for the full depth of the adjacent curb and for at least one (1) foot in width from the face of such curb at the gutter line. Catch basins shall be kept clear and serviceable.

10.12. Excavated Material — The Permit Holder or Contractor shall remove all excess excavated material, surplus water, muck, silt, residue or other runoff pumped or removed from excavations from the site.

10.13. Temporary Repairs — At the end of each day, all trenches must be plated if repair work is not completed and/or backfilled, compacted and temporarily patched on the day repair work is completed. No open unplated trenches are permitted overnight and work in plated trenches must be continually prosecuted to completion to minimize the time trenches are plated.

10.14. Noise — The Permit Holder or Contractor shall perform the work in such a manner as to avoid unnecessary inconvenience and annoyance to the general public and occupants of neighboring property. During the hours from 10:00 p. m. to 7:30 a. m. the Permit Holder or Contractor shall not use, unless otherwise specifically permitted, in writing, by the Awarding Authority any tool, appliance or equipment producing noise of such volume as to disturb the sleep or repose of occupants of the neighboring property.

10.15. Debris and Litter — All debris and litter remaining from the Street Opening Work site shall be removed by the Permit Holder or Contractor in a timely manner.

10.16. Restoration of Pavement Markings — All permanent pavement Markings (crosswalks, center lines, fog lines) which are damaged during Street Opening Work shall be restored in kind by and at the expense of the Permit Holder.

10.17. Lawn Surfaces and Plantings — All lawn surfaces which are disturbed during Street Opening Work shall be replaced with sod or six (6) inches of screened loam, lime, fertilized and reseeded with good quality lawn seed. Any areas containing plantings shall be restored to their original condition with the same or similar plantings.

10.18. Erosion Control — The Permit Holder shall be responsible for all erosion control and for obtaining any necessary permits from the Conservation Commission. The Permit Holder or Contractor shall protect drainage structures from siltation by whatever means required including but not limited to the installation of hay bales and/or filter fabric. In the event that a drainage structure becomes damaged from siltation as a result of the Street Opening Work, the Permit Holder or Contractor shall clean the structure before completing the Temporary Patch.

11. REQUIRED CONSTRUCTION TECHNIQUES

All Street Opening Work and materials used therein must conform to the most recently published edition of the Massachusetts Highway Department's Standard Specifications for Highways and Bridges, with the federal OSHA requirements and with the Americans with Disabilities Act and the Architectural Access Board Regulations as then currently in effect. In addition, the following specific requirements also apply. Exceptions to these requirements may be made at the discretion of the Awarding Authority at the time the Street Opening Work is in progress.

(10)

11.1. Excavation — Existing pavement shall be cut in neat, true lines along the area of the proposed excavation. Unstable pavement shall be removed over caveouts and breaks and the sub grade treated as the main trench. Pavement edges shall be trimmed to a vertical face and neatly aligned with the center line of the trench. Cutouts beyond the limits of the trench lines must be normal or aligned parallel to the center line of the trench. Excavations shall be made in open cut. Trenches and excavations shall be braced and sheathed in accordance with the requirements of the Occupational Safety and Health Act (OSHA). Sections of bituminous or cement concrete sidewalks shall be removed to the nearest scoreline or approved cut edge.

11.2. Backfilling and Compaction — Excavations shall be filled with approved backfill. Approved backfill consists of either Controlled Density Fill, suitable excavated material or gravel meeting M 1.03.0 or M 1.03.1 of The Standard Specifications. The Permit Holder may select which of these three to use in the excavation. Suitable excavated material shall mean previously excavated granular material but which does not include blacktop, clay, silt,

organic material, concrete, roots, boulders or stones larger than four inches in diameter. If the hole is to be filled with suitable excavated material, a backfill course shall be placed in approximately twelve (12) inch lifts of maximum compaction to four inches below asphalt grade (See Diagrams 1 and 2). A base course consisting of four inches of processed gravel or equivalent (i.e. suitable excavated material containing no stones larger than one and one half inch in diameter) shall then be placed on top of the backfill course. The backfill and base course shall be compacted to not less than ninetyfive (95) percent of maximum dry density as determined by the modified Proctor Test in accordance with ASTM 1557 Method D. The Permit Holder, if directed by the Awarding Authority, shall retain at its expense, a professionally qualified geotechnical consultant to perform this test. The results of this test shall be given to the Superintendent of Public Works.

If Controlled Density Fill is used as backfill material it must contain a minimum of 250 pounds of class F flyash or high air (25% plus) and be selfleveling. It must be Type 1E or 2E (very flowable). Flowable fill is to be batched at a ready mix plant and is to be used at a high or very high slump (1"12"). In lieu of the slump test, a 6" long, 3" diameter tube may be filled to the top and then slowly raised. The diameter of the resulting "pancake" may be measured and the range of the diameter shall be 9" to 14". It shall be flowable, require no vibration and after it is placed excavatable by hand tools and/or small machines. The ingredients shall comply with the following:

Portland cement	AASHTO M85
Fly Ash	AASHTO M 295 Class F
Sand	M 4.02.02 ASTM C33
Air	M 4.02.05

Type 1E and 2E must meet the following requirements:

Compressive Strength	28 days	90 days
slump	3080 psi	100psi ma.
Air		1,012inches
		130%

If Controlled Density Fill is used as backfill material, it must fill the excavation to immediately below asphalt grade. The Contractor must then plate the excavation with a heavy duty steel plate adequate to carry heavy traffic and wait twentyfour hours for the CDF to cure prior to applying the Permanent Patch.

If an excavation is backfilled with Controlled Density Fill in accordance with this Bylaw, then a Temporary Patch need not be installed but a Permanent Patch may be installed immediately. Permanent Patches installed over Controlled Density Fill shall consist of four (4) inches of bitumi-

nous concrete applied in a two and onehalf inch base course and a one and onehalf inch top course of bituminous concrete all installed in accordance with this Bylaw. If an excavation in a cement concrete Public Way is filled with Controlled Density Fill, then the provisions of paragraph 5 (a) of this Bylaw may be omitted, but the provisions of paragraph 5(b) and 5(c) must be complied with.

11.3. Temporary Patches -

a. *Bituminous Concrete.* Following proper compaction, a temporary Patch which shall be the thickness of the existing asphalt pavement or a minimum of four inches whichever is greater shall be applied. It shall consist of either Cold Patch or bituminous concrete plantmixed hot asphalt aggregate. (See Diagrams)

(11)

b. *Temporary Patch to be maintained for one year.* A Temporary Patch that has been backfilled and Compacted shall be maintained by the Permit Holder or Contractor so that the patched surface and the surrounding area remain a single smooth unbroken plane for a period of time no shorter than one year after placement of the Temporary Patch.

11.4. *Permanent Patches* — Except when installed over Controlled Density Fill as described in paragraph 2 above, Permanent Patches shall be installed not less than twelve nor more than eighteen months from the date of installation of the Temporary Patch. Upon request by the Permit Holder or Contractor, the Awarding Authority will inspect the Temporary Patch and determine if final settlement of the trench has occurred. The Awarding Authority will notify the Permit Holder or Contractor within seven days of the inspection whether the Permanent Patch can be installed. Public Utilities or municipal departments may schedule Permanent Patches to replace all Temporary Patches then within the Permanent Patch Window without receiving prior approval from the Awarding Authority but must give the Awarding Authority not less than seventytwo (72) hours prior notice.

A Permanent Patch shall consist of one of the following: a) cold planing the Temporary Patch to a depth of one and onehalf inches and then installing a minimum of one and one half inches of top course of bituminous concrete, or b) the excavation of the Temporary Patch in a bituminous concrete Public Way and replacement of this material with any additional processed gravel needed and two and one half inches of base course and one and onehalf inches of top course of bituminous concrete (See Diagrams 1 and 2) or c) application of the InfraRed Process to the Temporary Patch, or d) the certification by the Awarding Authority made during the Permanent Patch Window that

the Temporary Patch in his reasonable judgment meets fully the standard of a Permanent Patch and thus requires no further work.

a. Cold Planing — If the cold planing method is used, the area to be cold planed must extend at least twelve (12) inches beyond all sides of the existing Temporary Patch. (See Diagram 2) This area must be cold planed to a depth of one and onehalf inches. Any broken or irregular edges of existing pavement shall be cut away in straight lines leaving a sound vertical face at least twelve (12) inches back from all edges of the existing pavement. The Permit Holder must provide a dust control system capable of complying with environmental air quality standards during cold planing and sweep the Public Way following completion of the cold planing work.

All abutting edges of the existing pavement will be painted with an asphalt emulsion immediately prior to the placement of the Permanent Patch. The Permanent Patch will consist of the application of a top course of a minimum of one and onehalf inches of bituminous concrete plantmixed hot asphalt aggregate. After raking and rolling, the grade of the Permanent Patch shall match the existing bituminous surface of adjacent pavement. The finished Permanent Patch shall be level having no depressions retaining water on any of the surface. All seams of the finished perimeter shall be sealed with penetrating asphalt emulsion.

b. Excavation — Any Temporary Patch that has been patched with Cold Patch must be excavated and replaced with a bituminous concrete base in accordance with this paragraph. If the excavation method is chosen and if additional cutting of the existing pavement is required, it shall be done in neat straight lines. Any broken or irregular edges of existing pavement shall be cut away in straight lines leaving a sound vertical face at least twelve (12) inches back from all edges of the existing pavement. (See Diagram 1). All abutting edges of the existing pavement shall be painted with an asphalt emulsion immediately prior to the placement of the Permanent Patch. The Permit Holder or Contractor shall remove and dispose of all excavated material and thoroughly compact the surface of the subbase.

Following excavation the Permanent Patch shall consist of a bituminous concrete base and top laid and rolled in two (2) courses. The binder (base course) shall be a minimum of two and one half (2 1/2) inches in depth and the top course shall be one and one half (1 1/2) inches in depth. The minimum total thickness of both courses, measured after rolling, shall be four (4) inches or equal to the material that was previously excavated. If after compaction, more than four inches of Permanent Patch is needed in order to restore the excavated area to finish grade, ad-

ditional bituminous concrete shall be used in the base course. The base course shall be placed and carefully raked and thoroughly rolled to the required thickness. The top course shall be placed to a grade that will match the existing bituminous surface after rolling. All seams of the finished perimeter shall be sealed with penetrating asphalt emulsion. The finished Permanent Patch shall be level having no depressions retaining water on any of the surface.

c. InfraRed Process — If the InfraRed Process is utilized to install the Permanent Patch, the area to be repaired shall be thoroughly cleaned to eliminate all potential contaminants. An infra-red heater shall be positioned over the area to be repaired for a period of time required to plasticize the existing pavement to a depth of one and one half inches. Oxidation of the pavement caused by improper heating techniques must be avoided. If this condition occurs, all oxidized material must be removed and replaced with Class I bituminous concrete meeting the Standard Specifications of the Mass. Highway Dept.

The softened area shall be inwardly reworked from approximately one foot beyond all sides of the original Temporary Patch. This designated area shall be treated with a penetrating asphalt emulsion, uniformly scarified and raked to a workable condition. For street crossings and/or trenches with jogs, the reworked area will be extended beyond the outermost jog in a straight line parallel with the opposite outermost jog. Under no circumstances may the infra-red heat treatable patching mix that is used register a temperature under 200 degrees F.

After the paving mixture has been properly admixed and raked to grade, compacting shall be obtained by use of a steelwheeled roller of sufficient weight to establish a uniform density comparable to that of the surrounding pavement surface within the work area. The finished Permanent Patch shall be level having no depressions retaining water on any of the surface.

All seams of the finished perimeter shall be sealed with penetrating asphalt emulsion.

A petroleum resin sealant shall be applied consistently to the entire heated area by mechanical means or hand application at an approximate rate between .1 and .25 gallons per square yard. Actual rate will be determined on site by an approved absorption test method. A mineral filler will then be broadcast over the newly sealed area to absorb any excess liquid and prevent tracking and the area immediately opened to traffic.

d. Certification — If a Permit Holder seeks to qualify a Temporary Patch as a Permanent Patch, it must make the application for inspection set out above and specify in

it its request for certification. The Awarding Authority shall notify the Permit Holder within thirty (30) days of the request whether the Temporary Patch has been certified as a Permanent Patch. If it is not so certified, the Permit Holder shall forthwith cause a Permanent Patch utilizing one of the three remaining methods set out above to be utilized.

e. Newly Paved Roads — On Newly Paved Roads, the Awarding Authority may require in addition to the placement of the Permanent Patch, that the Permanent Patch shall be treated by a process (infrared, microwave or equivalent) that will ensure that the Permanent Patch is integrated into the existing bituminous surface in a seamless manner.

f. Final Inspection of Permanent Patch — Following completion of the Permanent Patch, the Permit Holder or Contractor shall give notice thereof to the Awarding Authority who shall inspect the Permanent Patch. If the Awarding Authority is satisfied that the road has been restored to as good a condition as existed prior to the Street Opening Work, he shall so note on the Street Opening Permit and any Refundable Deposit securing that Street Opening Work shall be refunded promptly to Applicant. If the Awarding Authority determines that the Permit Holder is in Default, the Awarding Authority may proceed in accordance with Paragraph XIII, Remedies, of this Bylaw.

11.6. Shoulders — Suitable excavated material shall be placed in layers not to exceed six (6) inches in depth and Compacted. Shoulders shall be reconstructed to their existing condition and either loamed with six (6) inches of loam, limed, fertilized and seeded with roadside grass mix or covered with four (4) inches of wood chips as directed by the Awarding Authority.

11.7. Sidewalks — Any excavation in a concrete or bituminous concrete sidewalk shall require that the entire sidewalk area containing the trench be replaced. Any concrete sidewalk section that is excavated or damaged by the excavation must be replaced in its entirety. Suitable excavated material or gravel shall be placed in layers not to exceed six (6) inches in depth and Compacted. All sidewalk areas will be installed by the Permit Holder or Contractor in conformance with the ADA and the Architectural Access Board Regulations currently in effect. Bituminous concrete sidewalks shall have two courses (two inches of binder and one inch of top) of bituminous concrete plantmixed hot asphalt aggregate applied to and rolled to create a pavement surface consistent with the adjacent bituminous concrete surface. Concrete sidewalks shall have four inches of poured concrete applied to finish grade. The concrete shall be placed in alternate slabs 9 meters in length except as otherwise ordered. The slabs shall be separated by transverse preformed expansion joint filler 13 millimeters in thickness. Concrete driveway openings

shall have six inches of poured concrete applied to finish grade. Preformed expansion joints will be installed against buildings, walls, steps, foundations or existing concrete block.

11.8. Curb and Berm — Any curbing or berm which is damaged or removed as part of the Street Opening Work shall be properly replaced in kind. The use of castinplace concrete curbing is prohibited. All salvageable granite curb that is removed from the Public Way and is excess is the property of the Town and shall be delivered to the Department of Public Works by the Permit Holder or Contractor.

11.9. Wheelchair Ramps — Existing wheelchair ramps which are damaged or removed under Street Opening Work shall be reconstructed in kind and in conformance with the ADA and the Architectural Access Board Regulations that are currently in effect.

11.10. Curb Cuts — Any curb cut within a Public Way cannot exceed the following dimensions unless specifically approved by the Awarding Authority:

Single Family Dwelling	16 feet
Multi family Dwelling	18 feet
Two Family Dwelling	18 feet
Commercial Property	24 feet

Driveway entrances into Public Ways must butt into and not overlap the edge of the existing roadway hardened surface. The driveway must be graded in such a manner that no ponding of water occurs within the Public way and in accordance with the Architectural Access Board Regulations. Driveways shall not be located on small radius curves and shall be positioned as to provide maximum sight distance and safety.

12. SUSPENSION AND REVOCATION

The Awarding Authority, if it believes a Default has occurred, can suspend immediately for up to 21 days a Street Opening Permit by communicating such suspension to any of the Permit Holder, Licensed Contractor, or any of their respective representatives at the job site.

The Awarding Authority may revoke a Street Opening Permit granted hereunder after notice and hearing if it shall reasonably determine that a Default has occurred. Permit Holder shall be given not less than five days prior written notice of the time and place of the hearing and shall have the opportunity at the hearing to present evidence. Any person aggrieved by the decision of the Awarding Authority may appeal such decision to the appropriate court of competent jurisdiction or to the extent applicable law provides, to the Department of Telecommunications and Energy.

13. REMEDIES

If a Permit Holder or Licensed Contractor shall be in Default as defined herein, the Awarding Authority may:

- a. Suspend or revoke the Street Opening Permit as provided in 12 above. If the Street Opening Work has commenced but is not completed at the time of a suspension or revocation, the Awarding Authority can order the Street Opening Work to be completed by another Licensed Contractor the cost of which is paid for from the Permit Holders Refundable Deposit Account or by Permit Holder if the Refundable Deposit is insufficient or does not exist; and/or
- b. Suspend or revoke the Licensed Contractor's Public Works Construction License pursuant to the Public works Construction Bylaw; and/or
- c. Assert the Town's legal remedies.

[A copy of Diagram No. 1 - Bituminous Concete Trench Patch Detail Excavation Method and Diagram No. 2 - Bituminous Concrete Trench Patch Detail Cold Planing Method are incorporated by reference herein and are available for inspection at the Office of the Town Clerk, Stoneham Town Hall, 35 Central Street, Stoneham, Massachusetts.]

STREET OPENING BYLAW ATTACHMENT FEE SCHEDULE

Application Fee \$50.00

Inspectional services after
Normal Working Hours \$50.00 per hour

Nominal Schedule of Refundable Deposits for Street Opening Work in Public Ways

To open to center of Public Way	\$ 300.00	each opening
To open across the Public Way	\$ 600.00	each opening
To open to center of state highway	\$ 1500.00	each opening
To open across a state highway	\$ 2000.00	each opening
To open trench in unpaved shoulder	\$10.00	per linear foot (parallel to street)
To open trench in paved Public Way	\$25.00	per linear foot (parallel to street)

Curb cut for a private driveway	\$ 200.00
Curb cut for a subdivision street	\$ 500.00

Newly Paved Roads (InfraRed or equivalent)	
To center of Public Way	\$ 700.00
Across the Public Way	\$ 1400.00

To open a sidewalk (includes 3 sq. yds.)	
Bituminous concrete sidewalk	\$ 300.00
Concrete sidewalk	\$ 600.00

To excavate a sidewalk (over 3 sq. yds.)	
Bituminous concrete sidewalk	\$ 15.00 per sq. yd
Concrete sidewalk	\$ 25.00 per sq. yd.

Note: The actual amount of each Refundable Deposit shall be reasonably determined by the Awarding Authority to be sufficient to secure Applicant's performance under this Bylaw.

PUBLIC WORKS CONTRACTORS CONSTRUCTION LICENSE BYLAW

1. INTRODUCTION

From time to time, it is necessary to excavate a Public Way in order to install, repair, or remove utilities or install or realign a driveway with the possibility of removing curbing and/or fencing. It is desirable that persons working in or under a Public Way have the necessary skills to perform this work in a competent manner so that Public Ways are maintained to protect the health and safety of all persons traveling on them. This Bylaw is adopted under authority granted by G.L. c. 40, sec. 21.

2. DEFINITIONS

Awarding Authority — The Superintendent of Public Works or his designee(s) to whom the Superintendent has delegated specific authority in writing, so that the process of permit-granting, inspection, and administration will proceed expeditiously, is hereby granted the authority to exercise the powers granted by this Bylaw.

Department of Public Works: — The municipal agency generally responsible for the repair and maintenance of Public ways within the municipality.

License Applicant: — Any person or entity in the general contracting business, qualified to do business in the Commonwealth of Massachusetts who wishes to perform Street Opening Work in a Public Way either as a Permit Holder or as agent for one or more Permit Holders.

License Application Fee: — An annual \$50.00 non-refundable fee payable in cash or by check made payable to the Awarding Authority each time a License Application or renewal is filed.

Licensed Contractor: — A contractor who holds a current and valid Public Works Construction License issued by the Awarding Authority.

Permit Holder: — An "Applicant" as defined in the Street Opening Bylaw to whom a Street Opening Permit has been granted.

Public Way: — Any road, including such appurtenances as berms, curbs, drains, sewers, water mains, sidewalks and paved and unpaved shoulders within the public right-of-way to which the public has access and the Town is responsible for maintaining. Also referred to as a Street.

Public Works Contractors Construction License: — That license required of certain persons or entities who wish to perform Street Opening Work in Public Ways.

Street Opening Permit: — A permit granted pursuant to the Street Opening Bylaw conferring permission to do Street Opening Work in a Public Way.

Street Opening Work: — Any cutting, excavating, compacting, construction, repair or other disturbance in or under a Public Way together with restoration of the Public Way in accordance with the Street Opening Bylaw following such disturbance, but excluding the location or relocation of utility poles for which a grant of location has been obtained pursuant to G.L. c. 166 sec. 27.

Violation: — The failure of the Licensed Contractor, its employees, agents and subcontractors to (i) comply fully with any or all provisions of this Bylaw, the Street Opening Bylaw, and any Street Opening Permits or supplemental instructions, the Town's General Bylaws or other applicable law, or (ii) to keep its Certificate of Insurance in full force and effect.

3. GENERAL

No person or entity may become a Licensed Contractor unless it shall:

- a. be in the general contracting business, and

- b. be qualified to do business in the Commonwealth, and
- c. be qualified, in the reasonable judgment of the Awarding Authority, by experience, training of personnel, financial resources, and previously demonstrated, satisfactory performance of the entity, and/or those individuals who control it, to perform Street Opening Work in Public Ways in the municipality, and
- d. have completed the licensing process described below.

A License Applicant may demonstrate its compliance with (3) above by presenting to the Awarding Authority evidence that it holds a current "PreQualification Rating" issued by the Massachusetts Department of Public Works pursuant to 720 CMR 5.00 which, in the reasonable judgment of the Awarding Authority, is sufficient in terms of Class of Work, Maximum Capacity Rating and Single Capacity Rating (all as defined in 720 CMR 5.00) to demonstrate sufficient capacity to perform anticipated Street Opening Work. A License Applicant whose Public Works Contractors Construction License has been suspended or revoked in the three year period preceding the date of the current application may not demonstrate compliance with (3) above using this method.

Public Works Contractors Construction Licenses are valid from the date issued until December 31 of the year in which issued unless sooner suspended or revoked. A Public Works Contractors Construction License must be renewed each year.

4. APPLICATION PROCEDURE

The License Applicant shall file on forms designated by the Awarding Authority a completed and signed application at the offices of the Awarding Authority (with a copy delivered to the Department of Public Works). The License Application shall be accompanied by any and all certificates, certificates of insurance demonstrating compliance with (5) hereafter, and other items specified in the Application or reasonably requested by the Awarding Authority. It shall also be accompanied either by evidence that License Applicant is currently and appropriately "prequalified" pursuant to 720 CMR 5.00 or by such evidence of License Applicant's compliance with the provisions of (3), above, as Awarding Authority reasonably may require. The License Application shall also be accompanied by the License Application Fee.

The Awarding Authority shall make a prompt determination on the License Application in accordance with the standards set out in (b) above.

If the License Application is favorably considered, a Public Works Contractors Construction License shall be promptly issued. If the License Application is not favorably considered, the Awarding Authority shall communicate in writing to License Applicant the reasons its application was not favorably considered. The Awarding Authority may establish streamlined procedures for renewal applications.

5. INSURANCE/INDEMNIFICATION

Each Licensed Contractor shall acquire and continually maintain while licensed hereunder liability insurance coverage on all personnel and equipment to be used in the Street Opening Work which insurance is to be with insurance companies licensed to do business in the Commonwealth of Massachusetts and shall contain the following coverages and be in the following minimum amounts:

Commercial General Liability Insurance including operators, independent contractors, complete operations, XCU hazards, broad form property damage and personal injury.

General aggregate:	\$2,00,000
Products and complete operations:	
Aggregate	\$2,000,000
Each occurrence	\$1,000,000

Automobile Liability Insurance Covers owned, nonowned and hired vehicles.

Bodily Injury Liability	\$ 500,000	each person
	\$1,000,000	each accident
Property Damage Liability	\$ 250,000	each accident

Each Licensed Contractor agrees to maintain at the Licensee's expense all insurance required by law for its employees, including disability, workers compensation and unemployment compensation.

Certificates of Insurance shall provide for at least thirty (30) days notice to the Awarding Authority of cancellation or material change. The name of the Awarding Authority shall be listed as an additional insured on the Certificate of insurance to be provided by the Applicant. Evidence of such insurance shall be supplied to the Town at least once in each calendar year and as may be otherwise required by the Awarding Authority. The Awarding Authority is not responsible for any loss or damage whatsoever to the property of the Licensee.

Applicant, by its signature in the Application For A Public Contractor Construction License, acknowledging the benefit conveyed to Applicant by the receipt of the Public Works Contractors Construction License, shall defend, indemnify and hold harmless the Town of Stoneham, its

Board of Selectmen and all of its officers, employees and agents of and from any and all claims, demands, suits or other proceedings and from any and all liabilities arising or claimed to have arisen out of or to be in any way related to: (i) the Application, (ii) any Street Opening Work by the Applicant or (iii) any action or failure to act by Applicant, its officers, employees, agents or contractors in connection with any work performed or failed to be performed by or on behalf of Applicant in or under any public way in the Town of Stoneham.

6. SUSPENSION AND REVOCATION

The Awarding Authority, if it believes a Violation has occurred, can suspend immediately for up to 21 days a Public Works Contractors Construction License by communicating such suspension to Licensed Contractor or any of its representatives at the job site.

The Awarding Authority may revoke a Public Works Contractors Construction License granted hereunder after notice and hearing if it shall reasonably determine that a violation of this Bylaw has occurred. A Licensed Contractor shall be given not less than five days prior written notice of the time and place of the hearing and shall have the opportunity at the hearing to present evidence. No Public Works Contractor whose license has been revoked may reapply for a Public Works Contractors Construction License during the twelve month period following a revocation. Any person aggrieved by the decision of the Awarding Authority may appeal such decision to the appropriate court of competent jurisdiction.

Or do anything in relation to the above proposed by-laws.

Board of Selectmen

Article 11. Waive reading of entire article
Seconded

Article 11. Voted that the Town vote to amend the Stoneham Town Code by adding the following Street Opening Bylaw and Public Works Contractors Construction License Bylaw to Chapter 13, Streets and Sidewalks:

STREET OPENING BYLAW

1. INTRODUCTION

From time to time, it is necessary to excavate in a Public Way in order, for example, to install, repair, or remove utilities or install or realign a driveway including the possible removal or realignment of curbing and/or fencing. Excluded from the operation of this Bylaw is the gen-

eral reconstruction or repair of Public Ways by the municipal or state agency responsible for the maintenance and repair of such Public Ways. This Street Opening Bylaw is necessary to protect the health and safety of all persons traveling on public ways and is adopted in accordance with the authority granted, *inter alia*, by Art. 89, section 6 of the Amendments to the Massachusetts Constitution, G.L. c. 40, sec. 21, G.L. c. 165, sec. 20, G.L. c. 166, sec. 25 and G.L. c. 166A.

2. DEFINITIONS

ADA: — The Americans with Disabilities Act of 1990, as amended (42 USC 1210112213), and the Accessibility Guidelines for Buildings and Facilities (Appendix to Part 1191) of the U.S. Architectural and Transportation Barriers Compliance Board, as amended.

Applicant: — Any Public Utility, municipal department, person or entity *who* owns or exercises general responsibility and control over: (i) utility or other pipes, ducts, lines or other things buried in or under a Public Way, or (ii) real property abutting a Public Way, or (iii) real property served by the Public Way or by items of the type specified in (i) above and who wishes to perform Street Opening Work.

Application Fee: — A nonrefundable processing fee, as provided in the Fee Schedule which is appended hereto, shall accompany each application for a Street Opening Permit.

Architectural Access Board Regulations: — The Rules and Regulations of the Architectural Access Board, Mass. Executive Office of Public Safety (521 CMR), as amended.

Awarding Authority: — The Superintendent of Public Works or his designee(s) to whom the Superintendent has delegated specific authority in writing, so that the process of permit-granting, inspection, and administration will proceed expeditiously, is hereby granted the authority to exercise the powers granted by this Bylaw.

Cold Patch: — A dense graded or open graded mix with cutback asphalt as the binder with 1% of the mix being hydrated lime based on the total weight of the aggregate. The mineral aggregates and bitumen shall be proportioned and combined to meet the limits specified in Table A, Subsection M 3.11.03 and M 3.11.04 of The Standard Specifications. Bituminous material shall be either cutback asphalt, Grade MC250 or MC800 conforming to Section M3.02.0 of the Standard Specifications.

Compaction: — Compressing of suitable material and gravel that has been used to backfill a trench by means of mechanical tamping to within 95% of maximum dry density as determined by the modified Proctor Test in accordance with ASTM 1557 method D.

Contractor: — All officers or employees of Applicant performing Street Opening Work or any person or entity engaged by or on behalf of Applicant to perform Street Opening Work. The Contractor for purposes of this Bylaw and for all questions of liability in connection with any Street Opening Work shall be conclusively deemed agents of Applicant for whom Applicant is fully responsible.

Controlled Density Fill: — Also called flowable fill, CDF is a mixture of portland cement, flyash, sand and water. It shall contain a minimum of 250 pounds of class F flyash or high air (25%) and shall be selfleveling. It is handtool excavatable.

Default: — The failure of the Permit Holder (including all Contractors or other agents of Permit Holder) to (i) comply fully with provisions of applicable laws and regulations, (ii) comply fully with all of the applicable provisions of this Bylaw and the Street Opening Permit including written supplemental instructions, the Bylaws of the Town or other applicable law, and (iii) keep its Certificate of Insurance in full force and effect.

Department of Public Works: — The municipal agency generally responsible for the repair and maintenance of Public Ways within the Town.

Emergency Repair Work: — Street Opening Work which must be commenced immediately to correct (i) a hazardous condition which could reasonably be expected to result in injury, loss of life, property damage or (ii) a condition which has resulted in the catastrophic failure of a utility transmission trunk line.

Gas Company: — A Public Utility to which G.L. c. 164 sec. 70 applies.

InfraRed Process: — That restorative procedure whereby an infra-red heater softens existing pavement to a depth of one and one half inches, the softened area is treated with a penetrating asphalt emulsion, uniformly scarified and raked to a workable condition, and the treated surface then compacted by use of a steelwheeled roller for the purpose of creating a smooth driving surface consistent with adjacent pavement.

Licensed Contractor: — A Contractor who holds a current and valid Public Works Contractors Construction License issued by the Awarding Authority.

Newly Paved Road: — A road that has been repaved within the past five years.

Normal Working Hours: — 7:30am to 4:00 p.m. Monday through Friday excluding holidays.

Permit Holder: — An Applicant to whom a Street Opening Permit has been granted.

Permanent Patch: — A final repair of Street Opening Work to be performed in accordance with this Bylaw.

Permanent Patch Window: — That period of time commencing twelve months after and up to eighteen months from the date of installation of the Temporary Patch.

Processed Gravel: — Inert material that consists of hard, durable stone and coarse sand, free from loam and clay, surface coatings and deleterious materials and which meets M.I. 03.1 of The Standard Specifications.

Public Utility: — Includes a Gas and Electric Company as defined in G.L. c. 164 sec. 1, telephone and telegraph company subject to G.L. c. 159, sec. 12, and cable television companies or other telecommunication providers regulated by the Dept. of Telecommunications and Energy.

Public Way: — Any road, including such appurtenances as berms, curbs, drains, sewers, water mains, sidewalks and paved and unpaved shoulders within the public right-of-way layout to which the public has access and the Town is responsible for maintaining. Also referred to as a street.

Public Works Contractors Construction License: — A license required of all Contractors who are not officers or employees of a Public Utility or municipal department who wish to perform work including Street Opening Work on Public Ways.

Refundable Deposit: — That amount of cash or money represented by a certified bank check deposited by Applicant with its Application to secure Applicant's performance of Street Opening Work in accordance with this Bylaw.

Standard Specifications: — The Mass. Department of Public Works's Standard Specifications for Highways and Bridges, latest edition.

Street Opening Permit: — A permit granted by the Awarding Authority to an Applicant for permission to do Street Opening Work in a Public Way.

Street Opening — Work: Any cutting, excavating, compacting, construction, repair or other disturbance in or under a Public Way together with restoration of the Public Way in accordance with this Bylaw following such disturbance but excluding the location or relocation of utility poles for which a grant of location has been obtained pursuant to G.L. c. 166, sec. 27.

Temporary Patch: — The application of either Cold Patch or two separate gradations of bituminous concrete consisting of binder and top layers and compaction to achieve a density equal to that of the surrounding pavement following excavation and compaction.

3. GENERAL

No work (except the commencement of Emergency Repair Work in accordance with paragraph 7 hereof) in or under a Public Way shall commence until the Applicant shall have applied for in accordance with Paragraph 4, and obtained from the Awarding Authority, a Street Opening Permit. All work contemplated by this Bylaw shall be done in a good and workmanlike manner using best engineering and construction practices and shall be done in accordance with (i) all applicable laws and regulations, (ii) all of the provisions of this Bylaw, (iii) any conditions contained in the Street Opening Permit, and (iv) such reasonable supplemental instructions not inconsistent with the foregoing as the Awarding Authority may from time to time issue. A Permit Holder shall cause to be restored those portions of a Public Way disturbed by the Permit Holder to as good a permanent condition, in the reasonable judgment of Awarding Authority, as they were in when Permit Holder made application thereunder.

No person or entity may perform any work (including Street Opening Work or Emergency Repair Work) in or under a Public Way unless it is a Permit Holder and (i) is a municipal department or Public Utility or their respective officers or employees (ii) is the holder of a current and valid Public Works Contractors Construction License, or (iii) has engaged such a holder and such holder performs all such Street Opening Work or Emergency Repair Work as agent of Permit Holder.

4. APPLICATION PROCEDURE

The Applicant shall file on forms designated by the Awarding Authority a completed and signed application at the office of the Awarding Authority (with a copy delivered simultaneously to the Department of Public Works) each time it desires to perform Street Opening Work. The Application shall be accompanied by any and all plans, certifications, certificates of insurance and other items specified in the Application or reasonably requested by the Awarding Authority. If the Applicant does not intend to perform the Street Opening Work itself it must in the Application designate a Licensed Contractor to perform the work as its agent. The Application shall also be accompanied by the Application Fee and the Refundable Deposit.

The Awarding Authority shall make a prompt determination on the Application taking into account the following and such other facts as it may reasonably consider:

- a. the recommendation of the Department of Public Works
- b. the reason for the Street Opening Work
- c. whether the street is recently constructed or repaved
- d. whether there are other reasonable means adequate to accomplish the purpose for which the Street Opening Permit is sought.

If the application is considered favorably, a Street Opening Permit containing such conditions and supplemental instructions as the Awarding Authority reasonably deems appropriate shall promptly issue. If the Application is not favorably considered, the Awarding Authority shall communicate in writing to Applicant the reasons its application was not favorably considered.

5. REFUNDABLE DEPOSIT AND ACCOUNT

The amount of the Refundable Deposit to secure proper restoration of a Public Way after Street Opening Work is determined in the reasonable judgment of the Awarding Authority based on the extent of the Work. (A current schedule of deposits for standard work is attached.)

Following notice given by Permit Holder that final permanent repairs to the Public Way have been completed, the Awarding Authority will make a final inspection. Once the Awarding Authority has concluded that permanent repair work has been satisfactorily completed and that Applicant has no other uncured defaults under Street Opening Permits, it shall release the unexpended balance of the deposit serving as security for the Street Opening Permit related to the inspected work.

All Refundable Deposits that an Applicant submits for Street Opening Permits shall be held by the Awarding Authority in one account which shall be designated as the Applicant's Refundable Deposit Account. Applicants upon request may receive periodic reports as to the balance standing within this account. Should a deposit associated with a specific permit be insufficient to secure the proper repair of a Public Way following a Default by the Permit Holder, the Awarding Authority without limitation to other remedies available to it can deduct the cost of the proper repair from Applicant's Refundable Deposit Account for the purpose of funding the proper repairs. To the extent required by G.L. c. 164 applicable to Gas Companies, the provisions of this section and Section 6 hereafter shall not be applied to Gas Companies which in their application for Street Opening Permits claim the exemption set out herein.

6. FEE AND DEPOSIT CHANGES; MUNICIPAL EXEMPTION

From time to time hereafter the Awarding Authority, after public notice and hearing, may amend the schedule of deposits, the application fee, the hourly afterhours inspection charges or any other amounts due under this Bylaw. A reasonable hourly charge for inspectional services which must be performed outside of Normal Working Hours in accordance with a posted schedule established by the Awarding Authority will be billed to Permit Holder and due and payable fifteen days after billing. In extraordinary situations where extensive installation or renewal of utility lines overburden the normal capacity of the municipal departments to conduct inspections, the Awarding Authority can, after notice to Permit Holder, or as a condition of the Permit, elect to treat all inspections as afterhours inspections and bill Permit Holder accordingly. Applicants which are municipal departments are exempt from payment of all fees and deposits hereunder. Public Utilities to the extent exempted as provided in Paragraph 5 above are exempt from payment of all fees except the Application Fee.

7. EMERGENCY REPAIR PROCEDURE

If the conditions for Emergency Repair Work exist, then an Applicant after giving oral, faxed or electronic notice to the Police and Department of Public Works may commence Street Opening Work. All such Emergency Repair Work shall be done in strict compliance with this Bylaw except for compliance with any notice provision inconsistent with such emergency action.

On the business day following the commencement of Emergency Repair Work, the Applicant shall file with the Awarding Authority (i) a written statement setting forth in detail the facts and circumstances constituting the conditions for Emergency Repair Work, (ii) an Application for a Street Opening Permit covering the Street Opening Work already commenced in accordance with Paragraph IV, (iii) the filing fee and required Refundable Deposit. If all of the materials such as plans, etc. are not then available to Applicant, Applicant shall supply them as soon as available. The Awarding Authority will promptly process the Application and grant, if Emergency Repair Work is required, the Street Opening Permit with such conditions and supplemental instructions as it may reasonably require.

8. INSURANCE

The Permit Holder and/or each Licensed Contractor shall acquire and continuously maintain while it possesses any Street Opening Permits liability insurance coverage on all personnel and equipment to be used in the Street Opening Work which insurance is to be with insurance com-

panies licensed to do business in the Commonwealth of Massachusetts and shall contain the following coverages and be in the following minimum amounts:

Commercial General Liability Insurance including operation, independent contractors, complete operations for a period of one (1) year from completing the street opening work, XCU hazards, broad form property damage and personal injury.

General Aggregate:	\$2,000,000
Products and complete operations:	
Aggregate	\$2,000,000
Each occurrence	\$1,000,000
Combined single limit	\$1,000,000

Automobile Liability Insurance — covers owned, nonowned and hired vehicles

Bodily Injury Liability	\$ 500,000	each person
	\$1,000,000	each accident
Property damage Liability	\$ 250,000	each accident

Worker's Compensation and Employer's Liability As required by law.

A Certificate of Insurance shall be provided to the Awarding Authority prior to the commencement of any work pursuant hereto, upon any insurance renewal and as may otherwise be required by the Awarding Authority. The Certificate of Insurance shall have a thirty (30) day notice of cancellation or material change. The Town of Stoneham shall be listed as an additional insured on the Certificate of Insurance.

9. LICENSED CONTRACTORS

Any Contractor or other person or entity that wishes to perform work on a Public Way and which is not either a municipality or a Public Utility (including their respective officers or employees) must be licensed by the Awarding Authority. Application for a Public Works Contractors Construction License must be made on a yearly basis.

10. TERMS OF THE STREET OPENING PERMIT

10.1. Term of Permit — All Street Opening Permits shall be valid for thirty (30) days and, upon written request to the Awarding Authority, renewable for an additional thirty (30) days. Permits must be present at the work site. Permits can be revoked by the Awarding Authority if the Applicant is in Default.

10.2. Inspections — Inspections may take place at the following events:

- prior to backfilling the trench
- following completion of Temporary Patch placement
- during the Permanent Patch Window
- following completion of Permanent Patch placement

Permit Holder or Contractor shall notify the Awarding Authority when an inspection is desired and coordinate the timing of such inspection.

10.3. Working Hours — Except in emergency situations, Street Opening Work shall occur during Normal Working Hours. The Permit Holder must give notice of the intended Street Opening Work seventytwo hours in advance to the Superintendent of Public Works, and, unless the requirement for a police detail is waived by the Chief of Police or his designee, must arrange for and pay for a police detail to be present throughout the period of time that Street Opening Work is being conducted.

10.4. DigSafe — The Permit Holder shall, in accordance with all current laws of the Commonwealth of Massachusetts, notify all Public Utilities seventytwo hours in advance of making any excavation in a street. Such notification shall be made by means of obtaining a DIGSAFE number. Said number shall be provided on the Street Opening Permit application.

The Permit shall not be issued until this information is provided.

10.5. Existing Utilities — Before starting any excavation, the Permit Holder or Contractor shall confer with all Public Utilities to obtain information from each as to the horizontal and vertical locations of existing utilities and other conditions that may affect the excavation. The Permit Holder or Contractor shall not interfere with any existing utility without the written consent of the Awarding Authority and the owner of the utility. If it becomes necessary to relocate an existing utility, this shall be done by its owner and the cost of such work shall be borne by the Permit Holder. The Permit Holder or Contractor shall inform itself as to the existence and location of all underground utilities and protect the same against damage.

10.6. Protection of Existing Lines and Structures — The Permit Holder or Contractor shall adequately support and protect by timbers, sheeting, etc. all pipes, conduits, poles, wires, cables or other appurtenances which may be in any way affected by the excavation work and shall do everything necessary to support, sustain and protect them under, over, along or across such work area. The excava-

tion work shall be performed and conducted in such a manner that it shall not interfere with access to fire stations, fire hydrants, water gates, underground vaults, catch basins or any other public structure.

10.7. Adjoining Property — The Permit Holder or Contractor shall, at all times and at its own expense, preserve and protect from injury any adjoining property by providing proper foundations and shall take such other precautions as may be necessary for this purpose. The Permit Holder or Contractor shall at all times and at its own expense shore up and protect all buildings, walls, fences, trees and other property likely to be damaged during the progress of the Street Opening Work and shall be responsible for all damages to public or private property or streets resulting from its failure to properly protect and carry out said work. The Permit Holder or Contractor shall not remove, even temporarily, any trees or shrubs which exist in planting strip areas without first obtaining the consent of the Issuing Authority.

10.8. Damaged trees — In the event a tree is either accidentally destroyed by the Permit Holder or Contractor or is authorized for removal by the Awarding Authority, the Permit Holder or Contractor shall remove the tree, stump and debris from the work site, and replace the tree with an identical species with a minimum caliper of two inches in the identical location.

10.9. Pedestrian Crossings, Open Trenches — The Permit Holder or Contractor shall, where possible, maintain safe crossings for two lanes of vehicle traffic at all public intersections as well as safe crossings for pedestrians. If the Public Way is not wide enough to hold the excavated material for temporary storage, the material shall be immediately removed from the location.

10.10. Traffic — The Permit Holder or Contractor shall take appropriate measures to assure that during the performance of the Street Opening Work, so far as practicable, normal traffic conditions shall be maintained at all times so as to cause as little inconvenience as possible to the occupants of the adjoining property and to the general public. The Awarding Authority may permit the closing of streets and walks to all traffic for a period of time. Unless the requirement for a police detail is waived by the Chief of Police or his designee, the Permit Holder shall engage a police detail to maintain traffic control and public safety at the project site while Street Opening Work is in progress. Warning signs shall be placed a sufficient distance from the project site in order to alert all traffic coming from both directions. Cones or other approved devices shall be placed to channel traffic. Warning signs, lights and such other precautions shall conform to the Manual on Uniform Traffic Control Devices. Construction materials and equipment on the site shall be limited in quantity and in the space

they occupy so that they do not unduly hinder and block traffic.

10.11. Gutters and Basins — The Permit Holder or Contractor shall keep all gutters free and unobstructed for the full depth of the adjacent curb and for at least one (1) foot in width from the face of such curb at the gutter line. Catch basins shall be kept clear and serviceable.

10.12. Excavated Material — The Permit Holder or Contractor shall remove all excess excavated material, surplus water, muck, silt, residue or other runoff pumped or removed from excavations from the site.

10.13. Temporary Repairs — At the end of each day, all trenches must be plated if repair work is not completed and/or backfilled, compacted and temporarily patched on the day repair work is completed. No open unplated trenches are permitted overnight and work in plated trenches must be continually prosecuted to completion to minimize the time trenches are plated.

10.14. Noise — The Permit Holder or Contractor shall perform the work in such a manner as to avoid unnecessary inconvenience and annoyance to the general public and occupants of neighboring property. During the hours from 10:00 p. m. to 7:30 a. m. the Permit Holder or Contractor shall not use, unless otherwise specifically permitted, in writing, by the Awarding Authority any tool, appliance or equipment producing noise of such volume as to disturb the sleep or repose of occupants of the neighboring property.

10.15. Debris and Litter — All debris and litter remaining from the Street Opening Work site shall be removed by the Permit Holder or Contractor in a timely manner.

10.16. Restoration of Pavement Markings — All permanent pavement Markings (crosswalks, center lines, fog lines) which are damaged during Street Opening Work shall be restored in kind by and at the expense of the Permit Holder.

10.17. Lawn Surfaces and Plantings — All lawn surfaces which are disturbed during Street Opening Work shall be replaced with sod or six (6) inches of screened loam, lime, fertilized and reseeded with good quality lawn seed. Any areas containing plantings shall be restored to their original condition with the same or similar plantings.

10.18. Erosion Control — The Permit Holder shall be responsible for all erosion control and for obtaining any necessary permits from the Conservation Commission. The Permit Holder or Contractor shall protect drainage structures from siltation by whatever means required including

but not limited to the installation of hay bales and/or filter fabric. In the event that a drainage structure becomes damaged from siltation as a result of the Street Opening Work, the Permit Holder or Contractor shall clean the structure before completing the Temporary Patch.

11. REQUIRED CONSTRUCTION TECHNIQUES

All Street Opening Work and materials used therein must conform to the most recently published edition of the Massachusetts Highway Department's Standard Specifications for Highways and Bridges, with the federal OSHA requirements and with the Americans with Disabilities Act and the Architectural Access Board Regulations as then currently in effect. In addition, the following specific requirements also apply. Exceptions to these requirements may be made at the discretion of the Awarding Authority at the time the Street Opening Work is in progress.

11.1. *Excavation* — Existing pavement shall be cut in neat, true lines along the area of the proposed excavation. Unstable pavement shall be removed over caveouts and breaks and the sub grade treated as the main trench. Pavement edges shall be trimmed to a vertical face and neatly aligned with the center line of the trench. Cutouts beyond the limits of the trench lines must be normal or aligned parallel to the center line of the trench. Excavations shall be made in open cut. Trenches and excavations shall be braced and sheathed in accordance with the requirements of the Occupational Safety and Health Act (OSHA). Sections of bituminous or cement concrete sidewalks shall be removed to the nearest scoreline or approved cut edge.

11.2. *BackFilling and Compaction* — Excavations shall be filled with approved backfill. Approved backfill consists of either Controlled Density Fill, suitable excavated material or gravel meeting M 1. 03. 0 or M 1.03.1 of The Standard Specifications. The Permit Holder may select which of these three to use in the excavation. Suitable excavated material shall mean previously excavated granular material but which does not include blacktop, clay, silt, organic material, concrete, roots, boulders or stones larger than four inches in diameter. If the hole is to be filled with suitable excavated material, a backfill course shall be placed in approximately twelve (12) inch lifts of maximum compaction to four inches below asphalt grade (See Diagrams 1 and 2). A base course consisting of four inches of processed gravel or equivalent (i.e. suitable excavated material containing no stones larger than one and one half inch in diameter) shall then be placed on top of the backfill course. The backfill and base course shall be compacted to not less than ninetyfive (95) percent of maximum dry density as determined by the modified Proctor Test in accordance with ASTM 1557 Method D. The Permit Holder, if directed by the Awarding Authority, shall retain at its ex-

pense, a professionally qualified geotechnical consultant to perform this test. The results of this test shall be given to the Superintendent of Public Works.

If Controlled Density Fill is used as backfill material it must contain a minimum of 250 pounds of class F flyash or high air (25% plus) and be selfleveling. It must be Type 1E or 2E (very flowable). Flowable fill is to be batched at a ready mix plant and is to be used at a high or very high slump (1"12"). In lieu of the slump test, a 6" long, 3" diameter tube may be filled to the top and then slowly raised. The diameter of the resulting "pancake" may be measured and the range of the diameter shall be 9" to 14". It shall be flowable, require no vibration and after it is placed excavatable by hand tools and/or small machines. The ingredients shall comply with the following:

Portland cement	AASHTO M85
Fly Ash	AASHTO M 295 Class F
Sand	M 4.02.02 ASTM C33
Air	M 4.02.05

Type 1E and 2E must meet the following requirements:

Compressive	28 days	90 days
Strength	3080 psi	100psi ma.
slump		1012inches
Air		130%

If Controlled Density Fill is used as backfill material, it must fill the excavation to immediately below asphalt grade. The Contractor must then plate the excavation with a heavy duty steel plate adequate to carry heavy traffic and wait twentyfour hours for the CDF to cure prior to applying the Permanent Patch.

If an excavation is backfilled with Controlled Density Fill in accordance with this Bylaw, then a Temporary Patch need not be installed but a Permanent Patch may be installed immediately. Permanent Patches installed over Controlled Density Fill shall consist of four (4) inches of bituminous concrete applied in a two and onehalf inch base course and a one and onehalf inch top course of bituminous concrete all installed in accordance with this Bylaw. If an excavation in a cement concrete Public Way is filled with Controlled Density Fill, then the provisions of paragraph 5 (a) of this Bylaw may be omitted, but the provisions of paragraph 5(b) and 5(c) must be complied with.

11.3. *Temporary Patches* —

a. *Bituminous Concrete.* Following proper compaction, a temporary Patch which shall be the thickness of the existing asphalt pavement or a minimum of four inches whichever is greater shall be applied. It shall consist of either Cold Patch or bituminous concrete plantmixed hot asphalt aggregate. (See Diagrams)

b. Temporary Patch to be maintained for one year. A Temporary Patch that has been backfilled and Compacted shall be maintained by the Permit Holder or Contractor so that the patched surface and the surrounding area remain a single smooth unbroken plane for a period of time no shorter than one year after placement of the Temporary Patch.

11.4. Permanent Patches — Except when installed over Controlled Density Fill as described in paragraph 2 above, Permanent Patches shall be installed not less than twelve nor more than eighteen months from the date of installation of the Temporary Patch. Upon request by the Permit Holder or Contractor, the Awarding Authority will inspect the Temporary Patch and determine if final settlement of the trench has occurred. The Awarding Authority will notify the Permit Holder or Contractor within seven days of the inspection whether the Permanent Patch can be installed. Public Utilities or municipal departments may schedule Permanent Patches to replace all Temporary Patches then within the Permanent Patch Window without receiving prior approval from the Awarding Authority but must give the Awarding Authority not less than seventytwo (72) hours prior notice.

A Permanent Patch shall consist of one of the following: a) cold planing the Temporary Patch to a depth of one and onehalf inches and then installing a minimum of one and one half inches of top course of bituminous concrete, or b) the excavation of the Temporary Patch in a bituminous concrete Public Way and replacement of this material with any additional processed gravel needed and two and one half inches of base course and one and onehalf inches of top course of bituminous concrete (See Diagrams 1 and 2) or c) application of the InfraRed Process to the Temporary Patch, or d) the certification by the Awarding Authority made during the Permanent Patch Window that the Temporary Patch in his reasonable judgment meets fully the standard of a Permanent Patch and thus requires no further work.

a. Cold Planing — If the cold planing method is used, the area to be cold planed must extend at least twelve (12) inches beyond all sides of the existing Temporary Patch. (See Diagram 2) This area must be cold planed to a depth of one and onehalf inches. Any broken or irregular edges of existing pavement shall be cut away in straight lines leaving a sound vertical face at least twelve (12) inches back from all edges of the existing pavement. The Permit Holder must provide a dust control system capable of complying with environmental air quality standards during cold planing and sweep the Public Way following completion of the cold planing work.

All abutting edges of the existing pavement will be painted with an asphalt emulsion immediately prior to the

placement of the Permanent Patch. The Permanent Patch will consist of the application of a top course of a minimum of one and onehalf inches of bituminous concrete plantmixed hot asphalt aggregate. After raking and rolling, the grade of the Permanent Patch shall match the existing bituminous surface of adjacent pavement. The finished Permanent Patch shall be level having no depressions retaining water on any of the surface. All seams of the finished perimeter shall be sealed with penetrating asphalt emulsion.

b. Excavation — Any Temporary Patch that has been patched with Cold Patch must be excavated and replaced with a bituminous concrete base in accordance with this paragraph. If the excavation method is chosen and if additional cutting of the existing pavement is required, it shall be done in neat straight lines. Any broken or irregular edges of existing pavement shall be cut away in straight lines leaving a sound vertical face at least twelve (12) inches back from all edges of the existing pavement. (See Diagram 1). All abutting edges of the existing pavement shall be painted with an asphalt emulsion immediately prior to the placement of the Permanent Patch. The Permit Holder or Contractor shall remove and dispose of all excavated material and thoroughly compact the surface of the subbase.

Following excavation the Permanent Patch shall consist of a bituminous concrete base and top laid and rolled in two (2) courses. The binder (base course) shall be a minimum of two and one half (2 1/2) inches in depth and the top course shall be one and one half (1 1/2) inches in depth. The minimum total thickness of both courses, measured after rolling, shall be four (4) inches or equal to the material that was previously excavated. If after compaction, more than four inches of Permanent Patch is needed in order to restore the excavated area to finish grade, additional bituminous concrete shall be used in the base course. The base course shall be placed and carefully raked and thoroughly rolled to the required thickness. The top course shall be placed to a grade that will match the existing bituminous surface after rolling. All seams of the finished perimeter shall be sealed with penetrating asphalt emulsion. The finished Permanent Patch shall be level having no depressions retaining water on any of the surface.

c. InfraRed Process — If the InfraRed Process is utilized to install the Permanent Patch, the area to be repaired shall be thoroughly cleaned to eliminate all potential contaminants. An infra-red heater shall be positioned over the area to be repaired for a period of time required to plasticize the existing pavement to a depth of one and one half inches. Oxidation of the pavement caused by improper heating techniques must be avoided. If this condition occurs, all oxidized material must be removed and replaced

with Class I bituminous concrete meeting the Standard Specifications of the Mass. Highway Dept.

The softened area shall be inwardly reworked from approximately one foot beyond all sides of the original Temporary Patch. This designated area shall be treated with a penetrating asphalt emulsion, uniformly scarified and raked to a workable condition. For street crossings and/or trenches with jogs, the reworked area will be extended beyond the outermost jog in a straight line parallel with the opposite outermost jog. Under no circumstances may the infra-red heat treatable patching mix that is used register a temperature under 200 degrees F.

After the paving mixture has been properly admixed and raked to grade, compacting shall be obtained by use of a steelwheeled roller of sufficient weight to establish a uniform density comparable to that of the surrounding pavement surface within the work area. The finished Permanent Patch shall be level having no depressions retaining water on any of the surface.

All seams of the finished perimeter shall be sealed with penetrating asphalt emulsion.

A petroleum resin sealant shall be applied consistently to the entire heated area by mechanical means or hand application at an approximate rate between .1 and .25 gallons per square yard. Actual rate will be determined on site by an approved absorption test method. A mineral filler will then be broadcast over the newly sealed area to absorb any excess liquid and prevent tracking and the area immediately opened to traffic.

d. Certification — If a Permit Holder seeks to qualify a Temporary Patch as a Permanent Patch, it must make the application for inspection set out above and specify in it its request for certification. The Awarding Authority shall notify the Permit Holder within thirty (30) days of the request whether the Temporary Patch has been certified as a Permanent Patch. If it is not so certified, the Permit Holder shall forthwith cause a Permanent Patch utilizing one of the three remaining methods set out above to be utilized.

e. Newly Paved Roads — On Newly Paved Roads, the Awarding Authority may require in addition to the placement of the Permanent Patch, that the Permanent Patch shall be treated by a process (infrared, microwave or equivalent) that will ensure that the Permanent Patch is integrated into the existing bituminous surface in a seamless manner.

f. Final Inspection of Permanent Patch — Following completion of the Permanent Patch, the Permit Holder or Contractor shall give notice thereof to the Awarding Authority who shall inspect the Permanent Patch. If the Award-

ing Authority is satisfied that the road has been restored to as good a condition as existed prior to the Street Opening Work, he shall so note on the Street Opening Permit and any Refundable Deposit securing that Street Opening Work shall be refunded promptly to Applicant. If the Awarding Authority determines that the Permit Holder is in Default, the Awarding Authority may proceed in accordance with Paragraph XIII, Remedies, of this Bylaw.

11.6. Shoulders — Suitable excavated material shall be placed in layers not to exceed six (6) inches in depth and Compacted. Shoulders shall be reconstructed to their existing condition and either loamed with six (6) inches of loam, limed, fertilized and seeded with roadside grass mix or covered with four (4) inches of wood chips as directed by the Awarding Authority.

11.7. Sidewalks — Any excavation in a concrete or bituminous concrete sidewalk shall require that the entire sidewalk area containing the trench be replaced. Any concrete sidewalk section that is excavated or damaged by the excavation must be replaced in its entirety. Suitable excavated material or gravel shall be placed in layers not to exceed six (6) inches in depth and Compacted. All sidewalk areas will be installed by the Permit Holder or Contractor in conformance with the ADA and the Architectural Access Board Regulations currently in effect. Bituminous concrete sidewalks shall have two courses (two inches of binder and one inch of top) of bituminous concrete plantmixed hot asphalt aggregate applied to and rolled to create a pavement surface consistent with the adjacent bituminous concrete surface. Concrete sidewalks shall have four inches of poured concrete applied to finish grade. The concrete shall be placed in alternate slabs 9 meters in length except as otherwise ordered. The slabs shall be separated by transverse preformed expansion joint filler 13 millimeters in thickness. Concrete driveway openings shall have six inches of poured concrete applied to finish grade. Preformed expansion joints will be installed against buildings, walls, steps, foundations or existing concrete block.

11.8. Curb and Berm — Any curbing or berm which is damaged or removed as part of the Street Opening Work shall be properly replaced in kind. The use of castinplace concrete curbing is prohibited. All salvageable granite curb that is removed from the Public Way and is excess is the property of the Town and shall be delivered to the Department of Public Works by the Permit Holder or Contractor.

11.9. Wheelchair Ramps — Existing wheelchair ramps which are damaged or removed under Street Opening Work shall be reconstructed in kind and in conformance with the ADA and the Architectural Access Board Regulations that are currently in effect.

11.10. Curb Cuts — Any curb cut within a Public Way cannot exceed the following dimensions unless specifically approved by the Awarding Authority:

Single Family Dwelling	16 feet
Multi family Dwelling	18 feet
Two Family Dwelling	18 feet
Commercial Property	24 feet

Driveway entrances into Public Ways must butt into and not overlap the edge of the existing roadway hardened surface. The driveway must be graded in such a manner that no ponding of water occurs within the Public way and in accordance with the Architectural Access Board Regulations. Driveways shall not be located on small radius curves and shall be positioned as to provide maximum sight distance and safety.

12. SUSPENSION AND REVOCATION

The Awarding Authority, if it believes a Default has occurred, can suspend immediately for up to 21 days a Street Opening Permit by communicating such suspension to any of the Permit Holder, Licensed Contractor, or any of their respective representatives at the job site.

The Awarding Authority may revoke a Street Opening Permit granted hereunder after notice and hearing if it shall reasonably determine that a Default has occurred. Permit Holder shall be given not less than five days prior written notice of the time and place of the hearing and shall have the opportunity at the hearing to present evidence. Any person aggrieved by the decision of the Awarding Authority may appeal such decision to the appropriate court of competent jurisdiction or to the extent applicable law provides, to the Department of Telecommunications and Energy.

13. REMEDIES

If a Permit Holder or Licensed Contractor shall be in Default as defined herein, the Awarding Authority may:

- a. Suspend or revoke the Street Opening Permit as provided in 12 above. If the Street Opening Work has commenced but is not completed at the time of a suspension or revocation, the Awarding Authority can order the Street Opening Work to be completed by another Licensed Contractor the cost of which is paid for from the Permit Holders Refundable Deposit Account or by Permit Holder if the Refundable Deposit is insufficient or does not exist; and/or
- b. Suspend or revoke the Licensed Contractor's Public Works Construction License pursuant to the Public works Construction Bylaw; and/or

- c. Assert the Town's legal remedies.

[A copy of Diagram No. 1 - Bituminous Concete Trench Patch Detail Excavation Method and Diagram No. 2 - Bituminous Concrete Trench Patch Detail Cold Planing Method are incorporated by reference herein and are available for inspection at the Office of the Town Clerk, Stoneham Town Hall, 35 Central Street, Stoneham, Massachusetts.]

**STREET OPENING BYLAW
ATTACHMENT FEE SCHEDULE**

Application Fee	\$50.00
Inspectional services after Normal Working Hours	\$50.00 per hour

Nominal Schedule of Refundable Deposits for Street Opening Work in Public Ways

To open to center of Public Way	\$ 300.00	each opening
To open across the Public Way	\$ 600.00	each opening
To open to center of state highway	\$ 1500.00	each opening
To open across a state highway	\$ 2000.00	each opening
To open trench in unpaved shoulder	\$10.00	per linear foot (parallel to street)
To open trench in paved Public Way	\$25.00	per linear foot (parallel to street)
Curb cut for a private driveway	\$ 200.00	
Curb cut for a subdivision street	\$ 500.00	

Newly Paved Roads (InfraRed or equivalent)

To center of Public Way	\$ 700.00
Across the Public Way	\$ 1400.00

To open a sidewalk (includes 3 sq. yds.)

Bituminous	
concrete sidewalk	\$ 300.00
Concrete sidewalk	\$ 600.00

To excavate a sidewalk (over 3 sq. yds.)

Bituminous	
concrete sidewalk	\$ 15.00 per sq. yd
Concrete sidewalk	\$ 25.00 per sq. yd.

Note: The actual amount of each Refundable Deposit shall be reasonably determined by the Awarding Authority to be sufficient to secure Applicant's performance under this Bylaw.

PUBLIC WORKS CONTRACTORS CONSTRUCTION LICENSE BYLAW

1. INTRODUCTION

From time to time, it is necessary to excavate a Public Way in order to install, repair, or remove utilities or install or realign a driveway with the possibility of removing curbing and/or fencing. It is desirable that persons working in or under a Public Way have the necessary skills to perform this work in a competent manner so that Public Ways are maintained to protect the health and safety of all persons traveling on them. This Bylaw is adopted under authority granted by G.L. c. 40, sec. 21.

2. DEFINITIONS

Awarding Authority — The Superintendent of Public Works or his designee(s) to whom the Superintendent has delegated specific authority in writing, so that the process of permit-granting, inspection, and administration will proceed expeditiously, is hereby granted the authority to exercise the powers granted by this Bylaw.

Department of Public Works: — The municipal agency generally responsible for the repair and maintenance of Public ways within the municipality.

License Applicant: — Any person or entity in the general contracting business, qualified to do business in the Commonwealth of Massachusetts who wishes to perform Street Opening Work in a Public Way either as a Permit Holder or as agent for one or more Permit Holders.

License Application Fee: — An annual \$50.00 non-refundable fee payable in cash or by check made payable to the Awarding Authority each time a License Application or renewal is filed.

Licensed Contractor: — A contractor who holds a current and valid Public Works Construction License issued by the Awarding Authority.

Permit Holder: — An "Applicant" as defined in the Street Opening Bylaw to whom a Street Opening Permit has been granted.

Public Way: — Any road, including such appurtenances as berms, curbs, drains, sewers, water mains, sidewalks and paved and unpaved shoulders within the public

right-of-way to which the public has access and the Town is responsible for maintaining. Also referred to as a Street.

Public Works Contractors Construction License: — That license required of certain persons or entities who wish to perform Street Opening Work in Public Ways.

Street Opening Permit: — A permit granted pursuant to the Street Opening Bylaw conferring permission to do Street Opening Work in a Public Way.

Street Opening Work: — Any cutting, excavating, compacting, construction, repair or other disturbance in or under a Public Way together with restoration of the Public Way in accordance with the Street Opening Bylaw following such disturbance, but excluding the location or relocation of utility poles for which a grant of location has been obtained pursuant to G.L. c. 166 sec. 27.

Violation: — The failure of the Licensed Contractor, its employees, agents and subcontractors to (i) comply fully with any or all provisions of this Bylaw, the Street Opening Bylaw, and any Street Opening Permits or supplemental instructions, the Town's General Bylaws or other applicable law, or (ii) to keep its Certificate of Insurance in full force and effect.

3. GENERAL

No person or entity may become a Licensed Contractor unless it shall:

- a. be in the general contracting business, and
- b. be qualified to do business in the Commonwealth, and
- c. be qualified, in the reasonable judgment of the Awarding Authority, by experience, training of personnel, financial resources, and previously demonstrated, satisfactory performance of the entity, and/or those individuals who control it, to perform Street Opening Work in Public Ways in the municipality, and
- d. have completed the licensing process described below.

A License Applicant may demonstrate its compliance with (3) above by presenting to the Awarding Authority evidence that it holds a current "PreQualification Rating" issued by the Massachusetts Department of Public Works pursuant to 720 CMR 5.00 which, in the reasonable judgment of the Awarding Authority, is sufficient in terms of Class of Work, Maximum Capacity Rating and Single Capacity Rating (all as defined in 720 CMR 5.00) to demonstrate

sufficient capacity to perform anticipated Street Opening Work. A License Applicant whose Public Works Contractors Construction License has been suspended or revoked in the three year period preceding the date of the current application may not demonstrate compliance with (3) above using this method.

Public Works Contractors Construction Licenses are valid from the date issued until December 31 of the year in which issued unless sooner suspended or revoked. A Public Works Contractors Construction License must be renewed each year.

4. APPLICATION PROCEDURE

The License Applicant shall file on forms designated by the Awarding Authority a completed and signed application at the offices of the Awarding Authority (with a copy delivered to the Department of Public Works). The License Application shall be accompanied by any and all certificates, certificates of insurance demonstrating compliance with (5) hereafter, and other items specified in the Application or reasonably requested by the Awarding Authority. It shall also be accompanied either by evidence that License Applicant is currently and appropriately "prequalified" pursuant to 720 CMR 5.00 or by such evidence of License Applicant's compliance with the provisions of (3), above, as Awarding Authority reasonably may require. The License Application shall also be accompanied by the License Application Fee.

The Awarding Authority shall make a prompt determination on the License Application in accordance with the standards set out in (b) above.

If the License Application is favorably considered, a Public Works Contractors Construction License shall be promptly issued. If the License Application is not favorably considered, the Awarding Authority shall communicate in writing to License Applicant the reasons its application was not favorably considered. The Awarding Authority may establish streamlined procedures for renewal applications.

5. INSURANCE/INDEMNIFICATION

Each Licensed Contractor shall acquire and continually maintain while licensed hereunder liability insurance coverage on all personnel and equipment to be used in the Street Opening Work which insurance is to be with insurance companies licensed to do business in the Commonwealth of Massachusetts and shall contain the following coverages and be in the following minimum amounts:

Commercial General Liability Insurance including operators, independent contractors, complete operations, XCU hazards, broad form property damage and personal injury.

General aggregate:	\$2,00,000
Products and complete operations:	
Aggregate	\$2,000,000
Each occurrence	\$1,000,000

Automobile Liability Insurance Covers owned, nonowned and hired vehicles.

Bodily Injury Liability	\$ 500,000	each person
	\$1,000,000	each accident
Property Damage Liability	\$ 250,000	each accident

Each Licensed Contractor agrees to maintain at the Licensee's expense all insurance required by law for its employees, including disability, workers compensation and unemployment compensation.

Certificates of Insurance shall provide for at least thirty (30) days notice to the Awarding Authority of cancellation or material change. The name of the Awarding Authority shall be listed as an additional insured on the Certificate of insurance to be provided by the Applicant. Evidence of such insurance shall be supplied to the Town at least once in each calendar year and as may be otherwise required by the Awarding Authority. The Awarding Authority is not responsible for any loss or damage whatsoever to the property of the Licensee.

Applicant, by its signature in the Application For A Public Contractor Construction License, acknowledging the benefit conveyed to Applicant by the receipt of the Public Works Contractors Construction License, shall defend, indemnify and hold harmless the Town of Stoneham, its Board of Selectmen and all of its officers, employees and agents of and from any and all claims, demands, suits or other proceedings and from any and all liabilities arising or claimed to have arisen out of or to be in any way related to: (i) the Application, (ii) any Street Opening Work by the Applicant or (iii) any action or failure to act by Applicant, its officers, employees, agents or contractors in connection with any work performed or failed to be performed by or on behalf of Applicant in or under any public way in the Town of Stoneham.

6. SUSPENSION AND REVOCATION

The Awarding Authority, if it believes a Violation has occurred, can suspend immediately for up to 21 days a Public Works Contractors Construction License by communicating such suspension to Licensed Contractor or any of its representatives at the job site.

The Awarding Authority may revoke a Public Works Contractors Construction License granted hereunder after notice and hearing if it shall reasonably determine that a violation of this Bylaw has occurred. A Licensed Con

tractor shall be given not less than five days prior written notice of the time and place of the hearing and shall have the opportunity at the hearing to present evidence. No Public Works Contractor whose license has been revoked may reapply for a Public Works Contractors Construction License during the twelve month period following a revocation. Any person aggrieved by the decision of the Awarding Authority may appeal such decision to the appropriate court of competent jurisdiction.

Or do anything in relation to the above proposed by-laws.

Board of Selectmen

Motion passes – UNANIMOUS

Dissolved Town Meeting at 9:45 PM

John J. Hanright
Town Clerk

And you are directed to serve this Warrant by posting attested copies in at least ten (10) public places in the Town fourteen (14) days at least before the time for holding said meeting and by causing an attested copy to be published in some newspaper in the town, the publication to be not less than three (3) days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at the time and place aforesaid.

Given unto our hands this fifteenth day of April in the year of our Lord one thousand nine hundred and ninety-nine.

Board of Selectmen

Albert B. Conti, Chairman
Cosmo M. Ciccarello
Patrick F. Jordan, Jr.
Anthony C. Kennedy
Darin J. Leahy

**WARRANT FOR
SPECIAL TOWN MEETING
Monday, October 25, 1999**

To either of the Constables of the Town of Stoneham in the County of Middlesex,

Greeting:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Stoneham qualified to vote in elections and Town affairs to meet in the Town Hall, 35 Central Street, on

Monday, October 25, 1999

At 7:30 o'clock in the evening to act upon the following articles of this Warrant:

Agreeable to the warrant signed by the Selectmen on October 5, 1999 the inhabitants of the Town of Stoneham qualified to vote in elections and Town affairs met in the Town Hall on Monday October 25, 1999 at 7:37 PM.

Tellers were appointed to check names of the voters entering Town Hall and the checklist showed 151 voters attended the meeting.

The meeting was called to order by the Moderator, Michael Rotondi, at 7:37 PM.

Article 1. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to pay prior year medical bills, or do anything in relation thereto.

Board of Selectmen

Article 1. Voted that the Town transfer the sum \$330 from Department #919 Unclassified – Operating to pay prior year medical bills.

UNANIMOUS

Article 2. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to amend Fiscal 00 department budgets pursuant under Article 7 of the May 1999 Annual Town Meeting, or do anything in relation thereto.

Board of Selectmen

Article 2. Voted that the Town amend the Fiscal 00 department budgets pursuant under Article 7 of the May

Exhibit A

Make the following adjustments:

#122 Board of Selectmen	Increase Personnel	\$1,414
#123 Town Administrator	Increase Personnel	\$6,824
#131 Finance Board	Increase Personnel	622
#132 Reserve Fund	Increase Operating	\$30,000
#135 Town Accountant	Increase Personnel	\$5,464
#141 Board of Assessors	Increase Personnel	\$5,588
#145 Treasurer/Collector	Increase Personnel	\$9,988
#151 Town Counsel	Increase Personnel	\$2,678
#155 MIS/GIS	Increase Personnel	\$1,755
#161 Town Clerk	Increase Personnel	\$2,478
#172 Whip Hill	Increase Personnel	\$4,904
#210 Police Department	Increase Personnel	\$157,172
#210 Police Department	Increase Operating	\$5,800
#211 Traffic Directors	Increase Personnel	\$3,800
#212 Dispatchers	Increase Personnel	\$11,683
#212 Dispatchers	Increase Personnel	\$1,430
#220 Fire Rescue	Increase Personnel	\$116,982
#220 Fire Rescue	Increase Personnel	\$4,150
#291 Emergency Manage	Increase Personnel	\$307
#300 Public Schools	Increase	\$181,000
#400 Public Works	Increase Personnel	\$40,364
#400 Public Works	Increase Operating	\$23,020
#500 Community Services	Increase Personnel	\$86,088
#500 Community Services	Increase Operating	\$9,780
#610 Public Library	Increase Personnel	\$21,186
#610 Public Library	Increase Operating	\$740
#630 Unicorn Recreation	Increase Personnel	\$15,379
#918 Capital Equipment	Increase Operating	\$608,000
#182 Community Development	Decrease Personnel	\$-6,501
#182 Community Development	Decrease Operating	\$-9,780
#399 N.E. Voc. School	Decrease	\$-5,063
#919 Unclassified	Decrease Personnel	\$430,000
Total		\$907,252

Transfer from available funds

Increase State Aid		\$104,432
Transfer from Surplus Revenue		\$253,505
Transfer from Article 12 of the May 7, 1998		\$548,292
Special Town Meeting		\$1,023
		\$907,252
#440 Sewer	Increase Personnel	\$10,274
#440 Sewer	Increase Operating	\$3,000
#440 Sewer	Decrease Intergov.	\$-66,690
Total		\$-53,416
#450 Water	Increase Personnel	\$9,961
#450 Water	Increase Operating	\$4,250
#450 Water	Decrease Intergov.	\$-11,000
Decrease Estimated Sewer Receipt by:		\$53,416
Increase Estimated Water Receipts by:		\$3,211

1999 Annual Town Meeting as printed in the handout entitled "Exhibit A".

UNANIMOUS

Article 3. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the stabilization fund, or do anything in relation thereto.

Board of Selectmen

Article 3. Voted that the Town transfer from the overlay reserve the sum of \$200,000 to the stabilization fund.

UNANIMOUS

Article 4. To see if the Town will vote to raise and appropriate, transfer from available funds or by borrowing a sum of money to purchase a fire truck, or do anything in relation thereto.

Board of Selectmen

Article 4. Voted that the Town appropriate the sum of \$280,000 to purchase and equip a fire truck, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$280,000 under Chapter 44 of the General Laws; and that the Town Administrator is authorized to take any other actions necessary to carry out this vote.

UNANIMOUS

Article 5. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the construction, reconstruction or repair of sidewalks, or do anything in relation thereto.

Board of Selectmen

Article 5. Voted that the Town transfer the sum of \$150,000 from surplus revenue for the construction, reconstruction or repair of sidewalks.

UNANIMOUS

Article 6. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the construction, reconstruction, repair and improvements to the walkways and grounds surrounding the Town Hall, or do anything in relation thereto.

Board of Selectmen

Article 6. Voted that the Town transfer the sum of \$75,000 from surplus revenue for the construction, reconstruction,

struction, repair and improvements to the walkways and grounds surrounding the Town Hall.

PASSES

Article 7. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to carry out the provisions or articles one, two and three of the January 13, 1997 Special Town Meeting with respect to the creation of public parking and related open space. Further to reduce the bonding authorization under said articles, and under article forty of the October 26, 1999 Special Town Meeting from \$1,250,000 to \$1,000,000 or do anything in relation thereto.

Board of Selectmen

Article 7. Voted that the Town transfer the sum of \$325,000 from surplus revenue to article two of the January 13, 1997 Special Town Meeting, to carry out the provisions of articles one and two in accordance with the further authorization granted by article three, all of the January 13, 1997 Special Town Meeting, with respect to the creation of public parking and related open space. Further to reduce the bonding authorization under said articles, and under article forty of the October 26, 1998 Special Town Meeting from \$1,250,000 to \$1,000,000.

UNANIMOUS

Article 8. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$350,000 for design, demolition, construction, furnishing and all related costs of a Department of Public Works Garage and further to rescind the authorization to borrow the sum of \$350,000 for said purpose(s) voted under article one of the May 6, 1999 Special Town Meeting, or do anything in relation thereto.

Board of Selectmen

Article 8. Voted that the Town transfer from surplus revenue the sum of \$350,000 for design, demolition, construction, furnishing and all related costs of a Department of Public Works Garage and further to rescind the authorization to borrow the sum of \$350,000 for said purpose(s) voted under article one of the May 6, 1999 Special Town Meeting.

UNANIMOUS

Article 9. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the sick leave buy back provisions of the Stoneham Police Association and Superior Police Officers Association.

tion Collective bargaining agreement, or do anything in relation thereto.

Board of Selectmen

Article 9. Voted that the transfer a total of \$250,000 to fund a portion of the sick leave buy back provisions of the Stoneham Police Association and Superior Police Officers Association Collective bargaining agreement and to authorize the Town Administrator to expend said sums in accordance the respective collective bargaining agreements. Said sum to be transferred as follows:

\$ 122,656 — Surplus Revenue
\$127,344 — Overlay Reserve

UNANIMOUS

Article 10. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to provide selective traffic enforcement, or do anything in relation thereto.

Board of Selectmen

Article 10. Voted that the Town transfer the sum of \$15,000 from surplus revenue to provide selective traffic enforcement.

UNANIMOUS

Article 11. To see if the Town will vote to raise and appropriate, transfer from available funds or by borrowing a sum of money to cover litigation expenses, or do anything in relation thereto.

Board of Selectmen

Article 11. Voted that the Town transfer the sum of \$15,000 from surplus revenue to cover litigation expenses

UNANIMOUS.

Article 12. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to purchase public shade trees, or do anything in relation thereto.

Board of Selectmen

Article 12. Voted that the Town transfer the sum of \$20,000 from surplus revenue to purchase and plant public shade trees.

UNANIMOUS

Article 13. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to defray the cost of drainage improvements to the Town's drainage system within the limits of Stoneham and further reduce the authorization to borrow funds for said purpose as voted under article sixteen (16) of the May 1999 Annual Town Meeting, or do anything in relation thereto.

Board of Selectmen

Article 13. Voted that the Town transfer the sum of \$250,000 from the overlay reserve to defray the cost of drainage improvements to the Town's drainage system within the limits of Stoneham and further reduce the authorization to borrow funds from \$500,000 to \$250,000 for said purpose as voted under article sixteen (16) of the May 1999 Annual Town Meeting.

Amendment — John DeGeorge

A Move that the Town transfer from the Surplus Revenue Account the sum of \$250,000 to defray the cost of making repairs and improvements to the Town's drainage system within the limits of Stoneham in conjunction with completing the engineering study of the Town's Surface Drainage System, and to further reduce the authorization to borrow funds for the intended said purposes as voted under Article sixteen (16) of the May 1999 Annual Town Meeting from \$500,000 to \$250,000

Amendment — John DeGeorge

B Move that the Town transfer from the Overlay Reserve Account the sum of \$250,000 to defray the cost of making repairs and improvements to the Town's drainage system within the limits of Stoneham in conjunction with completing the engineering study of the Town's Surface Drainage System, and to further reduce the authorization to borrow funds for the intended said purposes as voted under Article sixteen (16) of the May 1999 Annual Town Meeting from \$500,000 to \$250,000

**Question moved
Unanimous**

Voted on Amendment to the Amendment

YES	NO
73	46

**Amendment to the Amendment PASSES
Voted on Amendment
Amendment – Fails**

**Voted Main motion
Motion PASSES**

Board of Selectmen

Article 14. To see if the Town will vote to transfer from available funds a sum of money for a celebration of the Millennium, or do anything in relation thereto.

Board of Selectmen

Article 14. Voted that the Town transfer the sum of \$25,000 from surplus revenue for a celebration of the Millennium.

Amendment — John DeGeorge

- A After the word "Millennium" add, "to be held within the limits of the Town and all expenditures for said purposes shall be authorized by the Town Administrator".

**Amendment fails
Voted Main Motion
Motion Passes**

Article 15. To see if the Town will vote to authorize the board of Selectmen to acquire by purchase approximately 4.3 acres of land located at the northeast corner of Broadway Street and MacArthur Road and listed on the Town of Stoneham Assessor's map as parcels 63 and 64 (formerly 64 and 65). The owner of this land is the Roman Catholic Archbishop of Boston, Corporation Sole. Lot 63 being the same land as described as Parcel 1 in a deed from the Town of Stoneham to the Roman Catholic Archbishop of Boston, Corporation Sole, recorded at the Middlesex South District Registry of Deeds in Book, 7560, Page 165. The owner of the above referenced land although supposed to be correct, is based upon opinion and belief. And further to raise and appropriate, transfer from available funds or by borrowing a sum of money to acquire said land. Said land as shown on a plan on file at the office of the Town Clerk, or do anything in relation thereto.

Board of Selectmen

Article 15. Voted that the subject matter of article #15 be indefinitely postponed.

Indefinitely Postponed

Article 16. To see if the Town to authorize the Board of Selectmen to accept as a gift, land from the Roman Catholic Archbishop of Boston located near the corner of MacArthur Road and Elm Street and land adjacent to the Town owned land next to the Senior Center at 136 Elm Street. Said land as shown on a plan on file at the office of the Town Clerk, or do anything in relation thereto.

Presenter — waive reading of entire article — No change in substance of article.

Article 16. Voted that the Town authorize the Board of Selectmen to accept as a gift the following parcels of land:

LOT A — A parcel of land belonging, now or formerly, to Roman Catholic Archbishop of Boston, a Corporation Sole.

Beginning at a point on the southerly side of Broadway at the intersection of land of the Town of Stoneham and Roman Catholic Archbishop of Boston; thence running South 06° — 57' - 10" West 1031.16 feet; thence North 83° — 11' - 20" West 90.00 feet; thence North 06° — 57' - 10" East 494.89 feet; thence North 65° — 59' — 33" East 51.37 feet; thence North 11° — 32' — 44" East 200.00 feet; thence North 78° — 27' — 16" West 45.00 feet; thence North 11° — 32' — 44" East 310.00 feet; thence South 80° — 51' — 50" East 50.00 feet; to the point of beginning. Containing 73,305 square feet of land; more or less.

LOT B — A parcel of land belonging, now or formerly, to Roman Catholic Archbishop of Boston, a Corporation Sole.

Beginning at point on the easterly line of MacArthur Road 64.62 feet north of Elm Street; thence running North 12° - 06' - 20" West 236.57 feet; thence North 11° - 11' - 22" East 356.87 feet; thence South 78° - 48' - 40" East 30.00 feet; thence South 03° - 38' - 08" East 167.08 feet; thence South 35° - 55' - 21" East 45.95 feet; thence South 79° - 10' - 55" East 50.00 feet; thence South 11° - 04' - 51" East 78.75 feet; thence South 02° - 30' - 01" East 101.00 feet; thence South 02° - 04' - 04" West 99.00 feet; thence South 39° - 38' - 41" West 83.00 feet; thence South 77° - 53' - 00" West 101.00 feet; to the point of beginning Containing 74,771 square feet of land, more or less.

These descriptions are intended to conform to a plan entitled "Plan of Land in Stoneham, Mass. By Hayes Engineering Inc., dated October 25, 1999."

The owner of the above described parcels of land, as recited above, although suppose to be correct, is based only upon opinion and belief.

And further the Board of Selectmen and Town Administrator are authorized to take any action required to carry out this vote.

UNANIMOUS

Article 17. To see if the Town will vote to amend the Stoneham Town Code by deleting Section 2-37.2 Unicorn Recreational Area Committee and rescinding, by any means legally required, the vote of the Town Meeting of December 1, 1969 to accept the Acts of 1969 Chapter 391 (G.L. c.40, sec. 8E) an act authorizing the establishment of a Youth Commission. Further to establish in their place, effective in May, 2000, an Open Space and Recreation Advisory Committee to be appointed by the Board of Selectmen. The specifics of membership to be established in the motion for this Article, to include up to fifteen (15) members of the existing Unicorn Committee and Youth Commission, and thereafter the maximum membership to be reduced to no greater than eleven (11) members. The Committees responsibilities, to be further specified in the motion for this Article, shall include advising the Board of Selectmen on the open space and recreation needs of the Town, including but not limited to the Unicorn Golf Course(s), and Arena, all the playgrounds and recreational areas, updating and implementing the open space plan, and developing assisting in the operation of recreational programs and activities for residents of the Town, or do anything in relation thereto.

Board of Selectmen

Article 17. Voted that the subject matter of article #17 be indefinitely postponed.

Indefinitely Postponed

Chapter 18. To see if the Town will vote to appropriate the sum of money to be received by the Town from the State Highway Funds Account Chapter 53 of the Acts of 1999, as provided by the Commonwealth of Massachusetts for the purpose of continuing the permanent construction program on Public Ways within the Town or other eligible municipal projects and authorize the Town Administrator to make such expenditures, or do anything in relation thereto.

Board of Selectmen

Article 18. Voted that the Town appropriate the sum, not to exceed, \$135,566.46 which is to be received by the Town from the State Highway Funds Account Chapter 53 of the Acts of 1999, as provided by the Commonwealth of Massachusetts for the purpose of continuing the permanent construction program on Public Ways within the Town or other eligible municipal projects and authorize the Town Administrator to make such expenditures.

UNANIMOUS

Chapter 19. To see if the Town will vote to authorize the Board of Selectmen to accept easements for access, drainage and construction purposes from Bear Hill Golf Course and Buckingham Terrace Condominiums, their successors or assign, or do anything in relation thereto.

Board of Selectmen

Article 19. Voted that the Town Authorize the Board of Selectmen to accept easements for access, drainage and construction purposes from Bear Hill Golf Course and Buckingham Terrace Condominiums, their successors or assign.

UNANIMOUS

Chapter 20. To see if the Town will vote to accept as Public Ways the following ways as laid out by the Town Administrator.

- 74 Arthur Street from Graystone Road southerly to dead-end 216 feet, more or less.
- 75 Fellsview Road from Lynn Fells Parkway southeasterly 250 feet, more or less, to the previous acceptance.
- 76 Kimball Drive form Oak Street easterly 693 feet, more or less, to cul-de-sac.
- 77 Vera Lane form Washington Street easterly 428 feet, more or less, to cul-de-sac.

And authorize the Board of Selectmen or Town Administrator to obtain by purchase, accept as a gift, take by right of eminent domain under provisions of Chapter 79 or 80A of the General Laws, or otherwise acquire any land or interest in land necessary or proper for the acceptance of such ways, and to raise and appropriate or transfer from available funds a sum of money for plans, recording fees, legal expense in connection with acceptance of said ways, or do anything in relation thereto.

Board of Selectmen

Arthur Street residents did not want Arthur Street to be a public way — Taken out

Article 20. Voted that the Town accept as Public Ways the following ways as laid out by the Town Administrator.

- 78 Fellsview Road from Lynn Fells Parkway southeasterly 250 feet, more or less, to the previous acceptance.

79 Kimball Drive from Oak Street easterly 693 feet, more or less, to cul-de-sac.

80 Vera Lane from Washington Street easterly 428 feet, more or less, to cul-de-sac.

And authorize the Town Administrator to obtain by purchase, accept as a gift, take by right of eminent domain under provisions of Chapter 79 or 80A of the General Laws or otherwise acquire any land or interest in land necessary or proper for the acceptance of such ways.

UNANIMOUS

Article 21. To see if the Town will vote to raise and appropriate or transfer from available funds or by borrowing, a sum of money for the purpose of constructing a sanitary sewer main on a portion of Vernon Avenue, with betterments to be assessed, or do anything in relation thereto.

Board of Selectmen

Article 21. Voted that the Town transfer from Article #15 of the May 1999 Annual Town Meeting the sum of \$15,500 for the purpose of constructing a sanitary sewer main on a portion of Vernon Avenue, with betterments to be assessed.

UNANIMOUS

Article 22. To see if the Town will vote to authorize the Town to enter into an intermunicipal agreement pursuant to Chapter 40, Section, 4A of the General Laws to provide for regional services, including, but not limited, purchasing, personal administrative support, facilitate solutions to common municipal issues, or do anything in relation thereto.

Board of Selectmen

Article 22. Voted that the Town authorize the Town to enter into an intermunicipal agreement pursuant to Chapter 40, Section, 4A of the General Laws to provide for regional services, including, but not limited to, purchasing, personal administrative support, facilitate solutions to common municipal issues, and authorize the Town Administrator to take any action deemed necessary to carry out this vote.

UNANIMOUS

Article 23. To see if the Town will vote to amend the Town Code Section 2-9 as follows: "the Moderator may take all votes requiring a two-thirds majority in the same manner in which the moderator conducts the taking of a vote when a majority is required, or do anything in relation thereto.

Board of Selectmen

Article 23. Voted that the Town amend the Town Code Section 2-9 by adding at the end of that section the following: "The moderator may take all votes requiring a two-thirds majority in the same manner in which the moderator conducts the taking of a vote when a majority is required".

UNANIMOUS

Approved – AG – November 22, 1999

Article 24. To see if the Town will vote to amend the Stoneham Town Code, Chapter 15, Zoning Bylaw section 4.11.3 by deleting it in its entirety and substituting the following:

3 Uses Permitted:

The following Wireless Service Facilities may be constructed, erected, installed and/or used in the Wireless Service Facilities Overlay District subject to the issuance of a building permit by the Inspector of Buildings:

- a. A Wireless Service facility may be installed on:
 - (i) a building, excluding buildings used for one to four family residential use or (ii) other structure, excluding any structure constructed or used primarily as a mount for antennas or other appurtenances to a Wireless Service Facility and excluding utility or similar poles and billboards or signs, provided that such Wireless Service Facility, including its supports, is:
 1. Finished in a manner designed to be aesthetically consistent with the exterior finish of such building or structure, and
 2. Mounted in such a manner so that it does not:
 - (a) Extend above the building height (not including any structures on the roof of the building) by more than fifteen (15') feet.
 - (b) Extend above the height of a structure other than a building by more than 15 feet;
 - (c) Extend beyond the face of any wall, or exterior surface in case of structures that do not have walls, by more than 18 inches;
 - (d) Extend below the top of any wall, or exterior surface in case of structures

that do not have walls, by more than 12 feet;

When a Wireless Service Facility extends above the height of a building or the face of a structure as provided in subparagraphs (a) and (b), above, the Wireless Service Facility shall extend the minimum necessary for the proper functioning of the Wireless Communication Services to be provided by the Wireless Service Facility at that location, and every effort shall be made to conceal the Wireless Service Facility within or behind existing architectural features to limit its visibility from public ways. A Wireless Service Facility mounted on a roof shall be stepped back from the front facade in order to limit its impact on the building's silhouette; and

3. Individually or in the aggregate have a front surface facing surrounding streets and adjacent properties that does not exceed fifty (50) square feet in area.
- b. A Wireless Service Facility installed wholly within and not protruding from the interior space of any existing building or structure, excluding buildings used for one to four family residential use.
- c. A Wireless Service Facility used exclusively for non-commercial municipal public safety purposes.

Wireless Service Facilities constructed, erected, installed, placed and used pursuant to this as-right provision shall, unless otherwise provided, also be subject to the following Sections of this bylaw: 6.11.3.4 Color, 6.11.3.8 Lighting, 6.11.3.10 Historic, 6.11.4 Environmental Standards, 6.11.5 Safety Standards, 6.11.6.6 Noise Filing Requirements, 6.11.6.7 Radio Frequency Radiation Requirements, 6.11.8 Monitoring and Maintenance, and 6.11.10 Abandonment or Discontinuance of Use.
Planning Board

**Presenter — Waive reading of entire article —
No change in substance of article.**

Article 24. Voted that the Town amend the Stoneham Town Code, Chapter 15, Zoning Bylaw section 4.11.3 by deleting it in its entirety and substituting the following:

6 Uses Permitted:

The following Wireless Service Facilities may be constructed, erected, installed and/or used in the Wireless Service Facilities Overlay District subject to the issuance of a building permit by the Inspector of Buildings:

a. A Wireless Service facility may be installed on: (i) a building, excluding buildings used for one to four family residential use or (ii) other structure, excluding any structure constructed or used primarily as a mount for antennas or other appurtenances to a Wireless Service Facility and excluding utility or similar poles and billboards or signs, provided that such Wireless Service Facility, including its supports, is:

1. Finished in a manner designed to be aesthetically consistent with the exterior finish of such building or structure, and
2. Mounted in such a manner so that it does not:

(a) Extend above the building height (not including any structures on the roof of the building) by more than fifteen (15') feet.

(b) Extend above the height of a structure other than a building by more than 15 feet;

(c) Extend beyond the face of any wall, or exterior surface in case of structures that do not have walls, by more than 18 inches;

(d) Extend below the top of any wall, or exterior surface in case of structures that do not have walls, by more than 12 feet; When a Wireless Service Facility extends above the height of a building or the face of a structure as provided in subparagraphs (a) and (b), above, the Wireless Service Facility shall extend the minimum necessary for the proper functioning of the Wireless Communication Services to be provided by the Wireless Service Facility at that location, and every effort shall be made to conceal the Wireless Service Facility within or behind existing architectural features to limit its visibility from public ways. A Wireless Service Facility mounted on a roof shall be stepped back from the front facade in order to limit its impact on the building's silhouette; and

3. Individually or in the aggregate have a front surface facing surrounding streets and adjacent properties that does not exceed fifty (50) square feet in area.

b. A Wireless Service Facility installed wholly within and not protruding from the interior space of any existing building or structure, excluding buildings used for one to four family residential use.

c. A Wireless Service Facility used exclusively for non-commercial municipal public safety purposes.

Wireless Service Facilities constructed, erected, in-

stalled, placed and used pursuant to this as-right provision shall, unless otherwise provided, also be subject to the following Sections of this bylaw: 6.11.3.4 Color, 6.11.3.8 Lighting, 6.11.3.10 Historic, 6.11.4 Environmental Standards, 6.11.5 Safety Standards, 6.11.6.6 Noise Filing Requirements, 6.11.6.7 Radio Frequency Radiation Requirements, 6.11.8 Monitoring and Maintenance, and 6.11.10 Abandonment or Discontinuance of Use.

UNANIMOUS

Approved by the Attorney General – January 10, 2000

Article 25. To see if the Town will vote to amend the Stoneham Town

Code, Chapter 15, Zoning Bylaw section 6.11 Wireless Service Facility Requirements and Restrictions by deleting 6.11.1 in its entirety and substituting the following:

6.11.1 General Applicability and Purpose

6.11.1.1 The same general applicability and purpose as stated in Sections 4.11.1 and 4.11.2 apply.

6.11.1.2 Special Permits

In the districts where Wireless Service Facilities are allowed by Special Permit, the Planning Board may issue a Special Permit under Section 7.4 of this bylaw, and the Special Permit Granting Authority Rules and Regulations which shall apply except to the extent a submission requirement is superseded herein, for:

- a. A Wireless Service Facility (including its supports) of the type allowed in Section 4.11.3, installed on a building or structure, if such Wireless Service Facility exceeds any one or more of the dimensional requirements of Section 4.11.3 (a)(2) or (a)(3); or
- b. A monopole in accordance with provisions of this bylaw below;

Provided that the Planning Board finds:

1. That the requested installation is essential to the proper functioning of the telecommunications services to be provided by the Wireless Service Facility at that location and that an alternative installation meeting the by-right limitations of Section 4.11.3 is not feasible; and
2. That the requested installation will not materially adversely affect adjacent properties; and

3. That there are no existing, approved or proposed Wireless Service Facilities which are reasonably available to accommodate the Wireless Service Facility equipment proposed in order to provide the proposed Wireless Communications Services; and
4. That the overall height of a proposed monopole does not exceed the height permitted in the underlying zoning district, unless the applicant demonstrates that a greater height, but in no event higher than fifteen feet (15') above the height permitted in the underlying zoning district or higher than ten feet (10') above the tallest building, average tree canopy height (measured from ground level) or topographical feature of the land within five hundred feet (500') of the Wireless Service Facility, is essential to the proper functioning of the Wireless Communication Services to be provided by the Wireless Service Facility at that location and that an alternative installation meeting the height restrictions and the requirements of this bylaw can not be met. The height and size, including any appurtenant equipment and devices, shall be the minimum height and size essential to the proper functioning of the Wireless Communication Services to be provided by the Wireless Service Facility at that location; and
5. That with respect to a monopole, the applicant has agreed to permit other Wireless Communications Service providers to co-locate on the monopole if technologically practical at commercially reasonable rates.

Planning Board

Article 25. Voted that the Town amend the Stoneham Town Code, Chapter 15, Zoning Bylaw section 6.11 Wireless Service Facility Requirements and Restrictions by deleting 6.11.1 in its entirety and substituting the following:

6.11.1 General Applicability and Purpose

6.11.1.1 The same general applicability and purpose as stated in Sections 4.11.1 and 4.11.2 apply.

6.11.1.2 Special Permits

In the districts where Wireless Service Facilities are allowed by Special Permit, the Planning Board may issue a Special Permit under Section 7.4 of this bylaw, and the Special Permit Granting Authority Rules and Regulations which shall apply except to the extent a submission requirement is superseded herein, for:

- a. A Wireless Service Facility (including its supports) of

the type allowed in Section 4.11.3, installed on a building or structure, if such Wireless Service Facility exceeds any one or more of the dimensional requirements of Section 4.11.3 (a)(2) or (a)(3); or

- b. A monopole in accordance with provisions of this bylaw below;

Provided that the Planning Board finds:

1. That the requested installation is essential to the proper functioning of the telecommunications services to be provided by the Wireless Service Facility at that location and that an alternative installation meeting the by-right limitations of Section 4.11.3 is not feasible; and
2. That the requested installation will not materially adversely affect adjacent properties; and
3. That there are no existing, approved or proposed Wireless Service Facilities which are reasonably available to accommodate the Wireless Service Facility equipment proposed in order to provide the proposed Wireless Communications Services; and
4. That the overall height of a proposed monopole does not exceed the height permitted in the underlying zoning district, unless the applicant demonstrates that a greater height, but in no event higher than fifteen feet (15') above the height permitted in the underlying zoning district or higher than ten feet (10') above the tallest building, average tree canopy height (measured from ground level) or topographical feature of the land within five hundred feet (500') of the Wireless Service Facility, is essential to the proper functioning of the Wireless Communication Services to be provided by the Wireless Service Facility at that location and that an alternative installation meeting the height restrictions and the requirements of this bylaw can not be met. The height and size, including any appurtenant equipment and devices, shall be the minimum height and size essential to the proper functioning of the Wireless Communication Services to be provided by the Wireless Service Facility at that location; and
5. That with respect to a monopole, the applicant has agreed to permit other Wireless Communications Service providers to co-locate on the monopole if technologically practical at commercially reasonable rates.

UNANIMOUS

Approved by the Attorney General – January 10, 2000

Article 26. To see if the Town will vote to amend the Zoning Map of the Town of Stoneham in the following manner:

Delete municipal buildings from the Wireless Service Facilities Overlay District.

Add Commercial II and III in Wireless Service Facility Overlay District.

Planning Board

Article 26. Voted that the Town amend the Zoning Map of the Town of Stoneham in the following manner:

Delete municipal buildings from the Wireless Service Facilities Overlay District.

Add Commercial II and III in Wireless Service Facility Overlay District.

UNANIMOUS

Approved by the Attorney General – January 10, 2000

Article 27. To see if the Town will vote to amend the Stoneham Town Code, Chapter 15, Zoning Bylaw by deleting Section 6.3 Off-Street Parking Requirements and Section 6.4 Off-Street Loading in their entirety and substituting the following:

6.3 OFF-STREET PARKING REQUIREMENTS:

6.3.1 Objectives and Applicability:

6.3.1.1 Objectives: The objectives of this section of the bylaw are as follows:

- a. Promote traffic safety by assuring adequate places for storing of motor vehicles off the street and for their orderly access and egress to and from the public street;
- b. Increase the traffic-carrying capacity of streets and highways in the town and obtain a more efficient utilization of on-street curbside parking;
- c. Reduce hazards and nuisances to pedestrians on public sidewalks and ways.

6.3.1.2 *Applicability:* No building permit or certificate of occupancy shall be issued for the construction of a new building, the enlargement of an existing building, the de-

velopment of a use not located in a building, the redevelopment of an existing building or the change from one type of use to another, unless off-street parking is provided and detailed on a plot plan in accordance with this section of the bylaw.

6.3.2 Location of Parking Facilities:

6.3.2.1 Parking shall be on the same lot as the principal use and in non-residential districts, meet all setback requirements for the district as described in Section 5.2.1, with the following exceptions for off-site parking:

Central Business District:

1. A Special Permit by the Planning Board subject to the provisions of Section 6.3.8 and Site Plan Approval by the Board of Selectmen when required.
2. The Planning Board by Special Permit may allow for the substitution of space within municipal parking lots in lieu of the parking requirements of this section, provided they are located within 1600 feet of the building which is intended to be served.
3. There will be no off-street parking requirement for any existing structure in the Central Business District, provided that any alteration, rehabilitation or addition to any existing structure does not increase the requirements as outlined in Section 6.3.3.
2. *Location on Site:* Such parking facilities may be provided within a structure, above or below ground, or outside at grade level.

6.3.3 Minimum Number of Spaces by Use:

Use	Requirement
1. Residential	
a) Single or two Family	a) 2 per dwelling unit
b) Greater than two family	b) 2.5 per dwelling
c) Congregate living	c) .75/ bedroom
d) Assisted living, long-term care	d) 4/ living unit
2. Institutional/ Public assembly	
a) Elementary	a) 2 per each classroom plus 30% for visitors, staff
b) Secondary, college, tech school	b) 1 for 8 seats
c) Day care, pre-school	c) 1/10 children plus 1 per each employee
d) Church, temple, club, lodge, comm. center,	d) 1 per 4 seats according to

any place of public assembly	maximum occupancy
------------------------------	-------------------

- | | |
|--|--|
| 3. Commercial/ Business | |
| a) Medical/ dental office | a) 1 per every 200 square feet of gross floor area |
| b) Business, professional, administrative office | b) 1 per every 300 square feet of gross floor area |
| c) Retail/ personal service establishment | c) 1 per every 300 square feet of gross floor area |

4. Food Service Establishments

- a) Restaurants/ diners a) 1 per 3 seats

5. Hospitals

1 per 400 square feet of gross floor area

6. Hotels

1 for every rental room plus 1 per 3 people at maximum occupancy of assembly room, plus 33%

7. Warehouse, storage, wholesale, or similar use

1 per 750 square feet of gross floor area

8. Any other commercial or business use not listed

1 per 300 square feet of gross floor area

6.3.3.1 Round up for decimal .5 or greater.

6.3.4 Facility Design Standards

6.3.4.1 Parking Spaces:

6.3.4.1.1 Parking spaces shall each be a minimum of nine (9) feet by eighteen (18) feet or (9) nine feet by (22) twenty-two feet in length for parallel parking exclusive of drives, walks, and maneuvering space.

6.3.4.1.2 Parking spaces for vehicles such as commercial trucks, buses or other vehicles that exceed 7' by 18 feet in size must be specifically identified upon a plan and be of such dimensions as to accommodate the specified type of vehicle. Such vehicles shall be permitted to park only in the stalls so identified and approved.

6.3.4.2 Layout:

- (1) Access to and egress from all parking areas shall be

only via driveways which meet the design standards of Section 6.3.6;

- (2) All portions of all parking spaces, loading areas and maneuvering aisles shall be set back a minimum of five (5) feet from any street or way and meet the setback requirement for the district. Curbs, wheel stops, screening or similar barriers shall be installed along the setback line for parking and loading to prevent vehicles from being parked or driven within required setback areas or required landscaped areas;
- (3) Aisle Widths-Each off-street parking space shall have direct access to an aisle or driveway having a minimum width of 24 feet in the case of two-way traffic or the following widths in the case of one-way traffic only.

Angle of Parking	Minimum Aisle Width
Parallel	12 feet
30 degrees	11 feet
45 degrees	13 feet
60 degrees	18 feet
90 degrees	20 feet

- (4) Each required off-street parking space shall be designed so that any motor vehicle may proceed to and from said parking space without requiring the moving of any other vehicle or the passing over of any other parking space;
- (5) Each parking area shall be designed to provide a circulation system within the lot so that all vehicles may exit from and enter into the adjacent street or way by being driven in a forward direction and no vehicle shall be required to enter or leave by backing;
- (6) All required parking areas shall be paved and parking spaces marked to provide delineation between parking stalls and aisles. Such markings shall be maintained so as to be plainly visible with color and markings according to acceptable industry standards as per the Town Engineer.
- (7) *Handicapped parking:* Specially designated parking spaces for the physically handicapped shall be provided, as described in Code of Massachusetts Regulations, 521 CMR Rules and Regulations of the Architectural Access Board or any successor state law or regulations governing architectural access. Spaces for the handicapped shall be clearly identified by a sign indicating those spaces are reserved for physically handicapped persons. Such spaces shall be located in that portion of the parking lot nearest to the entrances to the use or structure which the parking lot serves. Van accessible stalls are required in

accordance with the 521 CMR Rules and Regulations of the Architectural Access Board.

- (8) *Surfacing and Drainage:* Such parking facilities shall be suitably graded, surfaced and drained so as to dispose of all surface water without detriment to surrounding uses.
- (9) *Maintenance of parking facility:* Lots shall be kept clean and free from rubbish and debris.
- (10) *Snow Storage:* The layout of the parking area shall allow sufficient space for the storage of plowed snow so as not to diminish the capacity to meet the minimum parking requirements.

6.3.5 LIGHTING AND SCREENING:

6.3.5.1 All illumination on parking lots must be shielded so as not to shine upon abutting properties.

6.3.5.2 Properties other than the use served by the parking lot, which abut the parking lot shall be protected from headlight glare by either:

- (a) A strip at least four (4) feet wide, densely planted with shrubs or trees which are no more than four (4) feet high at the time of planting and which are of a type that may be expected to form a year-round dense screen, or
- (b) A wall, barrier or fence of uniform appearance at least five (5) feet high but not more than six (6) feet above finished grade. Such wall, barrier or fence may be opaque or perforated, provided that not more than fifty percent (50%) of the face is open.

6.3.5.2.1 Such screening shall be maintained in good condition at all times. Such screening or barrier may be interrupted by normal entrances and exits.

6.3.6 DRIVEWAY ACCESS PERMITS:

- (a) Prior to issuance of a building permit, a driveway/access permit must be obtained from the Public Works Department for all new or relocated driveways or parking lots except those which are governed by other state or federal statute. (10-21-85, Art. 15; 5-4-92)
- (b) No such driveway or access shall exceed a grade slope in excess of thirteen percent (13%).
- (c) Driveway/access slopes shall be calculated from the street layout line (back edge of side-

walk to the termination of the driveway or the garage floor. For purposes of calculating the slope in (b) in areas where curbing and/or sidewalks have yet to be installed, the elevation at the back edge of the sidewalk shall be assumed to be ten (10) inches above the existing or proposed gutter grade. (10-25-90)

- (d) In all districts the number of driveways permitting entrance to and exit from a lot shall be limited to two per street line. Driveways shall be located so as to minimize conflict with traffic on public streets and where good visibility and sight distances are available to observe approaching pedestrian and vehicular traffic.
- (e) No private way or driveway which serves a non-residential use in a non-residential district shall be built through a residential district.

6.3.7 OFF-STREET LOADING:

6.3.7.1 Applicability:

6.3.7.1.1 The provisions of this Section shall apply to any building or structure, or addition thereto, to be utilized for any use within any zone except those allowed in Residence A, Residence B and Open Space Districts, containing more than five thousand (5,000) gross square feet.

6.3.7.2 Number of Off-Street Loading Areas Required:

6.3.7.2.1 There shall be one (1) off-street loading area for each twenty five (25,000) square feet, or portion thereof, of gross floor area.

6.3.7.3 Design:

6.3.7.3.1 Each off-street loading area shall be not less than ten (10) feet in width, thirty-five (35) feet in length, and twelve (12) feet in height, exclusive of driveways.

6.3.7.3.2 Off-street loading areas shall be located entirely on the lot to be served, and shall be designed with appropriate means of vehicular access to a street or alley.

6.3.7.3.3 Off street loading areas shall be suitably graded, surfaced and drained so as to dispose of all surface water without detriment to surrounding uses.

6.3.8 SPECIAL PERMITS FOR PARKING

6.3.8.1 Special permit for a change in parking space requirements: The number of off-street parking spaces required by Section 6.3.3, of this bylaw for a use or uses in

the Central Business District may be changed by special permit in accordance with the following provisions:

- (1) Special permit criteria: The Planning Board, by special permit, may allow remote parking lots, or shared parking lots which it deems reasonable, based on the following criteria, and other applicable provisions presented in this subsection:

- (a) The capacity, location and current level of use of existing parking facilities, both public and private;
- (b) The efficient and maximum use in terms of parking needs and services provided;
- (c) The relief of traffic and parking congestion;
- (d) The safety of pedestrians;
- (e) The provision of reasonable access either by walking distance or shuttle vehicle arrangements;
- (f) The maintenance of the character of the area.

- (2) The following are allowed by Special Permit:

- A. The substitution of parking spaces within municipal parking lots in lieu of or in reduction to the parking requirements of this section, provided they are located within 1600 feet of the building which is intended to be served.
- B. A reduction in parking space requirements: The number of off-street parking spaces required by Section 6.3.3 of this bylaw for a use or uses in the non-residential districts may be reduced by special permit in accordance with the following provisions:
 - (a) Up to fifty percent (50%) of the parking spaces serving a building may be used jointly for other uses not normally open, used or operated during similar hours. The applicant must show that the peak parking demand and principal operating hours for each use are suitable for a common parking facility.
 - (b) A written agreement defining the joint use acceptable to the Planning Board of the common parking facility shall be executed by all parties concerned and approved by the Planning Board as part of the special permit process. Such agreement shall be

recorded at the Middlesex Registry of Deeds.

- (c) Any subsequent change in land uses for which the shared parking proposal was approved, and which results in the need for additional parking spaces, shall require a new special permit application under this subsection.

(2) Remote parking: Remote (satellite) parking areas may be authorized by the Planning Board by special permit, subject to the following provisions:

- (a) The satellite parking spaces will be used solely by the employees and, where practicable, clientele of the commercial use;
- (b) The off-site parking spaces shall be located to adequately serve the proposed use and shall be within six hundred (600) feet of the building served for clientele of the commercial use. Off-site parking for employees of the business may be located within a distance of one thousand two hundred (1,200) feet, unless shuttle vehicle arrangements are provided as a condition of the special permit. The parking distance shall be measured by the shortest route of pedestrian access, entrance to entrance.

(3) Pedestrian access: Any proposals submitted, which, in the opinion of the Planning Board, provide direct and vital pedestrian access to other abutting commercial properties and serve to improve pedestrian accessibility may reduce the number of parking spaces required by fifteen percent (15%). Pedestrian access shall be provided enough improved pathways, stairway access or other physical improvements, and such access shall be clearly marked.

Planning Board

Article 27. Voted that the Town amend the Stoneham Town Code, Chapter 15, Zoning Bylaw by deleting Section 6.3 Off-Street Parking Requirements and Section 6.4 Off-Street Loading in their entirety and substituting the following:

6.3 OFF-STREET PARKING REQUIREMENTS:

6.3.1 Objectives and Applicability:

6.3.1.1 *Objectives:* The objectives of this section of the bylaw are as follows:

- a. Promote traffic safety by assuring adequate places for storing of motor vehicles off the street and for their orderly access and egress to and from the public street;
- b. Increase the traffic-carrying capacity of streets and highways in the town and obtain a more efficient utilization of on-street curbside parking;
- c. Reduce hazards and nuisances to pedestrians on public sidewalks and ways.

6.3.1.2 *Applicability:* No building permit or certificate of occupancy shall be issued for the construction of a new building, the enlargement of an existing building, the development of a use not located in a building, the redevelopment of an existing building or the change from one type of use to another, unless off-street parking is provided and detailed on a plot plan in accordance with this section of the bylaw.

6.3.2 Location of Parking Facilities:

6.3.2.1 Parking shall be on the same lot as the principal use, with the following exceptions for off-site parking:

Central Business District:

- 1. A Special Permit by the Planning Board subject to the provisions of Section 6.3.8 and Site Plan Approval by the Board of Selectmen when required.
- 2. There will be no off-street parking requirement for any existing structure in the Central Business District, provided that any alteration, rehabilitation or addition to any existing structure does not increase the requirements as outlined in Section 6.3.3.

6.3.2.2 *Location on Site:* Such parking facilities may be provided within a structure, above or below ground, or outside at grade level.

6.3.3 Minimum Number of Spaces by Use:

Use	Requirement
1. Residential	
a) Single or two Family	a) 2 per dwelling unit
b) Greater than two family	b) 2.1 per dwelling unit, any space requirement in excess of 2.0 per dwelling unit shall not be assigned, conveyed or transferred and shall be

clearly marked for visitor
or guest parking

- c) Congregate living c) .75/ bedroom
- d) Assisted living, d) .4/ living unit
long-term care
- 2. Institutional/ Public assembly
 - a) Elementary, a) 2 per each classroom
day care, pre-school plus 30% for visitors,
staff
 - b) Secondary, college, b) 1 for 8 seats
tech school
 - c) Day care, pre-school c) 1 per 4 seats according
to maximum occupancy
 - d) Church, temple, club,
lodge, comm. center,
any place of public
assembly
- 3. Commercial/ Business
 - a) Medical/ dental office a) 1 per every 200 square
feet of gross floor area
 - b) Business, professional, b) 1 per every 350 square
administrative office feet of gross floor area
 - c) Retail/ personal service c) 1 per every 350 square
establishment feet of gross floor area
- 4. Food Service Establishments
 - a) Restaurants/ diners a) 1 per 3 seats
- 5. Hospitals 1 per 400 square feet of
gross floor area
- 6. Hotels 1 for every rental room
plus 1 per 3 people at
maximum occupancy
of assembly room,
plus 33%
- 7. Warehouse, storage, 1 per 750 square feet of
wholesale, or similar use gross floor area
- 8. Any other commercial or 1 per 300 square feet of
business use not listed gross floor area

6.3.3.1 Any parking calculations or .5 or greater shall be rounded up to the next whole space.

- 4. Parking for any unspecified use requiring a Special Permit under this bylaw shall be determined by the Planning Board.

6.3.4 Facility Design Standards

6.3.4.1 Parking Spaces:

6.3.4.1.1 Parking spaces shall each be a minimum of nine (9) feet by eighteen (18) feet or (9) nine feet by (22) twenty-two feet in length for parallel parking exclusive of drives, walks, and maneuvering space.

6.3.4.1.2 Parking spaces for vehicles such as commercial trucks, buses or other vehicles that exceed 7' by 18 feet in size must be specifically identified upon a plan and be of such dimensions as to accommodate the specified type of vehicle. Such vehicles shall be permitted to park only in the stalls so identified and approved.

6.3.4.2 Layout:

- (1) Access to and egress from all parking areas shall be only via driveways which meet the design standards of Section 6.3.6;
- (2) Except for Residence A and B, all portions of all parking spaces, loading areas and maneuvering aisles shall be set back a minimum of (5) feet from any street or way and meet the side and rear setback requirements for the district. Curbs, wheel stops, screening or similar barriers shall be installed along the setback line for parking and loading to prevent vehicles from being parked or driven within required setback areas or required landscaped areas;
- (3) Aisle Widths-Each off-street parking space shall have direct access to an aisle or driveway having a minimum width of 24 feet in the case of two-way traffic or the following widths in the case of one-way traffic only.

Angle of Parking

Minimum Aisle Width

Parallel	12 feet
30 degrees	11 feet
45 degrees	13 feet
60 degrees	18 feet
90 degrees	20 feet

- (4) Each required off-street parking space shall be designed so that any motor vehicle may proceed to and from said parking space without requiring the moving of any other vehicle or the passing over of any other parking space;
- (5) Each parking area shall be designed to provide a circulation system within the lot so that all vehicles may exit from and enter into the adjacent street or way by being driven in a forward direction and no vehicle shall be required to enter or leave by backing;

- (6) All required parking areas shall be paved and parking spaces marked to provide delineation between parking stalls and aisles. Such markings shall be maintained so as to be plainly visible with color and markings according to acceptable industry standards as per the Town Engineer.
- (7) *Handicapped parking:* Specially designated parking spaces for the physically handicapped shall be provided, as described in Code of Massachusetts Regulations, 521 CMR Rules and Regulations of the Architectural Access Board or any successor state law or regulations governing architectural access. Spaces for the handicapped shall be clearly identified by a sign indicating those spaces are reserved for physically handicapped persons. Such spaces shall be located in that portion of the parking lot nearest to the entrances to the use or structure which the parking lot serves. Van accessible stalls are required in accordance with the 521 CMR Rules and Regulations of the Architectural Access Board.
- (8) *Surfacing and Drainage:* Such parking facilities shall be suitably graded, surfaced and drained so as to dispose of all surface water without detriment to surrounding uses.
- (9) *Maintenance of parking facility:* Lots shall be kept clean and free from rubbish and debris.
- (10) *Snow Storage:* The layout of the parking area shall allow sufficient space for the storage of plowed snow so as not to diminish the capacity to meet the minimum parking requirements.

6.3.5 LIGHTING AND SCREENING:

6.3.5.1 All illumination on parking lots must be shielded so as not to shine upon abutting properties.

6.3.5.2 Properties other than the use served by the parking lot, which abut the parking lot shall be protected from headlight glare by either:

- (a) A strip at least four (4) feet wide, densely planted with shrubs or trees which are no more than four (4) feet high at the time of planting and which are of a type that may be expected to form a year-round dense screen, or
- (b) A wall, barrier or fence of uniform appearance at least five (5) feet high but not more than six (6) feet above finished grade. Such wall, barrier or fence may be opaque or perforated, provided that not more than fifty percent (50%) of the face is open and must be

constructed in accordance with Section 6.5 of this bylaw.

6.3.5.2.1 Such screening shall be maintained in good condition at all times. Such screening or barrier may be interrupted by normal entrances and exits.

6.3.6 DRIVEWAY ACCESS PERMITS:

- (a) Prior to issuance of a building permit, a driveway/ access permit must be obtained from the Public Works Department for all new or relocated driveways or parking lots except those which are governed by other state or federal statute. (10-21-85, Art. 15; 5-4-92)
- (b) No such driveway or access shall exceed a grade slope in excess of thirteen percent (13%).
- (c) Driveway/access slopes shall be calculated from the street layout line (back edge of sidewalk to the termination of the driveway or the garage floor. For purposes of calculating the slope in (b) in areas where curbing and/or sidewalks have yet to be installed, the elevation at the back edge of the sidewalk shall be assumed to be ten (10) inches above the existing or proposed gutter grade. (10-25-90)
- (d) In all districts the number of driveways permitting entrance to and exit from a lot shall be limited to two per street line. Driveways shall be located so as to minimize conflict with traffic on public streets and where good visibility and sight distances are available to observe approaching pedestrian and vehicular traffic.
- (e) No private way or driveway which serves a non-residential use in a non-residential district shall be built through a residential district.

6.3.7 OFF-STREET LOADING:

6.3.7.1 Applicability:

6.3.7.1.1 The provisions of this Section shall apply to any building or structure, or addition thereto, to be utilized for any use within any zone except those allowed in Residence A, Residence B and Open Space Districts, containing more than five thousand (5,000) gross square feet.

6.3.7.2 Number of Off-Street Loading Areas Required:

6.3.7.2.1 There shall be one (1) off-street loading area

for each twenty five (25,000) square feet, or portion thereof, of gross floor area.

6.3.7.3 Design:

6.3.7.3.1 Each off-street loading area shall be not less than ten (10) feet in width, thirty-five (35) feet in length, and twelve (12) feet in height, exclusive of driveways.

6.3.7.3.2 Off-street loading areas shall be located entirely on the lot to be served, and shall be designed with appropriate means of vehicular access to a street or alley.

6.3.7.3.3 Off street loading areas shall be suitably graded, surfaced and drained so as to dispose of all surface water without detriment to surrounding uses.

6.3.8 SPECIAL PERMITS FOR PARKING

6.3.8.1 Special permit for a change in parking space requirements: The number of off-street parking spaces required by Section 6.3.3, of this bylaw for a use or uses in the Central Business District may be changed by special permit in accordance with the following provisions:

- (1) Special permit criteria: The Planning Board, by special permit, may allow remote parking lots, or shared parking lots which it deems reasonable, based on the following criteria, and other applicable provisions presented in this subsection:
 - (a) The capacity, location and current level of use of existing parking facilities, both public and private;
 - (b) The efficient and maximum use in terms of parking needs and services provided;
 - (c) The relief of traffic and parking congestion;
 - (d) The safety of pedestrians;
 - (e) The provision of reasonable access either by walking distance or shuttle vehicle arrangements;
 - (f) The maintenance of the character of the area.

(2) The following are allowed by Special Permit:

- A. The substitution of parking spaces within municipal parking lots in lieu of or in reduction to the parking requirements of this section, provided they are located within 1600 feet of the building which is intended to be served.

B. A reduction in parking space requirements: The number of off-street parking spaces required by Section 6.3.3 of this bylaw for a use or uses in the non-residential districts may be reduced by special permit in accordance with the following provisions:

- (1) Shared parking: Shared private parking facilities for different buildings or uses may be allowed by Special Permit, subject to the following provisions:
 - (a) Up to fifty percent (50%) of the parking spaces serving a building may be used jointly for other uses not normally open, used or operated during similar hours. The applicant must show that the peak parking demand and principal operating hours for each use are suitable for a common parking facility.
 - (b) A written agreement defining the joint use acceptable to the Planning Board of the common parking facility shall be executed by all parties concerned and approved by the Planning Board as part of the special permit process. Such agreement shall be recorded at the Middlesex Registry of Deeds.
 - (c) Any subsequent change in land uses for which the shared parking proposal was approved, and which results in the need for additional parking spaces, shall require a new special permit application under this subsection.
- (2) Remote parking: Remote (satellite) parking areas may be authorized by the Planning Board by special permit, subject to the following provisions:
 - (a) The satellite parking spaces will be used solely by the employees and, where practicable, clientele of the commercial use;
 - (b) The off-site parking spaces shall be located to adequately serve the proposed use and shall be within six hundred (600) feet of the building served for clientele of the commercial use. Off-site parking for employees of the business may be located

within a distance of one thousand two hundred (1,200) feet, unless shuttle vehicle arrangements are provided as a condition of the special permit. The parking distance shall be measured by the shortest route of pedestrian access, entrance to entrance.

- (3) Pedestrian access: Any proposals submitted, which, in the opinion of the Planning Board, provide direct and vital pedestrian access to other abutting commercial properties and serve to improve pedestrian accessibility may reduce the number of parking spaces required by fifteen percent (15%). Pedestrian access shall be provided enough improved pathways, stairway access or other physical improvements, and such access shall be clearly marked.

YES
64

NO
4

MOTION PASSES

Approved by the Attorney General – January 10, 2000

Article 28. To see if the Town of Stoneham will vote to amend the Zoning Map of the Town of Stoneham by adding to the Commercial District I, the following parcel of land, more particularly described as follows:

Beginning at a point on the southerly boundary of a parcel of land owned now or formerly by the Boston and Maine Railroad and the northeasterly most point of a parcel of land owned now or formerly by the Commonwealth of Massachusetts and located in the Town of Stoneham, Middlesex County, Massachusetts;

Thence running southeasterly forty and twenty nine one-hundredths (40.29) feet;

Thence running northeasterly sixteen and fifty one-hundredths (16.50) feet;

Thence running southeasterly eighty four and sixty eight one-hundredths (84.68) feet;

Thence running southeasterly five hundred ninety four and fifty seven one-hundredths (594.57) feet;

Thence running northeasterly one hundred sixty five and ten one-hundredths (165.10) feet;

Thence running southeasterly one hundred fifty one and thirteen one-hundredths (151.13) feet;

Thence running southwesterly four hundred fourteen and forty two one-hundredths (414.42) feet;

Thence running northwesterly four hundred ninety and two one-hundredths (490.02) feet;

Thence running northwesterly three hundred twenty seven and ninety three one-hundredths (327.93) feet to the point of beginning.

Said land to be rezoned contains 190,300 square feet more or less.

Said land to be rezoned contains an area that is located within approximately two hundred (200) feet of the parcel of land now or formerly owned by the Boston and Maine Railroad and that is currently zoned as part of the Commercial District I.

Said land to be rezoned is further shown on a plan of land entitled, "Rezoning Plan of Land, Stoneham, Massachusetts", Scale: 1" = 40', dated September 24, 1999.

Or to act in any other matter in relation thereto.

**Robert Sweeney et al
6 Pleasant Street**

Article 28. Voted that the Town amend the Zoning Map of the Town of Stoneham by adding to the Commercial District I, the following parcel of land, more particularly described as follows:

Beginning at a point on the southerly boundary of a parcel of land owned now or formerly by the Boston and Maine Railroad and the northeasterly most point of a parcel of land owned now or formerly by the Commonwealth of Massachusetts and located in the Town of Stoneham, Middlesex County, Massachusetts;

Thence running southeasterly forty and twenty nine one-hundredths (40.29) feet;

Thence running northeasterly sixteen and fifty one-hundredths (16.50) feet;

Thence running southeasterly eighty four and sixty eight one-hundredths (84.68) feet;

Thence running southeasterly five hundred ninety four and fifty seven one-hundredths (594.57) feet;

Thence running northeasterly one hundred sixty five and ten one-hundredths (165.10) feet;

Thence running southeasterly one hundred fifty one and thirteen one-hundredths (151.13) feet;

Thence running southwesterly four hundred fourteen and forty two one-hundredths (414.42) feet;

Thence running northwesterly four hundred ninety and two one-hundredths (490.02) feet;

Thence running northwesterly three hundred twenty seven and ninety three one-hundredths (327.93) feet to the point of beginning.

Said land to be rezoned contains 190,300 square feet more or less.

Said land to be rezoned contains an area that is located within approximately two hundred (200) feet of the parcel of land now or formerly owned by the Boston and Maine Railroad and that is currently zoned as part of the Commercial District I.

Said land to be rezoned is further shown on a plan of land entitled "Rezoning Plan of Land, Stoneham, Massachusetts", Scale: 1" =40', dated September 24, 1999.

Or to act in any other matter in relation thereto.

YES
66

NO
1

MOTION PASSES

Approved by the Attorney General – January 10, 2000

Article 29.The School Committee voted last month not to have the sessions televised. This petition is to have the vote put to the residents of Stoneham at the October Town Meeting.

**Terri L. Ghannam et al
37 Green Street**

Article 29.Voted that the Town of Stoneham have the School Committee broadcast and rebroadcast all their meetings as soon as possible and by no later than December 1, 1999.

**Question moved
MOTION PASSES**

Motion to dissolve

**Dissolved Special Town Meeting 10:30 PM
UNANIMOUS**

John J. Hanright
Town Clerk

And you are directed to serve this Warrant by posting attested copies in at least ten (10) public places in the Town fourteen (14) days at least before the time for holding said meeting and by causing an attested copy to be published in some newspaper in the town, the publication to be not less than three (3) days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at the time and place aforesaid.

Given unto our hands this fifth day of October in the year of our Lord one thousand nine hundred and ninety-nine.

Board of Selectmen

Albert B. Conti
Cosmo M. Ciccarello
Patrick F. Jordan, Jr.
Anthony C. Kennedy
Darin J. Leahy

md

ANNUAL TOWN ELECTION

PRECINCT	1	2	3	4	5	6	TOTAL
Vote (1) Selectman							
Blanks	14	6	7	16	22	12	77
John W. Biggio	175	183	213	222	226	222	1,241
Darin J. Leahy	229	219	157	250	357	216	1,428
Write-in	0	1	1	1	2	1	6
TOTAL	418	409	378	489	607	451	2,752

Vote (2) School Comm.

Blanks	196	163	160	190	284	201	1,194
Jeanne E. Craigie	236	244	217	275	285	247	1,504
Thomas R. Noonan	162	153	127	191	248	150	1,031
Mary Pecoraro	242	256	250	321	395	304	1,768
Write-in	0	2	2	1	2	0	7
TOTAL	836	818	756	978	1,214	902	5,504

Vote (1) Moderator

Blanks	7	8	14	12	19	8	68
Michael Rotondi	242	251	218	290	383	279	1,663
Annamae Arsenault	169	149	144	187	204	164	1,017
Write-in	0	1	2	0	1	0	4
TOTAL	418	409	378	489	607	451	2,752

Vote (1) Planning Board

Blanks	33	27	26	45	42	30	203
Kevin Dolan	212	181	200	264	312	196	1,365
Kathleen Danieli	173	201	150	180	249	225	1,178
Write-in	0	0	2	0	4	0	6
TOTAL	418	409	378	489	607	451	2,752

Vote (2) Library Trustee

Blanks	317	297	276	330	455	319	1,994
Rocco Ciccarello	253	274	245	313	377	280	1,742
Patricia Ann Kilty	266	244	235	334	381	302	1,762
Write-in	0	3	0	1	1	1	6
TOTAL	836	818	756	978	1,214	902	5,504

Vote (1) Assessors

Blanks	114	90	91	117	158	120	690
William J. Jordan	304	313	286	369	447	331	2,050
Write-in	0	6	1	3	2	0	12
TOTAL	418	409	378	489	607	451	2,752

Vote (1) Housing Authority

Blanks	120	103	87	120	151	119	700
Amelio Marrocco	298	304	288	367	455	331	2,043
Write-in	0	2	3	2	1	1	9
TOTAL	418	409	378	489	607	451	2,752

Vote (1) Bd. Of Health

Blanks	106	98	75	118	162	114	673
Michael J. Rolli	311	301	300	367	441	335	2,055
Write-in	1	10	3	4	4	2	24
TOTAL	418	409	378	489	607	451	2,752

